

1                                   **MINUTES OF THE REGULAR MEETING OF THE**  
2                                   **COMFORT LAKE–FOREST LAKE WATERSHED DISTRICT**  
3                                   **Thursday, August 28, 2025**  
4

5 **1. Call to Order**

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7       President Anderson called the August 28, 2025, regular board meeting to order at 6:30  
8       p.m. at the CLFLWD office, 44 Lake Street South, and via online video conference.  
9

10 **Managers Present:**

11       Jackie Anderson, President  
12       Dave Bakke, Secretary (virtual attendance)  
13       Steve Schmaltz, Treasurer  
14       Douglas Toavs, Assistant Treasurer (virtual attendance)  
15       Christopher Loth, Vice President (virtual attendance)  
16

17 **Staff Present:**

18       Mike Kinney, District Administrator  
19       Tori Philippi, Office Manager  
20       Emily Heinz, Planning Coordinator  
21       Aidan Read, Land Management Specialist  
22       Blayne Einechner, Project Coordinator  
23       Katherine Miller, Seasonal Technician  
24

25 **Others Present:**

26       Anne Wilkinson, Emmons & Olivier Resources  
27       Britta Hansen, Emmons & Olivier Resources  
28       Chuck Holtman, Smith Partners  
29       Jim Schottmuller  
30

31 **2. Setting of Meeting Agenda**

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33       Manager Schmaltz requested Budget Outreach Materials be added to Old Business. The  
34       Board added Building Architect to New Business and noted Britta Hansen from EOR is in  
35       attendance.  
36

37       Manager Schmaltz moved to approve the agenda as revised. Seconded by President  
38       Anderson. Upon a roll call vote, the motion carried 5-0.  
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Manager	Aye	Nay	Absent	Abstain
Dave Bakke	x			
Christopher Loth	x			

Doug Toavs	X			
Jackie Anderson	X			
Stephen Schmaltz	X			

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**3. Consent Agenda**

- a) Regular Board Meeting Minutes- July 10, 2025
- b) Special Board Meeting Minutes- July 14, 2025
- c) Regular Board Meeting Minutes- July 24, 2025
- d) \*Special Board Meeting Minutes- July 28, 2025

Meeting minutes from July 28<sup>th</sup> were removed from the consent agenda as they are not yet ready for review.

President Anderson declared the consent agenda approved by unanimous consent.

**4. Public Open Forum**

There were no comments.

**5. Advisory Committee Update**

Aidan Read gave an update on the Citizen Advisory Committee. There were two informal meetings during the month of August. There was one budget workshop, and the CAC hosted the Bone Lake Tour.

**6. New Business**

- a) Building Architect

Administrator Mike Kinney stated that the District has been discussing a new office space. Britta Hansen updated the Board on the progress. The Board engaged EOR to put out a request for proposals (RFP). EOR sent the RFP to seven firms, received five proposals, and selected three for interviews. District staff and EOR interviewed the three firms in July and recommend Snow Kreilich Architects. Notably, this was the lead architect for the Capitol Region Watershed District office construction. Ms. Hansen recommended the Board approve a contact for Snow Kreilich Architects to conduct pre-design work for a future District facility. She recommended the Board also approve a contract for Yianni Arhontoulis from Cultivate Advisors for meeting facilitation work related to the pre-design architectural scope.

Manager Bakke noted the term “district owned” in the memo and asked if the District is only considering owning a property and not leasing. Administrator Kinney stated that the focus has been on owning a District-designed and focused space.

80 President Anderson asked who will lead this effort. Administrator Kinney stated that  
81 Mr. Arhontoulis would be a great option to lead the project discussion and should  
82 be considered. President Anderson stated she is under the impression that EOR  
83 would manage the project.

84  
85 Administrator Kinney clarified that EOR would still manage the process and that Mr.  
86 Arhontoulis would facilitate board meetings regarding the new facility. President  
87 Anderson indicated that EOR knows the area and community better. She indicated  
88 EOR has experience with the region and has helped other watershed districts.  
89 President Anderson stated that she prefers to have EOR manage all aspects of the  
90 present project.

91  
92 Manager Schmaltz asked how many building constructions EOR and specifically Ms.  
93 Hansen has been involved in. He also asked how often there is an additional person  
94 serving as a facilitator. Ms. Hansen stated that EOR and she herself have done this  
95 many times and often without a facilitator. She also stated that she received a  
96 proposal from Mr. Arhontoulis to serve as the facilitator strictly at board meetings. If  
97 he is not contracted, EOR will facilitate the board meetings. Manager Bakke stated  
98 that his position on this decision is to have EOR lead the process. Manager Toavs  
99 stated that the process may be more streamlined without an additional facilitator.  
100 Manager Loth stated that he sees the value in having a facilitator, however, the  
101 budget should be considered. Manager Schmaltz stated that his position is to have  
102 EOR as the main facilitator. President Anderson summarized the discussion, stating  
103 that EOR should remain the lead on the project. If an issue arises, they will come  
104 back to the option of retaining a facilitator.

105  
106 Administrator Kinney indicated staff will prepare a summary of budgetary  
107 considerations. He suggested that board action could take place at the September  
108 11<sup>th</sup> board meeting.

109  
110 Manager Schmaltz asked if this project would take place in the 2025 budget year.  
111 President Anderson stated that the first phase has been budgeted in the 2025  
112 budget. President Anderson emphasized the importance of a new facility for the  
113 District.

114  
115 **b) Bush Foundation Grant Application**

116  
117 Administrator Kinney stated that he and staff have been working on a grant  
118 application for the Bush Foundation. The Bush Foundation's current framework is to  
119 award larger, multi-year grants with an average grant award of \$2.4 million. Grant  
120 applications over \$40,000 require board approval. The District's application would  
121 focus on the District's natural shorelines initiative. President Anderson asked about

122 the types of projects the Bush Foundation is funding. Mr. Kinney explained that the  
123 foundation is open to many projects, with a focus on innovation.

124  
125 President Anderson asked if the education center for the new building would count  
126 for the innovation aspect of the grant. Mr. Kinney indicated that the Bush  
127 Foundation generally does not fund facilities. Mr. Kinney stated that focusing on a  
128 program area would be a better fit for this grant.

129  
130 Manager Schmaltz moved to authorize the District Administrator to apply to the  
131 Bush Foundation for a Community Innovation grant and execute the grant  
132 agreement, if awarded. Seconded by Manager Bakke. The motion carried 5-0.  
133

Manager	Aye	Nay	Absent	Abstain
Dave Bakke	x			
Christopher Loth	x			
Doug Toavs	x			
Jackie Anderson	x			
Stephen Schmaltz	x			

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## 135 7. Old Business

### 136 a) Bone Lake South Property Environmental Assessment

137

138 Manager Bakke moved to accept the Bone Lake South Property Phase 1  
139 Environmental Site Assessment prepared by EOR. Seconded by Manager Toavs.  
140 Motion carried 5-0.  
141

141

Manager	Aye	Nay	Absent	Abstain
Dave Bakke	x			
Christopher Loth	x			
Doug Toavs	x			
Jackie Anderson	x			
Stephen Schmaltz	x			

142

143 Blayne Einechner updated the board on the Environmental Assessment. The  
144 assessment found no current or historical issues that would qualify as Recognized  
145 Environmental Conditions.

146

### 147 b) MN Watersheds Resolutions

148

149 Counsel Holtman updated the board on the MN Watersheds resolutions. The  
150 deadline for watershed district levy certification under the Truth in Taxation statute  
151 is September 30<sup>th</sup>, however there is a residual deadline of September 15<sup>th</sup> in the

152 watershed law. Pursuant to Board direction at the August 14, 2025, meeting, Counsel  
153 Holtman has drafted a memo and resolution to align the statutes on the  
154 September 30 deadline, for District transmittal to Minnesota Watersheds and  
155 consideration at the October meeting of the organization's board of directors.

156  
157 President Anderson moved to approve the proposed resolution. Seconded by  
158 Manager Schmaltz. Motion carried 5-0.

159

Manager	Aye	Nay	Absent	Abstain
Dave Bakke	x			
Christopher Loth	x			
Doug Toavs	x			
Jackie Anderson	x			
Stephen Schmaltz	x			

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161

162 **c) Mid-Season Monitoring Program Update Presentation**

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164 Blayne Einechner indicated staff pre-recorded a presentation with mid-season  
165 monitoring updates which is available online. He reiterated monitoring highlights  
166 including Citizen Assisted Monitoring Program (CAMP), lake profile and bottom  
167 water, diagnostic monitoring; do-it-yourself (DIY) and citizen assisted tributary  
168 monitoring (CAT), and operations and maintenance (O&M). So far, lake water  
169 quality is generally good, slightly better than last year. The District's water quality  
170 projects are proving to be very effective. Mr. Eineichner explained the District has  
171 done more DIY monitoring around the Shields Lake and Moody Lake subwatersheds.  
172 The board emphasized importance and appreciation of the mid-season update  
173 and monitoring efforts.

174

175 Manager Schmaltz asked about potential water quality contamination from the  
176 forest fires. He noticed staining in the lakes over the summer. Manager Schmaltz  
177 asked if there has been any research into this issue. Mr. Eineichner stated that he  
178 will do some research on this topic.

179

180 Jim Schottmuller asked if there is correlation between the weeds dying from the  
181 weed harvester and water quality. Manager Schmaltz explained that the harvester  
182 picks up around 70-80% of the vegetation in the lake. There is little to no impact  
183 because the plants would be dying regardless. Many of the plants that become  
184 loose are due to factors other than the harvester. Administrator Kinney added that  
185 the total mass of vegetation removed from the lake from the harvester is less than  
186 one percent over the season. The District's focus has been on phosphorus in the

187 lake, however, there is more research coming out about other nutrients such as  
188 nitrogen.

189  
190 Mr. Schottmuller asked about nutrients from leaves entering waterways and how  
191 that compares to aquatic vegetation dying off. Administrator Kinney explained that  
192 the mass of leaves entering the water was exceeding the natural amount. Street  
193 sweeping was implemented to reduce nutrients from organic matter, such as  
194 leaves, from entering the waterways. Manager Loth stated that this issue was  
195 discussed at the Forest Lake Lake Association meeting. He explained that the weed  
196 harvester is not responsible for most of the plants that end up on shorelines.  
197 President Anderson stated that from a previous discussion, five percent of the weed  
198 cuttings are left in the lake and that amount is acceptable.

199  
200 **d) Budget Documents**

201  
202 Emily Heinz summarized the Accomplishments Outreach Plan. She noted that past  
203 iterations of the plan and timetable were distributed to the Board in August.

204  
205 Ms. Heinz summarized materials described within the outreach plan including the  
206 public hearing legal notice which has been sent to the newspapers, a potential  
207 newspaper article, the Accomplishments Summary two-pager, the Budget  
208 Explanation Sheet two-pager, Internal Talking Points, and the presentation for the  
209 September 25<sup>th</sup> public hearing. Ms. Heinz summarized the timetable of proposed  
210 outreach items and upcoming events. The budget public hearing will take place on  
211 September 25<sup>th</sup>, and the deadline to certify the levy is September 30<sup>th</sup>.

212  
213 President Anderson asked about the budget materials being distributed to board  
214 members at recent meetings. Ms. Heinz clarified that the outreach plan and  
215 timetable were emailed to board members on August 8<sup>th</sup> and posted in the board  
216 packet on August 14<sup>th</sup>.

217  
218 Manager Schmaltz recommended the District provide resources to the public who  
219 attend the September 25<sup>th</sup> meeting and encourage attendance at following  
220 meetings.

221  
222 Ms. Heinz displayed the Budget Talking Points internal document. Manager  
223 Schmaltz summarized key messages that will be presented to the public and how  
224 they relate to the budget. President Anderson stated that grants are not going  
225 away, and there are new grants all the time. She stated that in the past, the District  
226 took out loans and paying the loans back was not budgeted appropriately. She  
227 stated some large projects and diagnostic monitoring were over budget.  
228 Administrator Kinney stated that the District has been successful in obtaining grant  
229 funding over the years, especially Watershed Based Implementation Funding.

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Manager Schmaltz stated the importance of a budget consensus and action moving forward. President Anderson stated that there has been a levy increase of this size before and that the only different thing for 2026 is the amount of public interaction. President Anderson stated that budget information should be posted on the District website. Manager Toavs requested that the three budget documents be sent to the board and to move the meeting to the next topic. President Anderson requested all budget materials and outlines be sent to board members.

## **8. Report of Staff**

### **a) Administrator**

Administrator Mike Kinney provided an update on the Lessard-Sams Outdoor Heritage Fund grant applications including Greenbelt Phase 1 and Bone Lake South Phase 2. He stated that he and staff presented the proposals to the Lessard-Sams Outdoor Heritage Council on August 27<sup>th</sup>.

President Anderson stated that there has been a lot of good activity going on within the District, specifically with grants. President Anderson requested that the Programs and Projects sections of the Administrator’s Report be attached to the meeting minutes to highlight the District work being completed. President Anderson discussed having a public meeting for Bixby Park residents regarding flooding issues and the results of the study performed by EOR. Administrator Kinney stated that staff have met with Bixby Park residents and can do it again. President Anderson requested board members be notified of meetings with residents so that they can also attend.

### **b) Emmons & Olivier Resources**

Dr. Anne Wilkinson provided updates from Emmons & Olivier Resources (EOR). EOR sent the 60% plans for the Heath Ave Iron Enhanced Sand Filter to the District, and the draft bid package is in legal review. An abstract for the County Road 50 Iron-Enhanced Sand Filter project has been submitted to be considered as a presentation at the MN Watersheds Annual Conference. The second dose for the Forest Lake Alum Treatment is slated for the week of October 6<sup>th</sup>, and the project is on track.

### **c) Smith Partners**

Nothing to report.

## **9. Report of the Treasurer**

273 Treasurer Schmaltz reported income of \$1,008,179.46. He noted \$932,000 is from the July  
274 levy settlements, and \$65,000 is from grants. Treasurer Schmaltz reported District  
275 expenses of \$165,321.93, and a recommended bank transfer of \$363,000.00.

276

277 Manager Toavs moved to accept the Treasurer’s report, transfer funds in the amount of  
278 \$363,000.00, and pay the bills in the amount of \$165,321.93. Seconded by Manager  
279 Bakke. Upon a roll call vote, the motion carried 5-0.

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Manager	Aye	Nay	Absent	Abstain
Dave Bakke	x			
Christopher Loth	x			
Doug Toavs	x			
Jackie Anderson	x			
Stephen Schmaltz	x			

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## 282 **10. Report of Officers and Managers**

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284 Manager Bakke stated that the Bone Lake Boat Tour was very successful. Manager  
285 Toavs, President Anderson, the Mayor of Scandia, and many attendees were there.  
286 Adam Hjelm and Aidan Read did a great job organizing and running the event. He gave  
287 appreciation to all involved. President Anderson agreed with Manager Bakke and  
288 recognized the great work done by the Bone Lake Association.

289

## 290 **11. Summary and Approval of Board Direction**

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292 Counsel Holtman summarized board directives from the meeting:

- 293 • Staff will look into the effects of ash on water quality.
- 294 • Staff will distribute the updated budget outreach outline and materials to the full  
295 board.
- 296 • President Anderson asked that staff include the excerpts of the 3000 series and  
297 5000 series from the Administrator’s Report in a separate memo to accompany the  
298 minutes.
- 299 • President Anderson asked that staff arrange a neighborhood gathering of the  
300 residents near Bixby Park to review the District’s analysis of flooding in their area.

301

## 302 **12. Adjourn**

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304 **a) Next regular board meeting –September 11, 2025, 6:30 pm**

305

306 Manager Bakke moved to adjourn the meeting. Seconded by Manager Loth. Upon a  
307 roll call vote, the motion carried 5-0 and the meeting was adjourned at 8:05 p.m.

308

Manager	Aye	Nay	Absent	Abstain
Dave Bakke	X			
Christopher Loth	X			
Doug Toavs	x			
Jackie Anderson	X			
Stephen Schmaltz	X			

309

310 Dave Bakke, Secretary -----



## MEMORANDUM

Comfort Lake-Forest Lake Watershed District

**Date:** September 2, 2025  
**To:** CLFLWD Board of Managers  
**From:** Mike Kinney, District Administrator  
**Subject:** Admin Report Attachment



**District Wide**

### Background/Discussion

At the August 28<sup>th</sup> regular board meeting President Anderson requested the following sections of the August Administrator's Report be appended to the meeting minutes.

### Programs (3000 series)

#### 3002 – Permitting

Between July 15, 2025, and August 18, 2025, the following activity took place:

- 189 site inspections performed with a 95.98% mean compliance rate
- 6 permit applications received
- 2 permits were approved, 6 were closed out

#### 3003 – Monitoring & Data Assessment

Continued Lake (CAMP), Stream, and Tributary (CAT,DIY) monitoring by staff.

Mid-season Monitoring update to be present to the Board on 8-28-25.

#### 3004 – Non-Point Source Pollution Abatement (Cost-Share)

Little Comfort Lake shoreline inventory was conducted, marking the completion of this cycle of shoreline inventories for the District's nine priority waterbodies.

Two community water cost-share grants were awarded for shoreline restorations on Forest and Bone Lakes. At this time, 14 grants have been awarded for 2025, compared to 11 in 2024.

53 site visits have been completed for 2025.

#### 3005 – Education & Outreach

The Bone Lake Shoreline Pontoon Tour took place on August 19<sup>th</sup>. There were 30 people in attendance. The event was well received and several participants said this should be an annual event.



## MEMORANDUM

Comfort Lake-Forest Lake Watershed District

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The Natural Shoreline Outreach Project with Moore Engineering continues to make progress with staff Hjelm and Read. The first target audience has been identified as new (less than 10 years) shoreline owners on Forest Lake with an 80-foot shoreline setback. This includes 102 properties. Draft brochures, web changes, and information folders are currently in progress with an estimate delivery timeline for the first week of September.

Planning continues for the upcoming Moody Lake Capstone Tour scheduled for September 17<sup>th</sup> at Moody Lake Park.

Planning continues for the upcoming State of the Watershed scheduled for September 30<sup>th</sup> at the Forest Lake American Legion.

The draft schedule for State of the Watershed:

5:00 – 5:30 p.m. Social (half) Hour

5:30 to 6:30 Presentations

5:30 to 5:40 Welcome (President Anderson)

5:40 to 6:00 Programs, Projects, and Progress (Admin Kinney)

6:00 to 6:20 Budget Process and Updates (Treasurer Schmaltz)

6:20 to 6:30 Audience Questions

6:30 to 7:10 Buffet Dinner

7:10 to 7:30 Watershed Champion Awards

Community education print and online catalogs have gone out from partner schools. CLFLWD is offering over 30 community education events for fall and early winter with the partner entities.

Planning continues for the upcoming Fall Alum Treatment workshop scheduled for October 2<sup>nd</sup> at the Forest lake Senior Center.

### 3006 – Interagency Communication

Staff meet with the City of Forest Lake and City of Wyoming to discuss the Floodplain Resiliency study. Staff discuss how the modeling provides data to inform potential rule revisions. See section 3013 for more info.

Staff met with the City of Forest Lake and Rice Creek at the FL/Watershed Development Review Coordination Meeting. Current and planned permits were discussed.



## MEMORANDUM

Comfort Lake-Forest Lake Watershed District

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### 3007 – Research

A presentation on the effects of nitrogen as a nutrient in District lakes was presented at the first regular meeting in August. That presentation is available on the District's YouTube channel.

UMN Research on the Forest Lake ALUM Treatment underway – Pre-treatment monitoring in basins 2 and 3.

### 3009 – Grant Research & Preparation

Staff has been working on a grant application to a new grant program: Bush Foundation Community Innovation Grant. More information is provided in the August 28<sup>th</sup> board packet.

Staff are working closely with the City of Wyoming to prepare a grant application to the Lower St. Croix Watershed Based Implementation Funding for enhanced street sweeping incentive funding. Street sweeping within the City of Scandia occurs in partnership with Washington County, which may also receive WBIF incentive funding. The City of Forest Lake received grant funding to purchase its sweeper in 2019 and has continued to implement its enhanced street sweeping program annually.

Staff has had multiple communications with grant agency staff in order to plan grant seeking in the near future. The Clean Water Fund competitive grant program has switched to a biennial cycle, meaning there is no funding RFP this year. However, we expect BWSR to release an RFP for the Water Quality & Storage grant program sometime this fall, and the District may apply for flood resiliency project modeling and concept design funding. We expect the DNR to announce more information regarding aquatic invasive species grants later this fall as well.

The Board of Water and Soil Resources posted the [board packet](#) for its August 28<sup>th</sup> meeting, including information about the next round of Watershed Based Implementation Funding (WBIF). Below is a summary of the Lower St. Croix Watershed Partnership's WBIF history, and anticipated funding amounts for the next biennium, FY27, prepared by Craig Mell of the Chisago SWCD. Note that the FY25 \$75,000 metro allocation was provided to the Sunrise River WMO for work in their watershed, as voted by the partners at the convene meeting.



**MEMORANDUM**  
 Comfort Lake-Forest Lake Watershed District

	basin	metro	total	Direct Allocation to non LSC WP Partner	LSC WP Allocation
<b>2021</b>	\$ 471,070.00	\$ 793,461.00	\$ 1,264,531.00	\$ -	\$ 1,264,531.00
<b>2023</b>	\$ 471,070.00	\$ 807,509.00	\$ 1,278,579.00	\$ -	\$ 1,278,579.00
<b>2025</b>	\$ 778,691.00	\$ 1,266,380.00	\$ 2,045,071.00	\$ 75,000.00	\$ 1,970,071.00
<b>2027</b>	\$ 782,706.00	\$ 1,266,376.00	\$ 2,049,082.00	TBD	TBD

3010 – Operations & Maintenance

Ongoing O&M inspections by Staff.

3011 – Aquatic Invasive Species Prevention & Management

- Flowering Rush MPARS application was approved 8/8, and treatment was conducted by PLM 8/13. Additionally, staff have conducted several seed head removals, resulting in 319 flower heads removed. Most of the flowering rush flowers have been observed in basins 2 & 3.
- BWS conducted a P.I. macrophyte survey for Keewatin which staff were able to shadow while conducting a Purple loosestrife assessment survey. Initial observations are that Keewatin has high biodiversity in aquatic vegetation compared to other lakes in the district. Additionally wild rice growth was observed in the southernmost shallow bay.

Staff have completed delineation of Purple Loosestrife on Bone Lake, Forest Lake 3, and Keewatin. The remaining portion of Forest Lake, Comfort, L. Comfort, Shields, and Moody will also be survey. Staff will consider a beetle treatment for Lakes with dense stands.

Staff have been in communications with the DNR AIS specialist 8/20 regarding the above-mentioned beetle control program. Which will help determine if any permits are required or if additional assistance can be obtained such as equipment provided by the DNR.

Staff have been in communications with the DNR AIS Grants and Research Coordinator, Angelique Dahlberg. The DNR will have an increase in grant dollars available for 2026 totaling \$1 mil, historically this has been \$400k. Staff will continue to watch for additional potential grant news as it is released.

3012 – Land Acquisition



## MEMORANDUM

Comfort Lake-Forest Lake Watershed District

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Staff continue to work toward the acquisition of the Bone Lake South property. The ESA completed by EOR is in board packet with a motion to accept the report.

### 3013 – Watershed Planning & Resiliency

Staff distributed the Draft Floodplain Resilience Action Plan Framework and Strategic Plan to the District's Technical Advisory Committee, which includes staff members of cities, counties, SWCDs, state agencies, and other such government partners. We met with City of Forest Lake staff on August 13<sup>th</sup> to begin discussing these plans and future coordination. This meeting was a good checkpoint in flood resiliency coordination, and we'll set up additional meetings with city staff to continue discussions about potential projects. We are working on setting up a similar meeting with City of Wyoming staff later in August. We will ultimately work with city staffs to arrange joint board/council meetings.

The Draft Floodplain Resilience Action Plan Framework provides several potential projects upstream of Bixby Park that will reduce flooding in the neighborhoods near Bixby Park in Forest Lake. The Bixby Park Water Quality Project itself also provides flood reduction compared to pre-project conditions for the houses along 8<sup>th</sup> Avenue NW – downstream of the project. The project stores water upstream of the ditch and away from these houses.

Wetland inventory mapping indicates that the backyards in this area are classified as wetlands and have similar elevations to the surrounding Bixby wetland. These backyards were likely landscaped during a dryer period that allowed the establishment of turf and more upland species.

The flat topography and culverts under Hwy 8, and further downstream under Hwy 61, constrict and slow the conveyance of this ditch network, resulting in a return to a wetter hydrology in these backyards.

### Projects (5000 series)

#### Moody Lake

- Moody Capstone Ag Field – All landowner agreements are in place for the conversion of two acres of cropland to conservation cover. Contracting will begin in August.

#### Little Comfort Lake

- Heath Ave IESF – 60% design reviewed by staff and shared with the City of Wyoming. Bid documents in review with Attorney Holtman.



## MEMORANDUM

Comfort Lake-Forest Lake Watershed District

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### Forest Lake

- North Shore Circle Park – Staff conducted establishment maintenance on the shoreline planting. Due to high mortality, the shoreline shrubs will be replaced by the contractor in spring of 2026.
- FL2 2<sup>nd</sup> Alum Treatment on schedule for early October implementation.