

COST-SHARE APPLICATION FORM

Section I. Applicant Information (to be completed by landowner)

Landowner Name	Address	City/State	Zip Code
Email		Phone	
Project Address (if different)		City/State	Zip Code
Nearest waterbody to project site:		Is the property sewered or unsewered?	
Check appropriate box: ☐ Mini Grant Application ☐ Shoreline Habitat Incentive Program ☐ Community Water Cost-share Application			

Section II. Proposal Information

Project Type (e.g. raingarden, shoreline buffer):	
Give a 2-3 sentence summary of funding request. If there are additional funding sources you are seeking or have acquired, please note that here:	
Estimated project start and end dates:	Would you be willing to file a maintenance covenant for this project? Yes ☐ No ☐
Total project cost:	Grant request:

Section III. Project Narrative

Briefly describe the current condition of the property and any previous site management as it relates to your proposed project. Please include project goals, and expected outcomes. How does this project improve water quality or native habitat? **Please attach project plans.**

COST-SHARE APPLICATION INSTRUCTIONS

Comfort Lake – Forest Lake Watershed District has three cost-share programs for 2025. Please follow the below instructions for applying.

2025 Programs:

Mini Grant – This program provides a reimbursement of up to \$500 for small projects that improve water quality or habitat. Applications are accepted year-round and are reviewed on a first-come first-served basis.

Shoreline Habitat Incentive Program – This program provides flat-rate incentives for shoreline improvements. The maximum payment in 2025 is \$1000. Applications are accepted year-round and are reviewed on a first-come first-served basis.

Community Water Cost-Share - This program will cover up to 75% of a project, with a max amount of \$8000. Eligible projects for this program include rain gardens, shoreline restorations, native plantings, and other projects that improve water quality. This program is competitive and only the projects with the highest cost-benefit and greatest impact will be funded. Applications are accepted year-round with two review windows. Applications received from February through July will be reviewed and decisions announced by August 31st; applications received from August through January will be reviewed and decisions announced by February 28th.

To Apply:

- If you have not consulted with CLFLWD staff prior to an application, it is recommended that you follow up to request a site visit or to discuss the project prior to applying.
- Fill out the application with personal information and details about your project. Check ONE box, either the Mini Grant, or the Community Water Cost-Share (see above).
- Attach project plans – This can be a rough sketch, a plan by a contractor, or a thorough narrative description of the project.
- Maintenance Covenant: This option is for the Community Water program. Signing a maintenance covenant ensures you maintain the project for the intended lifespan (usually 10 years). This is not required but will make your application more competitive.
- When your application has been received, staff will acknowledge receipt with an email or phone call. Applications will be reviewed as described above.

Return completed application to CLFLWD by email (aidan.read@clflwd.org), or by mail:

CLFLWD
44 Lake St S, Ste A
Forest Lake, MN 55025