

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2025						
Reference Number*	Date Given	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost
45	8/28/2025	President Anderson asked that staff arrange a neighborhood gathering of the residents near Bixby Park to review the District's analysis of flooding in their area.	In progress.	CLFLWD Staff	In Progress	
44	8/28/2025	President Anderson asked that staff include the excerpt of the 3000 series from the Administrator's Report in a separate memo to accompany the minutes.	Appended to August 28th minutes. Minutes will be brought to the board in the September 25th board packet, per usual.	CLFLWD Staff	Completed	
43	8/28/2025	Staff will distribute the updated budget outreach outline and materials to the full board.	Sent via email on August 29th.	CLFLWD Staff	Completed	
42	8/28/2025	Staff will look into the effects of ash on water quality.	Several research articles emailed to the Board of Managers on 9-2-25.	CLFLWD Staff	Completed	
38	7/24/2025	Administrator Kinney and Chuck Holtman will meet with President Anderson and Manager Schmaltz to review the MN Watersheds resolutions.		CLFLWD Staff	Completed	
32	6/12/2025	President Anderson will work on preparing a cover letter to accompany the Strategic Plan when being distributed to city councils.	President Anderson provided the draft cover letter to staff and EOR on July 24th. Emily and Greg provided comments on July 24th and 25th. Staff will work with President Anderson to put the letter into a final draft format for distribution to the rest of the managers via email.	Board Member	In Progress	
29	5/8/2025	Staff will share the Natural Shoreline Partnership white paper with the board when it is complete.	The white paper is being prepared by the shoreline protection subcommittee, and will be brought to the Board when a final draft has been prepared.	CLFLWD Staff	In Progress	
28	5/8/2025	President Anderson will work with Staff developing an approach about shoreline vegetation protection.		Board Member, CLFLWD Staff	In Progress	
11	2/13/2025	Staff will make inquiry into the Chisago County cooperative weed management area.	CLFLWD will be kept informed of Chisago CWMA activities. The CWMA is not currently active on any initiatives, and has primarily dealt with wild parsnip.	CLFLWD Staff	Completed	

*Completed items are shown in one iteration of this document and subsequently hidden from view. Reference numbers for past items will remain the same moving forward, even as items are addressed and subsequently hidden from view.

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2024						
Reference Number*	Date Given	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost
76	12/19/2024	Staff will show the board the signage sketches for the WJD-6 Project before they are fabricated.	Landowners have declined the board approved sign design for the location.	CLFLWD Staff	Completed	
64	10/10/2024	In the new homeowner information packets, staff will develop materials particular to shoreline homeowners including references to ordinances using care how that is presented, and references to lake associations.	Staff are working with Moore Engineering (natural shoreline consultants) to decide the best approach and design for the new homeowner mailings/packets.	CLFLWD Staff	In Progress	
19	3/28/24	Staff and engineers will communicate with the Highway 8 Roadway Project regarding stormwater treatment and road salt, and staff will keep Manager Anderson advised of meetings	EOR and staff are reaching out to inquire about the status of the EAW. EAW incomplete as of October 5th, 2023. Chisago County was to notify the District when it is complete. Long Ear bats have delayed project, EAW remains unfinished as of March 7, 2024. The most recent designs do include stormwater treatment facilities near the Comfort/Little Comfort crossing. Staff has been coordinating with MnDOT on BMPs including downtown FL area.	CLFLWD Staff	In Progress	

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