

## Memorandum

DATE: February 23, 2026  
TO: Minnesota Watersheds Board of Directors  
FROM: Jan Voit, Executive Director  
**RE: AGENDA MEMO**

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The next meeting of the Minnesota Watersheds Board of Directors (Board) will be held in person on Tuesday, March 3 at 2:00 p.m. at the Radisson Hotel – Capitol Ridge. Please review the information in the packet and let me know if you have any questions.

### General Business

Agenda. **Action:** approve or revise the agenda.

Secretary's report. **Action:** approve or reject the meeting minutes for January 26

Treasurer's report. **Action:** approve or reject the treasurer's report.

### Discussion

Family member attendance at Minnesota Watersheds events. Over the years, members have brought children with them to our events. I believe this is something that we should encourage. I am looking for direction from the Board regarding how to handle registration for children attending our events.

### Reports

- President
- Executive Director

Next meeting: Tentatively scheduled for Monday, April 27 at 9:00 a.m. by Zoom

### Materials provided

- Agenda
- Meeting minutes – January 26
- Treasurer's Report
- Dues Report
- BOD Update



# MINNESOTA WATERSHEDS

Connecting People. Protecting Water.

## Minnesota Watersheds Board of Directors AGENDA

Tuesday, March 3, 2026 | 2:00 p.m.

Radisson Hotel – Capitol Ridge  
10<sup>th</sup> floor conference room

**CALL TO ORDER** 2:00 p.m.

### GENERAL BUSINESS

Agenda

Minnesota Watersheds Member Comment Period

*Members of WDs or WMOs may address the Board for up to five minutes each.*

Secretary's Report

*Minutes – January 26*

Treasurer's Report

### FAMILY MEMBER (CHILD) ATTENDANCE AT MW EVENTS

### REPORTS

President's Report – Brad Kramer

Executive Director's Report – Jan Voit

### CONFIRM NEXT MEETING DATE AND TIME

Tentative: April 27 at 9:00 a.m. via Zoom

**ADJOURNMENT** 2:45 p.m.

#### PRESIDENT

Brad Kramer (Region 2)  
Shell Rock River WD  
[brad@provenioconsulting.com](mailto:brad@provenioconsulting.com)  
507-369-6050 | Term 2028

#### VICE PRESIDENT

Peter Fjestad (Region 1)  
Buffalo Red River WD  
[pfjestad@prtcl.com](mailto:pfjestad@prtcl.com)  
218-731-4630 | Term 2028

#### SECRETARY

Wanda Holker (Region 2)  
Upper Minnesota WD  
[ewholker@fedtel.net](mailto:ewholker@fedtel.net)  
320-760-6093 | Term 2027

#### TREASURER

Don Pereira (Region 3)  
Valley Branch WD  
[dpereira@vbwd.org](mailto:dpereira@vbwd.org)  
651-968-9788 | Term 2027

#### DIRECTORS

Linda Vavra (Region 1)  
Bois de Sioux WD  
[lvavra@fedtel.net](mailto:lvavra@fedtel.net)  
320-760-1774 | Term 2026

Gene Tiedemann (Region 1)  
Red Lake WD  
[gtiedemann@rrv.net](mailto:gtiedemann@rrv.net)  
218-289-3511 | Term 2027

Jeff Gertgen (Region 2)  
Middle Fork Crow River WD  
[jlg liaison@gmail.com](mailto:jlg liaison@gmail.com)  
608-370-3934 | Term 2026

Shaun Kennedy  
Bassett Creek WMC  
[shaun.kennedy1066@gmail.com](mailto:shaun.kennedy1066@gmail.com)  
651-260-0916 | Term 2026

Shawn Mazanec (Region 3)  
Capitol Region WD  
[mazanecshawn@gmail.com](mailto:mazanecshawn@gmail.com)  
651-428-6076 | Term 2028

Jan Voit  
Executive Director  
[jvoit@mwatersheds.com](mailto:jvoit@mwatersheds.com)  
507-822-0921



# Minnesota Watersheds Board of Directors Meeting

Via Zoom  
January 26, 2026



## 1. CALL TO ORDER

President Kramer called the meeting to order at 9:00 a.m. A quorum was present.

Minnesota Watersheds Board of Directors (Board) present: Wanda Holker, Brad Kramer, Peter Fjestad, Linda Vavra, Jeff Gertgen, and Shawn Mazanec

Board absent: Gene Tiedemann, Shawn Kennedy, and Don Pereira

Others present: Tina Carstens, MAWA; Andy Johnson, Middle Fork Crow River WD; Jill Crafton, Riley-Purgatory-Bluff Creek WD; Nathan Schuck, Okabena-Ocheda WD; Joe Collins, Capitol Region WD; and Jan Voit, Minnesota Watersheds (MW)

## 2. GENERAL BUSINESS

### ***Agenda***

Director Vavra moved to approve the agenda. This was seconded by Director Fjestad and carried unanimously.

### ***Member Comment Period***

No MW members were present to address the Board.

### ***Secretary's Report***

Director Fjestad moved to approve the minutes of the December 5, 2025 meeting. This was seconded by Director Vavra and carried unanimously.

### ***Treasurer's Report***

Executive Director Voit stated that the treasurer's report covering October 2025 to December 25 was included in the meeting packet. The checking account balance was \$262,210.01. The savings account balance was \$230,973.92. Total available funds were \$493,183.92. Director Fjestad moved to accept the treasurer's report. This was seconded by Director Vavra and carried unanimously.

## 3. NEW BUSINESS

### ***2026 Annual Conference***

At their meeting on January 6, the Events-Education Committee reviewed the 2025 Annual Conference survey results and unanimously recommended returning to Grand View Lodge for the 2026 Annual Conference. Director Fjestad moved to sign the contract and hold the 2026 Annual Conference at Grand View Lodge. This was seconded by Director Holker and carried unanimously.

### ***Manual of Policy and Procedures (MOPP)***

At the October 13, 2025 meeting, the Bylaws-MOPP Committee reviewed the MOPP and made several recommended changes. The Board reviewed the recommendations. There are a few wordsmithing changes in the MOPP, as well as removing the statement that the MW President is a member of all committees. The Resolutions and Legislative Committee name needs to be updated throughout the document, as well as the Executive Committee membership. The Scopes of Work will be updated after the Board considers the committee appointment recommendations made during the caucus meetings held during the annual conference.

Director Fjestad moved to approve the changes to the MOPP. This was seconded by Director Vavra and carried unanimously.

### ***Committee Appointments***

At the December caucus meetings, committee nominations were made in each region. The recommendations were included in the meeting packet. Director Holker moved to approve the 2026 Committee appointments. This was seconded by Director Mazanec and carried unanimously.

### ***2026 Communication Plan***

The communication plan has been updated to reflect changes adopted by the membership during 2026. Director Fjestad moved to approve the 2026 Communication Plan. This was seconded by Director Vavra and carried unanimously.

### ***Legislative Coordination and Communication Plan***

The purpose of this document is to illustrate how MW and the Red River Watershed Management Board (RRWMB) can (1) further coordinate prior to, during, and after the conclusion of Minnesota legislative sessions, (2) communicate effectively with our collective membership during legislative sessions, and (3) maximize our collective legislative resources to achieve our legislative goals and priorities.

The plan was reviewed by the RRWMB at their January meeting. No changes were recommended. The Board did not make any changes.

### ***MW Apparel***

In 2025, the Board made the decision to purchase one apparel item for each director and two items for the program coordinator and executive director. President Kramer made that recommendation again. Director Fjestad moved to purchase one apparel item for each director and two items each for the program coordinator and executive director. This was seconded by Director Vavra and carried unanimously.

## **4. BOARD ORIENTATION**

The Board reviewed the Bylaws and the Strategic Plan.

## **5. REPORTS**

### ***President's Report***

Brad Kramer thanked everyone for their work for the Annual Conference. He also provided an update on reviewing the annual conference survey, recommendations from the Events-Education Committee for the 2026 annual conference, and the Clean Water Council appointment process.

### ***Executive Director's Report***

Jan Voit gave an update on meetings attended, legislative activity, the upcoming Legislative Briefing and Reception, January newsletter, website accessibility, and the 2025 annual conference finances.

### ***MAWA Report***

Tina Carstens informed the Board about preparations for the upcoming MAWA meeting held in conjunction with the Legislative Briefing and Reception. Agenda topics include cybersecurity, artificial intelligence, and website accessibility. The Paid Leave process is a topic that all MW members are addressing.

### ***Confirm Next Meeting Date***

The next meeting is tentatively scheduled for Monday, February 23, 2026 at 9:00 a.m. by Zoom.

The Executive Director was asked about any negative comments in the 2026 Annual Conference Survey. The majority of the negative comments were about having to walk outside in the cold weather and not having everyone together in the same location for meals.

## **6. ADJOURNMENT**

The meeting adjourned at 9:29 a.m.

Meeting minutes by Wanda Holker, Secretary

	FY2026**	FY2026	FY2025*	FY2024*
		Oct'25-Sep'26	Oct'24-Sep'25	Oct'23-Sep'24
<b>INCOME</b>	<b>BUDGET</b>	<b>FY 2026 Actual</b>	<b>FY 2025 ACTUAL</b>	<b>FY 2024 ACTUAL</b>
Dues - Watershed District Members	265,884	188,773	257,420	255,986
Dues - Watershed Management Organization Members	22,500	22,500	22,500	22,500
Annual Conference Registrations	106,000	127,036	116,423	120,885
Annual Conference Trade Show and sponsorships	48,000	30,950	58,050	13,000
Legislative Day at the Capitol	6,000		6,283	5,339
Summer Tour	20,000		20,481	28,250
Minnesota Watersheds Workshops	2,500		-	-
MAWA Fall Meeting	-		565	-
Other Income	-		116	-
Interest	25	29	121	563
<b>TOTAL REVENUES</b>	<b>470,909</b>	<b>369,288</b>	<b>481,959</b>	<b>446,523</b>
<b>EXPENSES</b>				
<b>Administration &amp; Program Management</b>				
Administrative and Communications Support - Contract	113,750	34,691	101,675	95,532
Event and Communication Management - Contract	45,000	15,000	44,550	43,200
Newsletters, Website, Social Media, etc. - Contract	4,500	1,475	4,234	3,354
Communication Platform	10,000		-	-
<b>Government Relations</b>				
Lobbying - Contracted Services - Ray Bohn, MGA	-		11,250	45,000
Lobbying - Contracted Services - Lockridge Grindal Nauen	56,244	21,851	56,250	22,500
Lobbyist Expenses	1,000		130	450
<b>Professional Services</b>				
<b>Legal Fees</b>				
General (ongoing)	25,000	7,063	6,997	5,327
Drainage Work Group (ongoing)	7,500	223	3,161	8,115
Attorney General Water Task Force (ongoing)	2,500	2,016	182	-
M.S. Chapter 103D Modernization (completed)	-		1,264	28,161
Amicus Brief JD 39 (completed)	-		734	7,005
Legislative Process Changes (completed)	-		7,499	-
Drainage Work Group - Myron Jesme contract	5,000	604	1,229	2,217
Accounting and Audit Fees	16,000	9,125	14,400	13,100
Insurance	1,700	1,688	1,632	734
<b>Office Expenses</b>				
Rent	2,400	600	2,400	2,400
Mileage and General Office Expenses	15,000	5,170	14,518	13,810
Dues, Other Organizations	-		525	-
Other Special Items-Registration Fees/Sponsorships	3,700		1,889	1,700
Memorials	250		-	-
<b>Board and Committee Meetings</b>				
Per Diems and Expenses - Directors	25,000	3,783	22,809	19,915
Board and Committee Meeting Expenses	1,000		-	-
<b>Special Projects</b>				
Other Special Items	7,000	1,390	1,031	44
Engineering Review of WCA Rules	-	1,540	6,593	-
<b>Education and Events</b>				
Annual Conference	97,000	119,488	96,920	74,778
Legislative Day at the Capitol	6,000		5,486	5,778
Special Meeting of the Membership	-		2,692	-
Summer Tour	20,000		12,076	22,840
Special Workshops	2,500		-	-
MAWA Fall Meeting	-	30	350	-
Credit Card Processing and Bank Fees	8,000	135	10,298	1,534
<b>TOTAL EXPENSES</b>	<b>476,044</b>	<b>225,872</b>	<b>432,774</b>	<b>417,494</b>
<b>REVENUES OVER (LESS THAN) EXPENSES</b>	<b>(5,135)</b>	<b>143,416</b>	<b>49,185</b>	<b>29,029</b>
<b>STATEMENT OF NET POSITION</b>				
Assets, Cash and Equivalents, actual		481,662	347,150	293,210
Dues receivable			-	-
Deposits received - deferred, prepaid expenses			957	1,347
Liabilities, accounts payable, taxes payable		(321)	(24,936)	(20,571)
<b>ENDING NET ASSETS</b>	<b>318,036</b>	<b>481,341</b>	<b>323,171</b>	<b>273,986</b>

\*These are final numbers. \*\*Approved by Finance Committee on 10/8/2025.

**Minnesota Association of Watershed Districts**  
**Dues Analysis**  
**Fiscal year ended September 30, 2026**  
**Through 01/26/2026**

	<b>Current Year Assessed</b>	<b>Date Paid</b>	<b>FY ending 9/30/2026</b>	<b>Date Paid</b>	<b>FY ending 9/30/2025</b>	<b>Date Paid</b>	<b>FY ending 9/30/2024</b>	<b>Date Paid</b>	<b>FY ending 9/30/2023</b>
Bear Valley	802								
Belle Creek	1,462								
Bois De Sioux	7,500	12/31/2025	7,500	12/2/2024	7,500	12/5/2023	7,500	2/8/2023	7,500
Brown's Creek	7,122	11/21/2025	7,122	11/18/2024	7,210	12/26/2023	6,436	1/10/2023	5,459
Buffalo Creek	5,000	12/31/2025	5,000	12/11/2024	5,000	12/5/2023	5,000		
Buffalo-Red River	5,000	1/21/2026	5,000	1/29/2025	5,000	1/16/2024	7,500	1/18/2023	7,500
Capitol Region	12,500	11/21/2025	12,500	11/27/2024	12,500	4/5/2024	12,500	1/25/2023	12,500
Carnelian-Marine St Croix	6,106	11/21/2025	6,106	11/18/2024	6,203	12/5/2023	4,621	1/5/2023	4,621
Cedar River	5,000	11/21/2025	5,000	4/22/2025	5,000	1/22/2024	5,000	2/8/2023	5,000
Clearwater River	5,000	12/31/2025	5,000	12/2/2024	5,000	1/30/2024	5,000	3/3/2023	4,592
Comfort Lake-Forest Lake	7,500	2/4/2026	7,500	1/29/2025	7,500	1/30/2024	7,142	3/3/2023	5,776
Coon Creek	12,500	1/22/2026	12,500	1/21/2025	12,500	1/16/2024	12,500	1/12/2023	12,500
Cormorant Lakes	2,610			2/28/2025	2,371	12/5/2023	1,957	9/13/2023	1,646
Crooked Creek	1,342	1/21/2026	1,342	11/27/2024	1,236	12/5/2023	1,115	1/26/2023	974
Heron Lake	5,000					12/20/2023	5,000		
High Island	5,000	2/4/2026	5,000	2/3/2025	4,473	4/5/2024	3,572	2/28/2023	2,947
Joe River	801	1/21/2026	801	1/21/2025	679	1/9/2024	622	1/17/2023	578
Kanaranzi-Little Rock	5,000	1/21/2026	5,000	2/28/2025	5,000	9/13/2023	4,761	11/17/2022	4,302
LacQui Parle-Yellow Bank	5,000	12/31/2025	5,000	12/18/2024	5,000	1/16/2024	5,000	2/21/2023	5,000
Lower Minnesota River	12,500								
Middle Fork Crow River	5,000	11/21/2025	5,000	11/18/2024	5,000	11/17/2023	5,000	1/10	4,856
Middle Snake Tamarac Rivers	7,500	11/21/2025	7,500	2/3/2025	7,500	12/5/2023	7,500	3/3/2023	6,524
Minnehaha Creek	12,500	2/4/2026	12,500	1/29/2025	12,500	2/6/2024	12,500	2/8/2023	12,500
Nine Mile Creek	12,500	2/4/2026	12,500	1/21/2025	12,500	11/22/2023	12,500	1/5/2023	12,500
North Fork Crow River	5,000	1/22/2026	5,000	1/21/2025	5,000	1/16/2024	4,508	1/12/2023	3,845
Okabena-Ocheda	3,648	1/21/2026	3,648	2/3/2025	3,543	1/9/2024	2,916	1/12/2023	2,482
Pelican River	5,000	11/21/2025	5,000	9/4/2024	5,000	11/22/2023	5,000	1/25/2023	5,000
Prior Lake-Spring Lake	7,500	12/31/2025	7,500	12/2/2024	7,500	12/20/2023	7,500		
Ramsey-Washington Metro	12,500	1/22/2026	12,500	1/15/2025	12,500	2/13/2024	12,500	1/17/2023	12,500
Red Lake	7,500	1/21/2026	7,500	1/15/2025	7,500	1/30/2024	7,500	1/17/2023	7,500
Rice Creek	12,500	12/31/2025	12,500	12/18/2024	12,500	12/20/2023	12,500	12/27/2022	12,500
Riley-Purgatory-Bluff Creek	12,500	12/31/2025	12,500	2/10/2025	12,500	2/13/2024	12,500	1/10/2023	12,500
Roseau River	3,002	12/31/2025	3,002	11/18/2024	2,848	11/9/2023	2,360	1/18/2023	1,970
Sand Hill River	4,444	11/18/2025	4,444	11/14/2024	3,873	2/6/2024	3,147	12/12/2022	2,988
Sauk River	7,500								
Shell Rock River	5,000	1/21/2026	5,000	2/18/2025	7,059	1/16/2024	6,468	2/21/2023	5,348
South Washington	12,500			2/18/2025	12,500	2/20/2024	12,500	3/3/2023	12,500
Stockton-Rollingstone WS	1,818								
Turtle Creek	4,501	2/4/2026	4,501	2/1/2025	4,286	1/22/2024	3,916	3/3/2023	3,249
Two Rivers	5,942	11/18/2025	5,942	11/14/2024	5,126	11/17/2023	4,693	12/12/2022	3,779
Upper Minnesota River	4,850	11/18/2025	4,850	11/18/2024	4,534	12/5/2023	3,993	12/27/2022	3,485
Valley Branch	7,500	1/21/2026	7,500	1/15/2025	7,500	1/16/2024	7,500	1/17/2023	7,500
Warroad	1,516	12/31/2025	1,516	1/29/2025	1,479	2/6/2024	1,259	3/30/2023	1,055
Wild Rice	7,500	2/4/2026	7,500	11/14/2024	7,500	11/22/2023	7,500	12/27/2022	7,500
Yellow Medicine River	5,000	12/31/2025	5,000	1/28/2025	5,000	1/22/2024	5,000	11/28/2022	5,000
<b>Total Watershed Dues</b>	<b>287,466</b>		<b>243,274</b>		257,420		<b>255,986</b>		<b>227,976</b>
<b>WMO Payments</b>									
Bassett Creek Water Mgmt Comm	7,500	1/21/2026	7,500	2/28/2025	7,500	11/22/2023	7,500	1/25/2023	7,500
Middle Mississippi River WMO	7,500	11/18/2025	7,500	11/18/2024	7,500	11/22/2023	7,500	10/25/2022	7,500
Vadnais Lake Area Water Mgmt	7,500	11/18/2025	7,500	11/18/2024	7,500	11/17/2023	7,500	1/17/2023	7,500
Lower Rum River WD	-								
<b>Total dues received</b>	<b>309,966</b>		<b>265,774</b>		279,920		<b>278,486</b>		<b>250,476</b>

## **Executive Director's Update**

February 23, 2026

### **Partnerships**

- MAWA Executive Committee on February 3
- LGWRT staff on January 12
- BWSR Audit and Oversight Committee on January 21

### **Legislative**

- Meeting with MCEA on February 2
- DNR Legislative Check In on February 5
- MN River Basin Discussion on February 10
- WCA Discussion on February 12 and February 23

### **Communication**

- Newsletter distributed on January 30
- Working on February newsletter

### **Annual Conference**

- Finalize income and expenses
- Secured contract for 2026 event