



MEMORANDUM

Comfort Lake-Forest Lake Watershed District

Date: January 2, 2025
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: Lower St. Croix Partnership Metro Convene Meeting



District Wide

Background/Discussion:

The purpose of this agenda item is to discuss the upcoming Lower St. Croix (LSC) Watershed Partnership metro convene meeting and consider selecting an authorized representative for the CLFLWD. Each metro organization must select one individual to be the authorized representative and speak/vote for their organization. Manager Anderson served in this role during the last round. A list of other partners' delegates is below, along with a table of funding allocations.

Watershed Based Implementation Funding (WBIF) grant funds are allocated to the Lower St. Croix River basin's metro portion and the non-metro portion. The purpose of the convene meeting is for the metro organizations to vote and decide whether to pool the metro funds with the non-metro, or to choose another way to allocate the metro grant dollars. The LSC Partnership has undergone three convene meetings associated with three biennial installments of WBIF, so far. The Board may discuss this decision and give direction to the CLFLWD authorized representative.

Similar to FY24-25, partners will be hosting the convene meetings in-person for voting members. A hybrid option will be available for those who are not voting but wish to attend/monitor (i.e. non-voting cities or non-Metro partners). Meeting attendance will be open to all LSC organizations (metro & non-metro) as a courtesy, but in-person meeting space may be limited.

- Tentative date: February 2026, pending scheduling poll
- Tentative location: Washington County North Public Works Shop, 11660 Myeron Rd N, Stillwater, MN 55082

Staff provided an overview of the LSC Partnership and One Watershed One Plan as part of the [December 18, 2025 regular board meeting packet](#).

Recommended Motion

Proposed Motion: Manager _____ moves to authorize _____ as the designated representative for the Comfort Lake-Forest Lake Watershed District at the 2025 metro convene meeting.



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The Board may also discuss how the designated representative should vote regarding the metro WBIF funding allocation.

Metro Convene Meeting Delegates as of 12/17/25

Organization	Representative
Washington County	TBD
Anoka SWCD	Jamie Schurbon, Administrator
Ramsey County Parks SWCD	Ann WhiteEagle, Administrator
Washington SWCD	Jay Riggs, Administrator
Brown's Creek WD	Karen Kill, Administrator
Carnelian Marine St. Croix WD	Mike Isensee, Administrator
Comfort Lake Forest Lake WD	TBD
Middle St. Croix WD	Matt Oldenburg-Downing, Administrator
South Washington WD	Kyle Axtell, Watershed Project Manager
Sunrise River WMO	TBD
Valley Branch WD	John Hanson, Administrator
Municipal – TBD	TBD
Municipal – TBD	TBD

Funding Allocations

Biennium	Basin (Non-Metro)	Metro	Supplemental WBIF via BWSR ¹	Total	Direct Allocation to non LSCWP Partner ²	LSCWP Allocation
FY21	\$471,070	\$793,461		\$1,264,531	\$0	\$1,264,531
FY23	\$471,070	\$807,509	\$167,615	\$1,446,194	\$0	\$1,446,194
FY25	\$778,691	\$1,266,380		\$2,045,071	\$75,000	\$1,970,071
FY27	\$782,706	\$1,266,376		\$2,049,082	TBD ³	TBD ³
TOTAL	\$2,503,537	\$4,133,726	\$167,615	\$6,804,878	\$75,000	\$4,680,796

¹ In FY23, the LSCWP was awarded additional funding as other 1W1P partnerships did not spend their WBIF allocations

² In FY25, \$75,000 of the metro allocation was provided directly to the Sunrise River WMO for work in their watershed, per vote at convene meeting

³ TBD during biennial metro convene meeting to be held sometime in 2026

More information at www.lscwlp.org