



MEMORANDUM
Comfort Lake-Forest Lake Watershed District

Date: August 1, 2024
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: Biennial Professional Services RFP



Background/Discussion

Pursuant to MN Statutes 103B, the District is required to solicit, at least every two years, letters of interest and associated proposals for legal, accounting, and technical consultant services. In order to make selections for 2025-2026, the required notice and RFP is proposed to go out on August 16, 2024, and have a submittal deadline of September 30, 2024.

This deadline will allow staff to send out copies well in advance for the Board to initially review and discuss submitted proposals at its October 24th regular board meeting. From there, the Board may elect to make final decisions of some or all professional services or invite firms in for presentations and interviews at the November 21st regular board meeting. In all cases, the goal is to execute contracts before yearend.


Recommended Motion

Manager _____ moves to direct the Administrator to publish and post solicitation for 2025-2026 professional services. Seconded by Manager _____.

Attached: Draft CLFLWD Solicitation of Interest Notice




CLFLWD
WATERSHED DISTRICT

651-395-5850 

info@clflwd.org 

www.clflwd.org 

44 Lake St. South, Suite A
Forest Lake, MN 55025 

**COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT
SOLICITATION OF INTEREST NOTICE
2025-2026 SERVICES**

Pursuant to Minnesota Statutes §103B.227, the Board of Managers of the Comfort Lake-Forest Lake Watershed District is soliciting interest proposals for accounting, legal and engineering professional services from firms experienced in the work of watershed districts.

The solicitation will enable the managers to identify consultants qualified to supply the professional services needed by the District. Based upon review of proposals, the managers will determine whether an interview is required and, if so, will notify each proposer selected for interview.

Written proposals including the following information are being sought at this time:

For **all** professional disciplines, include the following in your proposal:

- Background and specific experience working with Minnesota watershed districts and profile information on the firm. Include statement on what makes your firm unique in this field.
- Hourly billing rates for 2025-2026 and meeting attendance rates if different from hourly billing rates.
- Names and qualifications of lead personnel. Indicate those who will be assigned to our District.

For **Engineering Firms**: include the following **additional** information in your proposal:

- Specific information as to your firm's expertise in watershed district matters including:
 - Lake (including plant and aquatic species) management
 - Wetland restoration
 - Streambank stabilization
 - MS4 permits and urban storm water management
 - Grant program knowledge and proposal writing
 - Community outreach support

As in previous years, the District may use proposals received from engineering and other water resource consulting firms to establish an Engineering/Technical Services Pool.

Board of Managers

Steve Schmaltz, President · Christopher Loth, Vice President
Jackie Anderson, Treasurer · Douglas Toavs, Assistant Treasurer · Dave Bakke, Secretary

For ***Accounting Firms***, the following terms should be followed:

- The firm should be prepared to compile detailed monthly financial reports that correspond to the format and coding provided in Attachment A (enclosed) which shows an example of the level of detail desired. Details on either flat rates and/or hourly rates for preparation of this work is requested so as to make appropriate comparisons of services and costs.
- Personnel assigned to the District should be prepared to be available for the onsite meeting for the District's annual audit field day in March and multiple budget workshops throughout the months of June, July, August and September as needed. Again, anticipated rates or costs for these services are requested.
- Separate rates and hours estimates for processing regular payroll reports, associated tax reports, and all required state and local forms, per employee.

Submittal Instructions

Proposals should be limited to four (4) pages. Six (6) hard copies must be received at the District offices, and electronic copies must be submitted to info@clflwd.org no later than 5 p.m. Monday, September 30, 2024.

Mail to:
Comfort Lake-Forest Lake Watershed District
Attn: Administrator
44 Lake Street South, Suite A
Forest Lake, MN 55025

Email to:
Info@clflwd.org

Deadline:
5 p.m. Monday, September 30, 2024

For further information, contact Mike Kinney, District Administrator, at 651.395.5855 or Michael.Kinney@clflwd.org

Enclosure: Attachment A – Example of Monthly Financial Report Format

Comfort Lake-Forest Lake Watershed District

Interim Financial Statements

June 30, 2024



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Comfort Lake-Forest Lake Watershed District
Treasurer's Report
July 25, 2024

INCOME for the period		6/1/2024	to	06/30/24				
Source	Ck. Date	Dep Date	Amount	Description	Account	Check #	Acct #	
MN Board of Water and Soil Resources (BWSR)	06/11/24	06/11/24	\$154,400.00	Grant: WJD-6 Wetland Enhancement 40% payr	Grant-Income	ACH	5-228-D-3300	
Guidance Homes, Inc.	06/13/24	06/13/24	1,000.00	Permit 24-016 Deposit	Escrow Account	50081	3-002-A-2330	
Guidance Homes, Inc.	06/13/24	06/13/24	10.00	Permit 24-016 Application Fee	Permit Revenue	50081	3-002-A-3400	
Guidance Homes, Inc.	06/13/24	06/13/24	20,000.00	Permit 23-031 Financial Assurance	Escrow Account	50080	3-002-A-2330	
Surendran Sivarajah	06/13/24	06/13/24	1,000.00	Permit 24-018 Deposit	Escrow Account	9557	3-002-A-2330	
Surendran Sivarajah	06/13/24	06/13/24	10.00	Permit 24-018 Application Fee	Permit Revenue	9557	3-002-A-3400	
Grandmoore Homes Inc.	06/21/24	06/21/24	1,000.00	Permit 22-043-P1 Deposit	Escrow Account	9632	3-002-A-2330	
Grandmoore Homes Inc.	06/21/24	06/21/24	10.00	Permit 22-043-P1 Application Fee	Permit Revenue	9632	3-002-A-3400	
Grandmoore Homes Inc.	06/21/24	06/21/24	1,000.00	Permit 22-043-P2 Deposit	Escrow Account	9631	3-002-A-2330	
Grandmoore Homes Inc.	06/21/24	06/21/24	10.00	Permit 22-043-P2 Application Fee	Permit Revenue	9631	3-002-A-3400	
League of Minnesota Cities P&C	06/21/24	06/21/24	180.52	Windshield Replacement Reimbursement	Reimbursement	333762810	3-010-A-3600	
First Resource Bank-Permit Escrow-386	---	06/30/24	995.56	June Interest	Interest Income	ACH	1-000-3700	
First Resource Bank-Capitol Savings-831	---	06/30/24	3,403.38	June Interest	Interest Income	ACH	1-000-3700	
Total Income for period			\$183,019.46					

EXPENSES for the period		6/1/2024	to	06/30/24				
Payee	Inv. Date	Pay Date	Amount	Description	Account	Check #	Acct #	
44 Lake LLC.	06/30/24	07/25/24	\$1,923.00	June Rent	Rent/Lease	9605	1-002-4210	
44 Lake LLC.	06/30/24	07/25/24	1,651.68	June Rent CAM	Rent/Lease	9605	1-002-4210	
Patricia Berglund	07/15/24	07/25/24	500.00	Mini Grant	BMP Cost-Share/Incentive	9606	3-004-B-4780	
Mary Bordgsrd	07/15/24	07/25/24	428.89	Mini Grant	BMP Cost-Share/Incentive	9607	3-004-B-4780	
Dimke Excavating, Inc.	06/13/24	07/25/24	72,490.23	Pay App 3	Construction (Labor and/or Materials)	9608	5-221-B-4600	
Michael D. Eggen	07/08/24	07/25/24	760.45	Permit 23-008 Closeout	Permits/Sureties Payable	9609	3-002-A-2330	
Emmons & Olivier Resources, Inc.	06/11/24	07/25/24	23,524.08	Engineering	Engineering	9610	Various	
Hallberg Inc.	06/30/24	07/25/24	100.00	Supplies	Supplies - Field	9611	3-010-B-4201	
Hallberg Inc.	06/30/24	07/25/24	70.00	Mini-Storage Rental	Rental/Lease	9611	1-002-4635	
In-Situ	07/11/24	07/25/24	7,336.00	Monitoring	Monitoring Expense	9612	3-003-C-4715	
Jen Lazarchic	07/15/24	07/25/24	500.00	Mini Grant	BMP Cost-Share/Incentive	9613	3-004-B-4780	
Papid Press	07/12/24	07/25/24	750.00	Printing	Printing	9614	3-005-A-4208	
Redpath & Company, LLC.	06/30/24	07/25/24	3,922.50	Accounting & Payroll Services	Audit & Accounting	9615	1-004-4330	
Regents of the University of MN	07/08/24	07/25/24	100.00	Lab Analysis	Lab Analysis	9616	3-004-B-4713	
Rymark	07/01/24	07/25/24	1,460.20	Computer Supplies/Software/Support	Computer Supplies/Software	9617	1-002-4203	
Smith Partners, PLLP	06/30/24	07/25/24	3,120.40	May Legal Fees	Legal Expense	9618	1-004-4410	
Washington Conservation District	04/29/24	07/25/24	1,697.00	Residential cost-share TA	BMP Cost-Share/Technical Assist	9619	3-005-A-4810	
Jessica Wille	07/15/24	07/25/24	443.67	Mini Grant	BMP Cost-Share/Incentive	9620	3-004-B-4780	
Total Checks			\$120,778.10					

ELECTRONIC PAYMENTS:

June Wages/Taxes/Benefits	06/30/24	06/30/24	\$59,142.79	Wages/Taxes/Benefits	Wages/Taxes/Benefits	Direct	Various
Xcel Energy	06/10/24	06/10/24	200.07	Utilities	Utilities	EFT	1-002-4300
Xcel Energy	06/11/24	06/11/24	8.78	Utilities	Utilities	EFT	3-010-A-4300
Card Services-Kinney	06/20/24	06/20/24	1,629.97	Credit Card Expense-Kinney	Various	EFT	Various
Card Services-Eineichner	06/18/24	06/18/24	2,489.28	Credit Card Expense-Eineichner	Various	EFT	Various
HealthPartners	06/28/24	06/28/24	4,829.07	Health Benefits	Benefits	EFT	1-003-4110

Total Expenses for period **\$189,078.06**

Cash Balances	6/1/2024	Income	Outflow	Transfers	6/30/2024
MidWest One Checking Account-446	\$2,462.23	-	-	-	\$2,462.23
FRB Business Checking-507	73,581.89	-	\$242,042.29	\$246,000.00	77,539.60
FRB Permit Escrow Savings-386	312,289.54	\$25,035.56	-	-	337,325.10
FRB Capital Savings-831	1,025,576.15	157,983.90	-	(246,000.00)	937,560.05
Total Funds:	\$1,413,909.81	\$183,019.46	\$242,042.29	\$0.00	\$1,354,886.98

2024

FUND BALANCE	Fund Balance @12/31/23	Year-to-Date Income/Funds	Year-to-Date Expenditures	Fund Balance @ 6/30/24
General Fund	\$105,004.49	\$9,102.40	\$302,409.47	(\$188,302.58)
Debt Services	407,393.13	8,777.25	75,000.00	341,170.38
Program & Project Implementation	584,286.38	450,389.27	1,043,344.82	(8,669.17)
Program & Project Loan Funds	-	750,000.00	-	750,000.00
TOTAL DISTRICT FUND BALANCE	\$1,096,684.00	\$1,218,268.92	1,420,754.29	\$894,198.63

COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT
FUND BALANCE INCREASE/(DECREASE)
6/30/2024

	<u>GENERAL FUND</u>	<u>DEBT SERVICES</u>	<u>PROGRAM & PROJECT IMPLEMENTATION</u>	<u>TOTAL</u>
Fund Balance @ 12/31/23:	105,004.49	407,393.13	584,286.38	1,096,684.00
Year-To-Date Revenue	9,102.40	8,777.25	1,200,389.27	1,218,268.92
Year-To-Date Expenses	<u>302,409.47</u>	<u>75,000.00</u>	<u>1,043,344.82</u>	<u>1,420,754.29</u>
Fund Balance @ 6/30/24:	<u>(\$188,302.58)</u>	<u>\$341,170.38</u>	<u>\$741,330.83</u>	<u>\$894,198.63</u>
Increase/(Decrease) in Fund Balance:	<u>(\$293,307.07)</u>	<u>(\$66,222.75)</u>	<u>\$157,044.45</u>	<u>(\$202,485.37)</u>

CLFL Watershed District
Balance Sheet
June 30, 2024

ASSETS

Current Assets		
Checking-MidWestOne	\$2,448.94	
Checking-First Resource Bank	77,539.60	
Permit Savings-FRB	337,325.10	
MMSavings-FRB	937,560.05	
Pre-Paid Expense	16,370.81	
Escrows Receivable	25,581.72	
Due from other governments	123,940.00	
Taxes Receivable-Delinquent	<u>33,462.50</u>	
Total Current Assets		<u>\$1,554,228.72</u>
Total Assets		<u><u>\$1,554,228.72</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$123,507.54	
Unavailable Revenue	11,990.25	
Deferred Revenue-Escrows	31,214.72	
Escrow Account	219,737.62	
Deferred Revenue	263,981.61	
Unavailable Revenue	<u>9,598.35</u>	
Total Liabilities		<u>\$660,030.09</u>
Capital		
Fund Balance-General	(\$18,764.00)	
Fund Balance-Debt	201,372.00	
Fund Balance-Capital	914,076.00	
Net Income	<u>(202,485.37)</u>	
Total Capital		<u>\$894,198.63</u>
Total Liabilities & Capital		<u><u>\$1,554,228.72</u></u>

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
EXPENSE-REVENUE RECAP - AS OF JUNE 30, 2024

Budget Category	Budget Item	2024 Budget	Current Month	Year-to-Date	Over/(Under) Budget	YTD Percentage of Budget
ADMINISTRATIVE (GENERAL FUND)	ADMINISTRATION					
	REVENUE					
	TAX LEVY	\$ 283,692.00	\$ -	\$ 1,889.66	\$ (281,802.34)	0.67%
	OTHER (INTEREST)	\$ 5,000.00	\$ 1,050.02	\$ 7,212.74	\$ 2,212.74	144.25%
	TOTAL REVENUE:	\$ 288,692.00	\$ 1,050.02	\$ 9,102.40	\$ (279,589.60)	3.15%
	EXPENSES					
	GENERAL ADMINISTRATION	\$ 590,239.00	\$ 34,535.42	\$ 302,409.47	\$ (287,829.53)	51.24%
	TOTAL EXPENDITURES:	\$ 590,239.00	\$ 34,535.42	\$ 302,409.47	\$ (287,829.53)	51.24%
	REVENUE OVER/(UNDER) EXPENDITURES:	\$ (301,547.00)	\$ (33,485.40)	\$ (293,307.07)	\$ 8,239.93	
	DEBT SERVICES FUND	DEBT SERVICES				
REVENUE						
TAX LEVY		\$ 350,000.00	\$ -	\$ 2,561.52	\$ (347,438.48)	0.73%
OTHER (INTEREST)		\$ -	\$ 948.92	\$ 6,215.73	\$ 6,215.73	---
TOTAL REVENUE:		\$ 350,000.00	\$ 948.92	\$ 8,777.25	\$ (341,222.75)	2.51%
EXPENSES						
DEBT SERVICES FUND		\$ 325,000.00	\$ -	\$ 75,000.00	\$ (250,000.00)	23.08%
TOTAL EXPENDITURES:		\$ 325,000.00	\$ -	\$ 75,000.00	\$ (250,000.00)	23.08%
REVENUE OVER/(UNDER) EXPENDITURES:		\$ 25,000.00	\$ 948.92	\$ (66,222.75)	\$ (91,222.75)	
PROGRAMS/PROJECTS (IMPLEMENTATION FUND)		PROGRAMS/PROJECTS				
	REVENUE					
	TAX LEVY	\$ 1,086,158.00	\$ -	\$ 7,423.27	\$ (1,078,734.73)	0.68%
	GRANT REVENUE	\$ 926,092.00	\$ 154,400.00	\$ 345,259.00	\$ (580,833.00)	37.28%
	OTHER (INCLUDE INTEREST/PERMIT FEES)	\$ 138,086.66	\$ 2,970.51	\$ 97,707.00	\$ (40,379.66)	70.76%
	TOTAL REVENUE:	\$ 2,150,336.66	\$ 157,370.51	\$ 450,389.27	\$ (1,699,947.39)	20.95%
	LOAN PROCEEDS					
	LOAN	\$ 800,000.00	\$ -	\$ 750,000.00	\$ (50,000.00)	93.75%
	TOTAL LOAN PROCEEDS:	\$ 800,000.00	\$ -	\$ 750,000.00	\$ (50,000.00)	93.75%
	EXPENSES					
	PROGRAMS	\$ 1,321,609.00	\$ 92,566.89	\$ 503,695.21	\$ (817,913.79)	38.11%
	PROJECTS	\$ 1,351,730.00	\$ 94,881.89	\$ 530,233.05	\$ (821,496.95)	39.23%
	LAND ACQUISITION & MANAGEMENT	\$ 18,314.00	\$ 2,149.51	\$ 9,416.56	\$ (8,897.44)	51.42%
	TOTAL EXPENDITURES:	\$ 2,691,653.00	\$ 189,598.29	\$ 1,043,344.82	\$ (1,639,410.74)	38.76%
REVENUE OVER/(UNDER) EXPENDITURES:	\$ (541,316.34)	\$ (32,227.78)	\$ (592,955.55)	\$ (60,536.65)		
NET CHANGE IN CASH BALANCE (includes loan proceeds):	\$ 258,683.66	\$ (32,227.78)	\$ 157,044.45	\$ (110,536.65)		
TOTAL	TOTAL COMFORT LAKE-FOREST LAKE					
	REVENUE					
	TAX LEVY	\$ 1,719,850.00	\$ -	\$ 11,874.45	\$ (1,707,975.55)	0.69%
	GRANT REVENUE	\$ 926,092.00	\$ 154,400.00	\$ 345,259.00	\$ (580,833.00)	37.28%
	OTHER (INCLUDES INTEREST)	\$ 143,086.66	\$ 4,969.45	\$ 111,135.47	\$ (31,951.19)	77.67%
	TOTAL REVENUE:	\$ 2,789,028.66	\$ 159,369.45	\$ 468,268.92	\$ (2,320,759.74)	16.79%
	LOAN PROCEEDS					
	LOAN	\$ 800,000.00	\$ -	\$ 750,000.00	\$ (50,000.00)	93.75%
	TOTAL LOAN PROCEEDS:	\$ 800,000.00	\$ -	\$ 750,000.00	\$ (50,000.00)	93.75%
	EXPENSES					
	GENERAL ADMINISTRATION	\$ 590,239.00	\$ 34,535.42	\$ 302,409.47	\$ (287,829.53)	51.24%
	DEBT SREVICES FUND	\$ 325,000.00	\$ -	\$ 75,000.00	\$ (250,000.00)	23.08%
	PROGRAMS	\$ 1,321,609.00	\$ 92,566.89	\$ 503,695.21	\$ (817,913.79)	38.11%
	PROJECTS	\$ 1,351,730.00	\$ 94,881.89	\$ 530,233.05	\$ (821,496.95)	39.23%
LAND ACQUISITION & MANAGEMENT	\$ 18,314.00	\$ 2,149.51	\$ 9,416.56	\$ (8,897.44)	51.42%	
TOTAL EXPENDITURES:	\$ 3,606,892.00	\$ 224,133.71	\$ 1,420,754.29	\$ (2,186,137.71)	39.39%	
REVENUE OVER/(UNDER) EXPENDITURES:	\$ (817,864.34)	\$ (64,764.26)	\$ (952,485.37)	\$ (134,622.03)		
NET CHANGE IN CASH BALANCE (includes loan proceeds):	\$ (17,863.34)	\$ (64,764.26)	\$ (202,485.37)	\$ (184,622.03)		

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
EXPENSES AS OF JUNE 30, 2024

Budget Category	Account Code	Budget Item	2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	2024 Balances	Adjustments	Adjusted Balance
ADMINISTRATIVE (GENERAL FUND)	1000	ADMINISTRATION	\$ 590,239.00	\$ 34,535.42	\$ 302,409.47	\$ 287,829.53	\$ -	\$ 287,829.53
	1001	BOARD ADMINISTRATION	\$ 40,000.00	\$ 2,375.00	\$ 12,034.16	\$ 27,965.84	\$ -	\$ 27,965.84
	1002	GENERAL OFFICE EXPENSES	\$ 121,130.00	\$ 7,285.62	\$ 61,361.41	\$ 59,768.59	\$ -	\$ 59,768.59
	1003	GENERAL ADMINISTRATIVE	\$ 256,573.00	\$ 17,425.40	\$ 157,513.60	\$ 99,059.40	\$ -	\$ 99,059.40
	1004	PROFESSIONAL SERVICES	\$ 172,536.00	\$ 7,449.40	\$ 71,500.30	\$ 101,035.70	\$ -	\$ 101,035.70
DEBT SERVICES FUND	2000	DEBT SERVICES FUND	\$ 325,000.00	\$ -	\$ 75,000.00	\$ 250,000.00	\$ -	\$ 250,000.00
	2000A	CWP LOAN A PRINCIPAL REPAYMENT	\$ 150,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
	2000A	CWP LOAN B PRINCIPAL REPAYMENT	\$ 175,000.00	\$ -	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00
PROGRAMS (IMPLEMENTATION FUND)	3000	PROGRAMS	\$ 1,321,609.00	\$ 92,566.89	\$ 503,695.21	\$ 817,913.79	\$ -	\$ 877,913.79
	3000	GENERAL PROGRAM DEVELOPMENT	\$ 8,814.00	\$ 663.26	\$ 4,201.03	\$ 4,612.97	\$ -	\$ 4,612.97
	3001	DISTRICT RULES & RULEMAKING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	3002	PERMITTING	\$ 262,287.00	\$ 16,591.10	\$ 115,352.28	\$ 146,934.72	\$ -	\$ 146,934.72
	3003	MONITORING & DATA ASSESSMENT	\$ 176,144.00	\$ 17,431.12	\$ 93,712.84	\$ 82,431.16	\$ -	\$ 82,431.16
	3004	NON-POINT SOURCE POLLUTION ABATEMENT	\$ 181,629.00	\$ 5,057.65	\$ 17,253.75	\$ 164,375.25	\$ -	\$ 164,375.25
	3005	EDUCATION & OUTREACH	\$ 184,254.00	\$ 8,198.52	\$ 74,407.26	\$ 109,846.74	\$ -	\$ 109,846.74
	3006	INTERAGENCY COMMUNUNICATION	\$ 60,513.00	\$ 4,041.31	\$ 29,138.43	\$ 31,374.57	\$ -	\$ 31,374.57
	3007	RESEARCH	\$ 9,314.00	\$ 663.26	\$ 4,201.03	\$ 5,112.97	\$ -	\$ 5,112.97
	3008	MEASUREMENT OF PROGRESS	\$ 10,314.00	\$ 663.26	\$ 4,937.81	\$ 5,376.19	\$ -	\$ 5,376.19
	3009	GRANT RESEARCH & PREPARATION	\$ 28,314.00	\$ 663.26	\$ 8,590.03	\$ 19,723.97	\$ -	\$ 19,723.97
	3010	OPERATION & MAINTENANCE	\$ 98,692.00	\$ 6,883.89	\$ 48,779.87	\$ 49,912.13	\$ -	\$ 49,912.13
	3011	AQUATIC INVASIVE SPECIES (AIS) MANAGEMENT	\$ 245,769.00	\$ 24,177.00	\$ 80,858.10	\$ 164,910.90	\$ -	\$ 164,910.90
	3013	WATERSHED PLANNING & RESILIENCY	\$ 55,564.00	\$ 7,533.26	\$ 22,262.78	\$ 33,301.22	\$ -	\$ 33,301.22
PROJECTS (IMPLEMENTATION FUND)	5000	PROJECTS	\$ 1,351,730.00	\$ 94,881.89	\$ 530,233.05	\$ 821,520.01	\$ 99,000.00	\$ 860,520.01
	5000	GENERAL PROJECT DEVELOPMENT	\$ 91,572.00	\$ 9,805.39	\$ 57,009.78	\$ 34,562.22	\$ -	\$ 34,562.22
	5100	FLOODPLAIN	\$ 84,943.00	\$ 1,989.70	\$ 12,602.62	\$ 72,340.38	\$ -	\$ 72,340.38
	5200	LAKES	\$ 1,095,329.00	\$ 79,107.32	\$ 435,270.36	\$ 660,058.64	\$ 99,000.00	\$ 759,058.64
	5300	STREAMS	\$ 54,943.00	\$ 1,989.70	\$ 12,602.56	\$ 42,340.44	\$ -	\$ (17,659.56)
	5400	WETLANDS	\$ 16,629.00	\$ 1,326.44	\$ 8,521.49	\$ 8,107.51	\$ -	\$ 8,107.51
	5500	UPLAND RESOURCES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5600	GROUNDWATER	\$ 8,314.00	\$ 663.34	\$ 4,201.18	\$ 4,112.82	\$ -	\$ 4,112.82
	5920		\$ -	\$ -	\$ 25.06	\$ -	\$ -	\$ -
LAND ACQUISITION & MANAGEMENT	6000	Land Acquisition & Management	\$ 18,314.00	\$ 2,149.51	\$ 9,416.56	\$ 8,897.44	\$ -	\$ 8,897.44
	6000	Staff Management/Coordination	\$ 8,314.00	\$ 663.26	\$ 4,201.03	\$ 4,112.97	\$ -	\$ 4,112.97
	6000A	Ongoing Initiatives	\$ 10,000.00	\$ 1,486.25	\$ 5,215.53	\$ 4,784.47	\$ -	\$ 4,784.47
TOTALS:			\$ 3,606,892.00	\$ 224,133.71	\$ 1,420,754.29	\$ 2,186,160.77	\$ 99,000.00	\$ 2,285,160.77

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
EXPENSES AS OF JUNE 30, 2024

Budget Category	Account Code	Budget Item	2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	2024 Balance	Adjustments	Adjusted Balance
BOARD ADMINISTRATION	1-001	Board Administration	\$ 40,000.00	\$ 2,375.00	\$ 12,034.16	\$ 27,965.84	\$ -	\$ 27,965.84
	1-001-4000	Managers Per Diem	32,000.00	2,375.00	11,625.00	20,375.00		20,375.00
	1-001-4010	Manager Expenses	3,400.00	-	309.16	3,090.84		3,090.84
	1-001-4265	Managers Training/Conferences	4,600.00	-	100.00	4,500.00		4,500.00
GENERAL OFFICE EXPENSES	1-002	General Office Expenses	\$ 121,130.00	\$ 7,285.62	\$ 61,361.41	\$ 59,768.59	\$ -	\$ 59,768.59
	1-002-4240	Cell Phone/office phone/internet/Web Hosting	\$ 12,000.00	\$ 801.43	\$ 5,127.43	\$ 6,872.57		\$ 6,872.57
	1-002-4203	Computer Supplies/Software/IT Support	\$ 25,000.00	\$ 1,504.17	\$ 15,402.58	\$ 9,597.42		\$ 9,597.42
	1-002-4635	Copier (lease)	\$ 4,000.00	\$ 175.00	\$ 1,587.29	\$ 2,412.71		\$ 2,412.71
	1-002-4200	General Office/Meeting Supplies	\$ 3,000.00	\$ 503.58	\$ 5,129.08	\$ (2,129.08)		\$ (2,129.08)
	1-002-4245	Dues/Fees/subscriptions	\$ 1,900.00	\$ 32.50	\$ 458.23	\$ 1,441.77		\$ 1,441.77
	1-002-4265	Conferences & Workshops/Staff Training & Education	\$ 11,000.00	\$ 405.69	\$ 2,114.02	\$ 8,885.98		\$ 8,885.98
	1-002-4320	Staff Expenses/Travel (Mileage)	\$ 2,200.00	\$ 20.50	\$ 1,105.05	\$ 1,094.95		\$ 1,094.95
	1-002-4280	Postage	\$ 400.00	\$ 68.00	\$ 402.00	\$ (2.00)		\$ (2.00)
	1-002-4290	Notices	\$ 130.00	\$ -	\$ -	\$ 130.00		\$ 130.00
	1-002-4210	Office Space (Rent)	\$ 40,000.00	\$ 3,574.68	\$ 24,363.68	\$ 15,636.32		\$ 15,636.32
	1-002-4220	Office Improvements/Furniture & Fixtures	\$ 14,500.00	\$ -	\$ 2,242.31	\$ 12,257.69		\$ 12,257.69
	1-002-4300	Utilities/Office Upkeep	\$ 7,000.00	\$ 200.07	\$ 3,429.74	\$ 3,570.26		\$ 3,570.26
GENERAL ADMINISTRATION	1-003	General Administration	\$ 256,573.00	\$ 17,425.40	\$ 157,513.60	\$ 99,059.40	\$ -	\$ 99,059.40
	1-003-4100	Salary/Benefits General Admin	\$ 216,173.00	\$ 17,425.40	\$ 109,909.60	\$ 106,263.40		\$ 106,263.40
	1-003-4330	Annual Audit	\$ 14,000.00	\$ -	\$ 18,078.00	\$ (4,078.00)		\$ (4,078.00)
	1-003-4245	MAWD Dues	\$ 6,400.00	\$ -	\$ 7,142.00	\$ (742.00)		\$ (742.00)
	1-003-4270	Insurance (LMCIT & Workers Comp)	\$ 20,000.00	\$ -	\$ 22,384.00	\$ (2,384.00)		\$ (2,384.00)
PROFESSIONAL SERVICES	1-004	Professional Services	\$ 172,536.00	\$ 7,449.40	\$ 71,500.30	\$ 101,035.70	\$ -	\$ 101,035.70
	1-004-4330	CPA/bookkeeping	\$ 40,000.00	\$ 4,251.50	\$ 25,126.05	\$ 14,873.95		\$ 14,873.95
	1-004-4337	Consultant/Professional Services	\$ 82,536.00	\$ -	\$ 12,552.50	\$ 69,983.50		\$ 69,983.50
	1-004-4500	Consulting Engineer	\$ 10,000.00	\$ 750.00	\$ 4,653.75	\$ 5,346.25		\$ 5,346.25
	1-004-4410	Legal	\$ 40,000.00	\$ 2,447.90	\$ 29,168.00	\$ 10,832.00		\$ 10,832.00
TOTAL ADMINISTRATION			\$ 590,239.00	\$ 34,535.42	\$ 302,409.47	\$ 287,829.53	\$ -	\$ 287,829.53

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
 EXPENSES AS OF JUNE 30, 2024

Budget Category	Account Code	Budget Item	2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	2024 Balance	Adjustments	Adjusted Balance
DEBT SERVICES FUND	2-000	Debt Services Fund	\$ 325,000.00	\$ -	\$ 75,000.00	\$ 250,000.00	\$ -	\$ 250,000.00
	2-000-A	CWP Loan A Principal Repayment	\$ 150,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
	2-000-B	CWP Loan B Principal Repayment	\$ 175,000.00	\$ -	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00
TOTAL DEBT SERVICES			\$ 325,000.00	\$ -	\$ 75,000.00	\$ 250,000.00	\$ -	\$ 250,000.00

**COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
EXPENSES AS OF JUNE 30, 2024**

Budget Category	Account Code	Budget Item	2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	2024 Balance	Adjustments	Adjusted Balance
GENERAL PROGRAM DEVELOPMENT	3-000	General Program Development	\$ 8,814.00	\$ 663.26	\$ 4,201.03	\$ 4,612.97	\$ -	\$ 4,612.97
	3-000-4100	Staff Management/Coordination	\$ 8,314.00	\$ 663.26	\$ 4,201.03	\$ 4,112.97		\$ 4,112.97
	3-000-A	General Program Development	\$ 500.00	\$ -	\$ -	\$ 500.00		\$ 500.00
DISTRICT RULES & RULEMAKING	3-001	District Rules & Rulemaking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	3001-4100	Staff Management/Coordination	\$ -	\$ -	\$ -	\$ -		\$ -
	3-001-B	Rule Implementation Review	\$ -	\$ -	\$ -	\$ -		\$ -
PERMITTING	3-002	Permitting	\$ 262,287.00	\$ 16,591.10	\$ 115,352.28	\$ 146,934.72	\$ -	\$ 146,934.72
	3-002-4100	Staff Management/Coordination	\$ 166,287.00	\$ 13,264.38	\$ 84,196.76	\$ 82,090.24		\$ 82,090.24
	3-002-A	Ongoing Initiatives	\$ 95,000.00	\$ 3,326.72	\$ 31,155.52	\$ 63,844.48		\$ 63,844.48
	3-002-B	Volume Banking Program Oversight	\$ 500.00	\$ -	\$ -	\$ 500.00		\$ 500.00
	3-002-C	Wetland Banking Program Oversight	\$ 500.00	\$ -	\$ -	\$ 500.00		\$ 500.00
MONITORING & DATA ASSESSMENT	3-003	Monitoring & Data Assessment	\$ 176,144.00	\$ 17,431.12	\$ 93,712.84	\$ 82,431.16	\$ 9,500.00	\$ 91,931.16
	3-003-4100	Staff Management/Coordination	\$ 83,144.00	\$ 6,632.19	\$ 42,007.59	\$ 41,136.41		\$ 41,136.41
	3-003-A	Ongoing Initiatives	\$ 35,000.00	\$ 729.83	\$ 2,299.08	\$ 32,700.92		\$ 32,700.92
	3-003-B	Stream Monitoring	\$ 36,000.00	\$ 2,733.10	\$ 40,125.77	\$ (4,125.77)		\$ (4,125.77)
	3-003-C	Lake Monitoring	\$ 20,000.00	\$ 7,336.00	\$ 9,280.40	\$ 10,719.60	\$ 9,500.00	\$ 20,219.60
	3-003-D	Wetland Monitoring	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		\$ 1,000.00
	3-003-E	Groundwater Monitoring	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		\$ 1,000.00
NON-POINT SOURCE POLLUTION ABATEMENT (COST-SHARE)	3-004	Non-Point Source Pollution Abatement Grant (Cost-Share)	\$ 181,629.00	\$ 5,057.65	\$ 17,253.75	\$ 164,375.25	\$ (9,500.00)	\$ 154,875.25
	3-004-4100	Staff Management/Coordination	\$ 16,629.00	\$ 1,326.44	\$ 8,504.53	\$ 8,124.47		\$ 8,124.47
	3-004-A	Ongoing Initiatives	\$ 25,000.00	\$ 1,722.59	\$ 6,040.60	\$ 18,959.40		\$ 18,959.40
	3-004-B	Residential Landowner Grant	\$ 50,000.00	\$ 1,968.62	\$ 2,648.62	\$ 47,351.38		\$ 47,351.38
	3-004-C	Agricultural and Rural BMP Incentives/Cost-Share	\$ 10,000.00	\$ 40.00	\$ 60.00	\$ 9,940.00		\$ 9,940.00
	3-004-D	Commercial/Community Grant	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	\$ (9,500.00)	\$ 70,500.00
	3004-E	Municipal Stormwater Remediation Program	\$ -	\$ -	\$ -	\$ -		\$ -
EDUCATION & OUTREACH	3-005	Education and Outreach	\$ 184,254.00	\$ 8,198.52	\$ 74,407.26	\$ 109,846.74	\$ -	\$ 109,846.74
	3-005-4100	Staff Management/Coordination	\$ 83,144.00	\$ 6,632.19	\$ 42,044.71	\$ 41,099.29		\$ 41,099.29
	3-005-A	Ongoing initiatives / EMWREP participation	\$ 90,000.00	\$ 1,566.33	\$ 32,362.55	\$ 57,637.45		\$ 57,637.45
	3-005-B	Standard Project Signage	\$ 7,285.00	\$ -	\$ -	\$ 7,285.00		\$ 7,285.00
	3-005-C	Local student engagement/Chisago Co Children's Water Festival	\$ 3,825.00	\$ -	\$ -	\$ 3,825.00		\$ 3,825.00
INTERAGENCY COMMUNICATION	3-006	Interagency Communication	\$ 60,513.00	\$ 4,041.31	\$ 29,138.43	\$ 31,374.57	\$ -	\$ 31,374.57
	3-006-4100	Staff Management/Coordination	\$ 49,886.00	\$ 3,979.31	\$ 25,261.93	\$ 24,624.07		\$ 24,624.07
	3-006-A	Ongoing Initiatives (Miscellaneous Projects)	\$ 500.00	\$ -	\$ 467.00	\$ 33.00		\$ 33.00
	3-006-B	Modeling (H&H Model Update)	\$ 500.00	\$ -	\$ -	\$ 500.00		\$ 500.00
	3-006-C	Geographic Information Systems (GIS)	\$ 2,185.00	\$ -	\$ 2,036.00	\$ 149.00		\$ 149.00
	3-006-D	District Web Mapper	\$ 2,442.00	\$ 62.00	\$ 1,373.50	\$ 1,068.50		\$ 1,068.50
	3-006-E	Boundary Review	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00		\$ 5,000.00

**COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
EXPENSES AS OF JUNE 30, 2024**

Budget Category	Account Code	Budget Item	2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	2024 Balance	Adjustments	Adjusted Balance
RESEARCH	3-007	Research	\$ 9,314.00	\$ 663.26	\$ 4,201.03	\$ 5,112.97	\$ -	\$ 5,112.97
	3-007-4100	Staff Management/Coordination	\$ 8,314.00	\$ 663.26	\$ 4,201.03	\$ 4,112.97		\$ 4,112.97
	3-007-A	Ongoing Initiatives	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		\$ 1,000.00
MEASUREMENT OF PROGRESS	3-008	Measurement of Progress	\$ 10,314.00	\$ 663.26	\$ 4,937.81	\$ 5,376.19	\$ -	\$ 5,376.19
	3-008-4100	Staff Management/Coordination	\$ 8,314.00	\$ 663.26	\$ 4,201.06	\$ 4,112.94		\$ 4,112.94
	3-008-A	Ongoing Initiatives	\$ 2,000.00	\$ -	\$ 736.75	\$ 1,263.25		\$ 1,263.25
GRANT RESEARCH & PREPARATION	3-009	Grant Research & Preparation	\$ 28,314.00	\$ 663.26	\$ 8,590.03	\$ 19,723.97	\$ -	\$ 19,723.97
	3-009-4100	Staff Management/Coordination	\$ 8,314.00	\$ 663.26	\$ 4,201.03	\$ 4,112.97		\$ 4,112.97
	3-009-A	Ongoing Initiatives	\$ 20,000.00	\$ -	\$ 4,389.00	\$ 15,611.00		\$ 15,611.00
OPERATIONS & MAINTENANCE	3-010	Operations & Maintenance	\$ 98,692.00	\$ 6,883.89	\$ 48,779.87	\$ 49,912.13	\$ -	\$ 49,912.13
	3-010-4100	Staff Management/Coordination	\$ 49,886.00	\$ 3,979.31	\$ 25,204.52	\$ 24,681.48		\$ 24,681.48
	3-010-A	Ongoing Initiatives	\$ 22,415.00	\$ 2,904.58	\$ 23,232.59	\$ (817.59)		\$ (817.59)
	3-010-B	Annual Recurring Operations & Maintenance	\$ 10,000.00	\$ -	\$ 342.76	\$ 9,657.24		\$ 9,657.24
	3-010-C	Unplanned Major Maintenance	\$ 16,391.00	\$ -	\$ -	\$ 16,391.00		\$ 16,391.00
AIS PREVENTION & MANAGEMENT	3-011	Aquatic Invasive Species (AIS) Prevention & Management	\$ 245,769.00	\$ 24,177.00	\$ 80,858.10	\$ 164,910.90	\$ -	\$ 164,910.90
	3-011-4100	Staff Management/Coordination	\$ 66,515.00	\$ 5,305.49	\$ 37,904.49	\$ 28,610.51		\$ 28,610.51
	3-011-20-A	(District-Wide) Comprehensive Plan and Policy Development	\$ 3,000.00	\$ 31.80	\$ 1,475.80	\$ 1,524.20		\$ 1,524.20
	3-011-20-B	(District-Wide) Watercraft Inspections	\$ 74,854.00	\$ 17,917.00	\$ 30,879.02	\$ 43,974.98		\$ 43,974.98
	3-011-20-C	(District-Wide) AIS Prevention at Boat Launch Sites	\$ 5,000.00	\$ 872.84	\$ 1,344.71	\$ 3,655.29		\$ 3,655.29
	3-011-20-D	(District-Wide) AIS Early Detection and Rapid Response	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00		\$ 15,000.00
	3-011-20-E	(District-Wide) Invasive Species Control Pilot Projects	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		\$ 1,000.00
	3-011-21-F	(Moody) Point-Intercept Macrophyte Survey	\$ 3,100.00	\$ -	\$ -	\$ 3,100.00		\$ 3,100.00
	3-011-21-G	(Moody) AIS Management	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00		\$ 4,000.00
	3-011-22-F	(Bone) Point-Intercept Macrophyte Survey	\$ -	\$ -	\$ -	\$ -		\$ -
	3-011-22-G	(Bone) AIS Management	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00		\$ 6,000.00
	3-011-26-G	(Shields) AIS Management	\$ 3,000.00	\$ -	\$ 279.66	\$ 2,720.34		\$ 2,720.34
	3-011-26-H	(Shields) Common Carp Management	\$ 500.00	\$ -	\$ -	\$ 500.00		\$ 500.00
	3-011-27-G	(Keewahtin) AIS Management	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00		\$ 1,200.00
	3-011-28-F	(Forest) Point-Intercept Macrophyte Survey	\$ -	\$ -	\$ -	\$ -		\$ -
	3-011-28-G	(Forest) AIS Managaement	\$ 56,600.00	\$ 49.87	\$ 6,687.78	\$ 49,912.22		\$ 49,912.22
	3-011-28-H	(Forest) Common Carp Management	\$ -	\$ -	\$ -	\$ -		\$ -
	3-011-29-G	(Comfort) AIS Management	\$ 6,000.00	\$ -	\$ 2,286.64	\$ 3,713.36		\$ 3,713.36
WATERSHED PLANNING & RESILIENCY	3-013	Watershed Planning & Resiliency	\$ 55,564.00	\$ 7,533.26	\$ 22,262.78	\$ 33,301.22	\$ 30,000.00	\$ 63,301.22
	3-013-4100	Staff Management/Coordination	\$ 8,314.00	\$ 663.26	\$ 4,201.03	\$ 4,112.97		\$ 4,112.97
	3-013-B	Vulnerability Assessment	\$ 47,250.00	\$ 6,870.00	\$ 15,849.25	\$ 31,400.75	\$ 30,000.00	\$ 61,400.75
	3-013-C	Emergency Response Plan	\$ -	\$ -	\$ 2,212.50	\$ (2,212.50)		\$ (2,212.50)
TOTAL PROGRAMS			\$ 1,321,609.00	\$ 92,566.89	\$ 503,695.21	\$ 817,912.79	\$ 30,000.00	\$ 847,913.79

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
EXPENSES AS OF JUNE 30, 2024

Budget Category	Account Code	Budget Item	2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	2024 Balance	Adjustments	Adjusted Balance
GENERAL PROJECT DEVELOPMENT	5-000	General Project Development	\$ 91,572.00	\$ 9,805.39	\$ 57,009.78	\$ 34,562.22	\$ -	\$ 34,562.22
	5-000	Staff Management/Coordination	\$ 41,572.00	\$ 3,316.14	\$ 21,004.09	\$ 20,567.91		\$ 20,567.91
	5-000-A	Consultants and Expenses	\$ 50,000.00	\$ 6,489.25	\$ 36,005.69	\$ 13,994.31		\$ 13,994.31
FLOODPLAIN	5-100	FLOODPLAIN	\$ 84,943.00	\$ 1,989.70	\$ 12,602.62	\$ 72,340.38	\$ -	\$ 72,340.38
	5-100-4100	Staff Management/Coordination	\$ 24,943.00	\$ 1,989.70	\$ 12,602.62	\$ 12,340.38		\$ 12,340.38
	5-120-A	Volume Control Facility Implementation	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		\$ 10,000.00
	5-120-B	Greenway Corridor Visioning & Assessment	\$ -	\$ -	\$ -	\$ -		\$ -
	5-120-C	Floodplain/Greenway Implementation	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00		\$ 50,000.00
LAKES	5-200	Lakes	\$ 1,095,329.00	\$ 79,107.32	\$ 435,270.36	\$ 660,058.64	\$ 99,000.00	\$ 759,058.64
	5-200-4100	Staff Management/Coordination	\$ 74,829.00	\$ 5,968.84	\$ 37,811.76	\$ 37,017.24		\$ 37,017.24
	5-221-B	(Moody) Diagnostic Study Implementation	\$ 275,000.00	\$ 72,490.23	\$ 169,101.59	\$ 105,898.41		\$ 105,898.41
	5-221-E	(Moody) SWA Implementation	\$ -	\$ -	\$ -	\$ -		\$ -
	5-222-C	(Bone) NE Legacy Wetland Restoration	\$ -	\$ -	\$ -	\$ -		\$ -
	5-222-D	(Bone) SWA Implementation	\$ -	\$ -	\$ -	\$ -		\$ -
	5-224-A	(School) Agricultural BMP Implementation	\$ -	\$ -	\$ -	\$ -	\$ 99,000.00	\$ 99,000.00
	5-225-C	(Comfort) Heath Avenue Outlet Stormwater Mgmt.	\$ 325,000.00	\$ 648.25	\$ 2,178.75	\$ 322,821.25		\$ 322,821.25
	5-225-D	(Comfort) Internal Load Management	\$ -	\$ -	\$ -	\$ -		\$ -
	5-226-D	(Shields) Shoreline Restoration	\$ 500.00	\$ -	\$ -	\$ 500.00		\$ 500.00
	5-228-B	(Forest) Diagnostic Study Update Implementation	\$ -	\$ -	\$ -	\$ -		\$ -
	5-228-C	(Forest) CR-50 Iron Enhanced Sand Filter	\$ -	\$ -	\$ -	\$ -		\$ -
	5-228-D	(Forest) WJD-6 Implementation (Wetland)	\$ 410,000.00	\$ -	\$ 226,178.26	\$ 183,821.74		\$ 183,821.74
	5-228-F	(Forest) Internal Load Management	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00		\$ 10,000.00
5-229-C	(Comfort) Tax Forfeit Wetland Restoration	\$ -	\$ -	\$ -	\$ -		\$ -	
STREAMS	5-300	Streams	\$ 54,943.00	\$ 1,989.70	\$ 12,602.56	\$ 42,340.44	\$ (30,000.00)	\$ 12,340.44
	5-300-4100	Staff Management/Coordination	\$ 24,943.00	\$ 1,989.70	\$ 12,602.56	\$ 12,340.44		\$ 12,340.44
	5-341-A	(BBSLC Tributary) Diagnostic Study Implementation	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ (30,000.00)	\$ -
WETLANDS	5-400	Wetlands	\$ 16,629.00	\$ 1,326.44	\$ 8,521.49	\$ 8,107.51	\$ -	\$ 8,107.51
	5-400-4100	Staff Management/Coordination	\$ 16,629.00	\$ 1,326.44	\$ 8,521.49	\$ 8,107.51		\$ 8,107.51
UPLAND RESOURCES	5-500	Upland Resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5-520-B	Natural Resources Inventory & Prioritization	\$ -	\$ -	\$ -	\$ -		\$ -
GROUNDWATER	5-600	Groundwater	\$ 8,314.00	\$ 663.34	\$ 4,201.18	\$ 4,112.82	\$ -	\$ 4,112.82
	5-600-4100	Staff Management/Coordination	\$ 8,314.00	\$ 663.34	\$ 4,201.18	\$ 4,112.82		\$ 4,112.82
UPLAND RESOURCES	5-920		\$ -	\$ -	\$ 25.06	\$ (25.06)	\$ -	\$ (25.06)
	5-920-A	Staff Expense	\$ -	\$ -	\$ 25.06	\$ (25.06)		\$ (25.06)
TOTAL PROJECTS			\$ 1,351,730.00	\$ 94,881.89	\$ 530,233.05	\$ 821,520.01	\$ 69,000.00	\$ 890,520.01
LAND ACQUISITION & MANAGEMENT	6-000	Land Acquisition & Management	\$ 18,314.00	\$ 2,149.51	\$ 9,416.56	\$ 8,897.44	\$ -	\$ 8,897.44
	6-000-4100	Staff Management/Coordination	\$ 8,314.00	\$ 663.26	\$ 4,201.03	\$ 4,112.97		\$ 4,112.97
	6-000-A	Ongoing Initiatives	\$ 10,000.00	\$ 1,486.25	\$ 5,215.53	\$ 4,784.47		\$ 4,784.47
TOTAL LAND ACQUISITION & MANAGEMENT			\$ 18,314.00	\$ 2,149.51	\$ 9,416.56	\$ 8,897.44	\$ -	\$ 8,897.44

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
EXPENSES AS OF JUNE 30, 2024

Budget Category	Account Code	Budget Item	2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	2024 Balances	Adjustments	Adjusted Balance
STAFF (PARTLY GENERAL FUND, PARTLY IMPLEMENTATION)	Various	TOTAL STAFF WAGES/BENEFITS	\$ 216,173.00	\$ 60,052.66	\$ 379,866.40	\$ (379,866.40)	\$ -	\$ (379,866.40)
	Various	TOTAL STAFF WAGES	\$ -	\$ 60,824.50	\$ 379,106.11	\$ (379,106.11)		
	Various	TOTAL STAFF PAYROLL TAXES	\$ -	\$ (6,083.68)	\$ (33,024.52)	\$ 33,024.52		
	Various	TOTAL STAFF BENEFITS	\$ -	\$ 5,311.84	\$ 33,784.81	\$ (33,784.81)		
ADMINISTRATIVE (GENERAL FUND)	1000	ADMINISTRATION	\$ 374,066.00	\$ 17,110.02	\$ 192,499.87	\$ 181,566.13	\$ -	\$ 181,566.13
	1001	BOARD ADMINISTRATION	\$ 40,000.00	\$ 2,375.00	\$ 12,034.16	\$ 27,965.84	\$ -	\$ 27,965.84
	1002	GENERAL OFFICE EXPENSES	\$ 121,130.00	\$ 7,285.62	\$ 61,361.41	\$ 59,768.59	\$ -	\$ 59,768.59
	1003	GENERAL ADMINISTRATIVE (WITHOUT STAFF)	\$ 40,400.00	\$ -	\$ 47,604.00	\$ (7,204.00)	\$ -	\$ (7,204.00)
	1004	PROFESSIONAL SERVICES	\$ 172,536.00	\$ 7,449.40	\$ 71,500.30	\$ 101,035.70	\$ -	\$ 101,035.70
DEBT SERVICES FUND	2000	DEBT SERVICES FUND	\$ 175,000.00	\$ -	\$ 175,000.00	\$ -	\$ -	\$ 75,000.00
	2000A	CWP LOAN A PRINCIPAL REPAYMENT	\$ 150,000.00	\$ 75,000.00	\$ 150,000.00	\$ -	\$ -	\$ 250,000.00
	2000B	CWP LOAN B PRINCIPAL REPAYMENT	\$ 175,000.00	\$ -	\$ 175,000.00	\$ -	\$ -	\$ 75,000.00
TOTALS:			\$ 765,239.00	\$ 77,162.68	\$ 747,366.27	\$ (198,300.27)	\$ -	\$ (123,300.27)

*Staff wages and benefits are budgeted and coded to Administration, Programs, and Projects in accordance with workload requirements. See Staff Management/Coordination line items on associated budget detail pages for breakout amounts. This page provides the grand total of all staffing budget line items.