



## MEMORANDUM

Comfort Lake-Forest Lake Watershed District

**Date:** September 5, 2025  
**To:** CLFLWD Board of Managers  
**From:** Mike Kinney, District Administrator  
Emily Heinz, Planning Coordinator  
**Subject:** Watershed Based Implementation Funding Agreement  
Extension



**District Wide**

### Background/Discussion

The purpose of this agenda item is to consider an extension to the partner funding agreement for Watershed Based Implementation Funding (WBIF) grant awards through the Lower St. Croix Watershed Partnership (LSCWP).

WBIF grants are administered by the Board of Water and Soil Resources (BWSR). The Chisago Soil and Water Conservation District (SWCD) is the Partnership's fiscal agent and therefore enters into the grant agreement with BWSR for WBIF grants. Chisago SWCD has "sub-recipient agreements" with other LSCWP partners to transfer funds, as awarded by the Partnership. When a Partner is allocated WBIF through the [Project Request Process](#), the Partner executes an amendment to the partner sub-recipient agreement with the details of that specific grant award.

The CLFLWD has a sub-recipient agreement with Chisago SWCD which, like the other partners' sub-agreements, is set to expire on December 31, 2025. The proposed renewal is for a three (3) year period commencing on January 1, 2026, and terminating on December 31, 2028, on the same terms and conditions as the current agreement.

The CLFLWD does not currently have any active WBIF grants. The renewal of this agreement is intended to be proactive so that the District is ready when the District is awarded WBIF in the future. On a related note, District staff are working with the City of Wyoming to apply for street sweeping incentive funding which will benefit Comfort Lake and the Sunrise River; Wyoming will execute an agreement directly with Chisago SWCD for this purpose.

### Recommended Action

Proposed Motion: Manager \_\_\_\_\_ moves to authorize the Administrator on advice of Counsel to enter into an agreement with Chisago SWCD for Watershed Based Implementation Funding. Seconded by Manager \_\_\_\_\_.

**Attached:** Summary of WBIF Grants to Date



## MEMORANDUM

### Comfort Lake-Forest Lake Watershed District

#### Summary of WBIF Grants to Date

The LSCWP has received three WBIF installments for plan implementation, with the fourth due in FY27. Grants are awarded on a **biennial basis**. There are 16 partners in the LSCWP.

Biennium	Basin (Non-Metro)	Metro	Supplemental WBIF via BWSR <sup>1</sup>	Total	Direct Allocation to non LSCWP	LSCWP Allocation
FY21	\$471,070	\$793,461		\$1,264,531	\$0	\$1,264,531
FY23	\$471,070	\$807,509	\$167,615	\$1,446,194	\$0	\$1,446,194
FY25	\$778,691	\$1,266,380		\$2,045,071	\$75,000	\$1,970,071
FY27	\$782,706	\$1,266,376		\$2,049,082	TBD <sup>3</sup>	TBD <sup>3</sup>
<b>TOTAL</b>	<b>\$2,503,537</b>	<b>\$4,133,726</b>	<b>\$167,615</b>	<b>\$6,804,878</b>	<b>\$75,000</b>	<b>\$4,680,796</b>

<sup>1</sup>In FY23, the LSCWP was awarded additional funding as other 1W1P partnerships did not spend their WBIF allocations

<sup>2</sup>In FY25, \$75,000 of the metro allocation was provide to the Sunrise River WMO for work in their watershed

<sup>3</sup>TBD during biennial metro convene meeting to be held sometime in 2026

- There have been three rounds of WBIF Implementation Funding awarded to the partnership thus far totaling \$4.6 million.
- An estimated \$3.8 million has been encumbered to date.
- Of the funds encumbered:
  - ~\$1.8 million (47%) allocated to shared services/basin wide initiatives benefitting all partners (e.g., administration, shared educator, basin ag outreach specialist)
  - ~\$2 million (53%) allocated to partner-specific initiatives (e.g., project requests)
    - ~\$1.1 million (29%) allocated to watershed districts
      - ~\$370K (10%) to CLFLWD
      - ~\$560K (15%) to South Washington WD
      - ~\$180K (5%) to Car Mar WD
    - ~\$820K (21%) allocated to SWCDs
    - ~\$120K (3%) allocated to cities for enhanced street sweeping implementation
- Of the WBIF not dedicated to shared services/basin wide initiatives, CLFLWD has received 18% of funding.
- CLFLWD projects that received WBIF include Sunrise River/Highway 61 Wetland Enhancement, Forest Lake Internal Load Assessment, Wyoming Street Sweeping Plan, and Heath Iron Enhanced Sand Filter Project Feasibility Study.