

# Summary of Board Direction

## Comfort Lake-Forest Lake Watershed District

2025						
Reference Number*	Date Given	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost
19	3/27/2025	President Anderson spoke about working with the Chamber of Commerce to present once or twice a year, potentially presenting an award.	Staff have been coordinating with chamber staff to get materials and meetings scheduled.	CLFLWD Staff	In Progress	
18	3/27/2025	President Anderson asked that someone from the MN Land Trust speak to the managers about conservation easement donations.		CLFLWD Staff	In Progress	
17	3/27/2025	Manager Schmaltz asked that, when speaking with the City of Forest Lake about District initiatives, to make sure there is active coordination with city council representatives.		CLFLWD Staff	In Progress	
16	3/27/2025	Manager Schmaltz asked staff to use less technical wording when communicating with the public.	Staff considers the target audience for all its publications. The target audience for the CAT & DIY Report is primarily the Board, technical partners, and documentation for internal purposes. Monitoring data is synthesized into simpler formats for public audiences in other publications such as the Annual Report.	CLFLWD Staff	Noted	
15	3/27/2025	Manager Loth encouraged staff to promote the District's Facebook page and seek to increase the District's number of Facebook followers.	Staff will work to increase the promotion and number of followers on the District's facebook page and email lists.	CLFLWD Staff	Noted	
11	2/13/2025	Staff will make inquiry into the Chisago County cooperative weed management area.		CLFLWD Staff	In Progress	

\*Completed items are shown in one iteration of this document and subsequently hidden from view. Reference numbers for past items will remain the same moving forward, even as items are addressed and subsequently hidden from view.

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2024						
Reference Number*	Date Given	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost
76	12/19/2024	Staff will show the board the signage sketches for the WJD-6 Project before they are fabricated.	Landowners have indicated they may allow installation of project signage, but request review and approval of the images prior to installation.	CLFLWD Staff	In Progress	
75	11/21/2024	Staff will talk with Steve McComas, MAISRC and others to consider what use can be made of the zebra mussel sampler plate data and what correlations can be drawn. Additionally, research cleaning methods against new plates to rule out variability of mussel growth around individual lakes.	Zebra mussel counts of sampler plates have been completed. Staff will reach out to partners to discuss findings.  Staff sent email to Steve McComas relating to data assesment and possible quality controls/assurances that could be implemented for ZM sample plates on Dec 16, 2024. Steve McComas has used plate sampling to characterize ZM densities and will work with CLFLWD staff to implement the technique in CLFLWD	CLFLWD Staff	In Progress	
71	11/21/2024	Administrator Kinney will send a letter to Commissioner Miron regarding the District's decision to discontinue its EMWREP membership. The letter will be reviewed by Legal Counsel Holtman and Manager Anderson before it is sent.	Initial draft completed and comments received for additional changes. Staff met with Karen Kill, BCWD, and Angie Hong to further discuss this matter in late Dec. Given the current state of this matter, Administrator Kinney wonders if this letter will simply open up the District for more criticism.	CLFLWD Staff	In Progress	
67	10/10/2024	Staff will incorporate consideration of the DNR Score Your Shore and pledge programs into the shoreline data review.	Staff will integrate this into the ongoing shoreline program review, which will largely be completed in November.	CLFLWD Staff	In Progress	
66	10/10/2024	Staff will bring a timeline for EOR's work regarding the building concept development.	Mr. Kinney has reached out to EOR to discuss work to date. Future work and schedule will be brought forth as requested when finalized.	CLFLWD Staff	In Progress	
65	10/10/2024	Staff will bring the Board preliminary sketches for project signage.	Staff are working with Pinacle to design general project signage options.	CLFLWD Staff	In Progress	
64	10/10/2024	In the new homeowner information packets, staff will develop materials particular to shoreline homeowners including references to ordinances using care how that is presented, and references to lake associations.	Staff have been working on draft materials and finalizing individual sections of the information packets.	CLFLWD Staff	In Progress	
19	3/28/24	Staff and engineers will communicate with the Highway 8 Roadway Project regarding stormwater treatment and road salt, and staff will keep Manager Anderson advised of meetings	EOR and staff are reaching out to inquire about the status of the EAW. EAW incomplete as of October 5th, 2023. Chisago County was to notify the District when it is complete. Long Ear bats have delayed project, EAW remains unfinished as of March 7, 2024. The most recent designs do include stormwater treatment facilities near the Comfort/Little Comfort crossing. Staff has been coordinating with MnDOT on BMPs including downtown FL area.	CLFLWD Staff	In Progress	

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