

Stephen Schmaltz	X			
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3. New Business

a) Permit 25-003 Beltz Park Improvements

Victoria D’Amico indicated the proposed permit triggers Rule 2.0 Stormwater Management and Rule 3.0 Erosion Control. Dr. Wilkinson summarized the proposed park improvement project including a stormwater filtration basin. The proposed plans meet the District’s permit requirements.

Manager Schmaltz moved to approve permit application #25-003 with conditions stated in the June 6, 2025 Engineer Report. Seconded by Manager Toavs. Upon a roll call vote, the motion carried 5-0.

Manager	Aye	Nay	Absent	Abstain
Dave Bakke	X			
Christopher Loth	X			
Doug Toavs	X			
Jackie Anderson	X			
Stephen Schmaltz	X			

b) Mid-Year Accounting & Reimbursement Requests

Tori Philippi reminded managers to submit reimbursement requests by July 10th for processing on the July 31st payroll.

c) Spring Newsletter

Mr. Kinney indicated this is an informational update regarding the Spring newsletter. President Anderson asked how the newsletter will be distributed. Mr. Kinney indicated it will be posted online and distributed to the District’s email listserv.

d) Open Meeting Law Update

Legal Counsel Holtman explained the Open Meeting Law previously provided two scenarios in which managers may attend board meetings virtually: 1) under determination of health risk such as the COVID-19 pandemic, and 2) occasional remote attendance so long as the manager makes their remote location open to the public. In the past legislative session, as of May 24, the law has been amended to remove the requirement that each manager be in a public location, and it removes

72 the restriction on the number of times per year a manager may attend remotely.
73 Managers attending remotely must be connected visually and by audio so that
74 members of the public can see and hear everyone. At least one manager must be
75 at the regular meeting location, and all votes must be by roll call. Mr. Holtman noted
76 that President Anderson may withdraw the Board's pandemic determination and
77 continue allowing managers to attend virtually.

78
79 President Anderson moved to concur in the board president's revoking of the existing
80 pandemic determination and for the board to meet according to the requirements
81 of MN Statute 13D.02. Seconded by Manager Schmaltz.

82
83 Manager Bakke asked if a manager could phone in to a meeting. Mr. Holtman
84 indicated that the manager could only listen if they are not visible. In order to
85 participate in the discussion and votes, managers must show both audio and video.

86
87 Upon a roll call vote, the motion carried 5-0.
88

Manager	Aye	Nay	Absent	Abstain
Dave Bakke	X			
Christopher Loth	X			
Doug Toavs	X			
Jackie Anderson	X			
Stephen Schmaltz	X			

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90 **e) MN Watersheds Resolutions**

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92 President Anderson explained the MN Watershed Board changed the procedures to
93 have the annual resolutions approved earlier in the year so there is more time for
94 partners to review before the annual business meeting in December. Mr. Holtman
95 recommended the Board authorize Administrator Kinney to communicate with MN
96 Watersheds regarding the CLFLWD Board's preferences regarding the resolutions. Mr.
97 Holtman indicated that the purpose of the present comment period is not about
98 having substantive argument about the resolution; it is more focused on revisions
99 that may improve the resolutions' clarity or efficacy for discussion in August. He
100 summarized the five proposed resolutions. Three resolutions generally pertain to
101 working with MN DNR for watershed district public waters permit applications. One
102 resolution pertains to intergovernmental workings in Hennepin County. One
103 resolution pertains to the Wetland Conservation Act and repairing drainage systems.
104 Mr. Holtman indicated that he does not see anything in the proposed resolutions that
105 bears commentary at this point.
106

107 President Anderson indicated she will follow up with Mr. Holtman regarding a past
108 resolution concerning levy certification statutes.

109

110 **4. Old Business**

111 **a) Strategic Plan Formatting and Distribution**

112

113 Emily Heinz indicated the Strategic Plan content is the same as what the Board
114 reviewed at the last strategic planning meeting on April 29th. She indicated Manager
115 Schmaltz shared formatting revisions to the plan. Manager Schmaltz clarified his
116 proposed revisions and requested staff send out the revised plan to managers for
117 final review. The Board directed staff to add this topic to the June 16th special meeting
118 agenda. President Anderson indicated she would work with Administrator Kinney and
119 Legal Counsel Holtman to draft a cover letter to accompany the Strategic Plan when
120 being shared with partners.

121

122 Administrator Kinney recommended the Board aim to hold workshops with city
123 councils by mid-August/September. Discussion topics at the joint workshops would
124 include the Strategic Plan and the Flood Resiliency Action Plan. Ms. Heinz indicated
125 EOR is working on the Flood Resiliency Action Plan, and this item will be brought to the
126 July 10th regular board meeting. Greg Graske recommended the Board review and
127 finalize the Flood Resiliency Action Plan and allow partner staff members time to
128 review prior to holding board/council joint workshops.

129

130 **b) 2026 Project and Budgets**

131

132 President Anderson indicated this item is informational only, and information has
133 been made available on the board packet webpage.

134

135 **5. Program/Project Update**

136

137 **a) Project Update**

138

139 Dr. Wilkinson provided an update on active projects including water monitoring, a
140 scope of work for Greenbelt and Open Space planning, the Flood Resiliency Action
141 Plan, and Shields Lake pollutant loading investigation.

142

143 President Anderson asked for an update on the City of Forest Lake's stormwater
144 mapping. Mr. Graske indicated the District has all of the information it needs to
145 complete flood modeling and the Flood Resiliency Action Plan. He noted the City's
146 stormwater mapping includes the locations of all infrastructure and meets state
147 requirements. He noted the mapping doesn't include specific survey data for all
148 infrastructure such as culvert elevations, but the District was able to collect what
149 data it needed for the flood modeling effort.

150 Aidan Read provided an update on the North Shore Circle Park Shoreline Restoration
151 Project, noting planting has been completed and the contractor will be performing
152 establishment maintenance through September of this year.

153 **b) Program Update – Land Acquisition & Management**

154
155 Aidan Read provided an update on the Land Acquisition & Management program
156 including a summary of properties owned and managed by the District. The District
157 owns 14 parcels totaling 96 acres cumulatively. The North Shore Trail Nature Area
158 project was highlighted, with an overview of activities completed to-date. Manager
159 Bakke commended staff, and in particular Blayne Eineichner, for persevering with the
160 Bone Lake South Wetland Acquisition purchase agreement.
161

162 **6. Report of Managers**

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164
165 Manager Bakke indicated managers and the administrator need to schedule the
166 administrator’s second quarterly performance review at the end of June.

167
168 Manager Schmaltz reported that Forest Lake Lake Association members met with the
169 landowner of Willow Point to continue discussions about a potential shoreline restoration
170 project.

171
172 President Anderson reported that she communicated with MN Department of Natural
173 Resources staff regarding shoreline regulations and the work of concern on the Willow
174 Point shoreline that the Board discussed previously.
175

176 **7. Summary and Approval of Board Direction**

177
178 The following board directives were summarized:

- 179 • President Anderson and Mr. Holtman will discuss the resolution concerning the levy
180 statute.
- 181 • Staff will re-format the Strategic Plan to remove the middle column and send to
182 managers for final review.
- 183 • Staff will revise the June 16th meeting notice to include the Strategic Plan.
- 184 • President Anderson will work on preparing a cover letter to accompany the
185 Strategic Plan when being distributed to partners.

186 **8. Adjourn**

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188
189 **a) Next special board meeting – June 16, 2025, 6:00 pm**

190 **b) Next regular board meeting – June 26, 2025, 6:30 pm**

191

192 Manager Schmaltz moved to adjourn the meeting. Seconded by Manager Bakke.
193 Upon a roll call vote, the motion carried 5-0, and the meeting was adjourned at 8:15
194 p.m.

195

Manager	Aye	Nay	Absent	Abstain
Dave Bakke	X			
Christopher Loth	X			
Doug Toavs	X			
Jackie Anderson	X			
Stephen Schmaltz	X			

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197 Dave Bakke, Secretary -----