



**MEMORANDUM**  
Comfort Lake-Forest Lake Watershed District

**Date:** December 12, 2024  
**To:** CLFLWD Board of Managers  
**From:** Mike Kinney, District Administrator  
**Subject:** WJD-6 Wetland Enhancement Project Closeout



**Background/Discussion**

The purpose of this agenda item is to close out and approve the final contractor payment to Peterson Companies for the Washington Judicial Ditch 6 (WJD-6) Wetland Enhancement Project.

Construction was completed throughout the fall 2023 and winter/spring of 2024. Revegetation was ongoing throughout the 2024 growing season. This project is estimated to remove 20 lbs./year phosphorus and 3,200 lbs./year total suspended solids for Forest Lake. Additionally, the project restored 4 acres of wetland, improved native vegetation, and will provide 5.7 ac-ft of flood storage.

The final project cost is \$400,000, which is under budget by \$82,500. Construction bids were lower than originally estimated. With the availability of remaining funds, a minor change order was issued (\$2,689) to enhance the habitat planting plan for the project. The lifetime cost-benefit for this project is \$850/lb of phosphorus removed.

This agenda item is meant to close out the construction contract with Peterson Companies, therefore moving this project into the final project phase, Phase 5 – Operations & Maintenance.

**Recommended Action**

Proposed Motion: Manager \_\_\_\_\_ moves to accept the engineer’s certificate of completion and authorize final payment to the contractor. Seconded by Manager \_\_\_\_\_.

**Attached**

Engineer’s Certificate of Completion

**Project Name** | WJD – 6 Western Tributary Wetland Restoration  
**To** | Board of Managers, CLFLWD  
 Mike Kinney, District Administrator  
**Cc** | Blayne Eineichner, District Project Manager  
 Kyle Crawford, PE, Project Engineer  
**From** | Greg Graske, PE  
 Anne Wilkinson, PhD  
**Regarding** | Project Closeout

**Date** | December 09, 2024

The purpose of this memorandum is to recommend final payment and closeout for the WJD-6 Western Tributary Wetland Restoration project.

**Construction**

As the project is now complete, the Contractor has requested payment for retainage, submitted all documents and forms necessary for final payment, and has requested a final inspection for project acceptance and closeout. The final inspection has been completed, and all work items are found to be in accordance with the contract documents.

**Budget Update**

EOR has reviewed the attached payment application from Peterson Companies for work completed, and is recommending payment for retainage held, as submitted on the payment application.

**Summary of Payment**

Original Contract Amount	\$296,653.54
Change Orders	\$2,689.00
Final Construction Cost	\$299,342.54

Work Completed to Date, Final Contract Amount	\$293,414.75
Work Completed to Date, Less Retainage to Date	\$278,744.01
Total Amount Previously Certified	\$278,744.01
<b>Payment Request this Application (Retainage)</b>	<b>\$14,670.74</b>

**Recommendation of Payment**

We are recommending payment of \$14,670.74 to Peterson Companies as part of final closeout procedures.