



MEMORANDUM

Comfort Lake-Forest Lake Watershed District

Date: October 16th, 2025
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: Minnesota Watersheds Annual Conference



District Wide

Background/Discussion

The Minnesota Watersheds Annual Conference and Tradeshow at the Grand View Lodge in Nisswa, MN is scheduled for December 3rd-5th, 2025.

"This is an excellent opportunity for managers, commissioners, staff, researchers, experts, and consultants from all different areas (data collection, permitting, construction, engineering, education and outreach, administration, etc.) to share their knowledge and findings. The Annual Conference provides Minnesota Watersheds members with opportunities for education and training, peer-to-peer learning, and networking. Members participate in regional caucuses and learn from vendors at the Trade Show. In addition, members participate in the annual business meeting to adopt a budget and approve resolutions that assist in the development of the annual legislative platform."

Reservation Deadline is Saturday, November 1, 2025, for a hotel room. Please let Tori Philippi know as soon as possible if you would like to be registered and if you need hotel accommodation. As of today, Manager Anderson has indicated an interest in attending.

Recommended Motion

Manager _____ moves to authorize managers and staff to attend the Minnesota Watersheds Annual Conference. Seconded by Manager _____.

Attached

Tentative Agenda

Annual Conference and Trade Show Tentative Agenda

Location: Grand View Lodge, Nisswa, MN

*Please note that this is a **TENTATIVE schedule**.

Tuesday, Dec 2	Tentative Time Schedule
MAWA Meeting (Administrators)	10am-4pm
Wednesday, Dec 3	
Continental Breakfast	7am-9am
Registration	8am-9am
Workshops (Administrators Development, Technical Staff Training, Drainage, Watershed Management)	8am-4pm
Luncheon	12pm-1pm
Regional Caucuses	4:30pm-6pm
Trade Show Opening Night	6pm-9pm
Night at the Movies	6pm-8pm
Thursday, Dec 4	
Continental Breakfast	7am-9am
Concurrent Sessions	8am-5:30pm
Trade Show	8am-1pm
Luncheon	11:45am-12:45pm
Banquet + Awards	6pm-9pm
Friday, Dec 5	
Continental Breakfast	7am-9am
Business Meeting (resolutions)	8am-10am
MW Board Meeting	10am-12pm