



MEMORANDUM

Comfort Lake-Forest Lake Watershed District

Date: July 16, 2024
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: State of the Watershed Planning



District Wide

Background/Discussion

The CLFLWD held its first State of the Watershed Public Meeting in 2019 with the purpose of celebrating the District's 20th anniversary of establishment, highlighting the progress being made toward water quality goals, and recognizing individuals whose contributions to water stewardship have helped the CLFLWD achieve its mission.

District staff are working on planning and logistics for the 2024 State of the Watershed event to be held September 18 at the Forest Lake American Legion from 5 to 7:30 p.m. Below is the general outline and planning information for the event. One of the key elements of this year's event is promoting the 25th anniversary of the CLFLWD. We also will be emphasizing those that have helped the CLFLWD achieve its mission through the acknowledgement and presentation of the Watershed Champion Awards.



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Comfort Lake-Forest Lake Watershed District

2024 State of the Watershed Event

Background

- Bi-annual event highlighting the CLFLWD programs, projects, and accomplishments. This year we will also be highlighting the 25th anniversary milestone.

Event Summary

- **Date:** Wednesday, September 18
- **Time:** 5:00 pm – 7:30 pm
- **Location:** Forest Lake American Legion
- **Attendance:** Planning and budgeting for 100 people
- **Budget:** ~\$5,000
- **Agenda**
 - 5:00 – 5:30 p.m., social ½ hour
 - 5:30 – 6:30 p.m., presentations and program
 - 6:30 – 7:30 p.m., buffet-style meal and mingling

Invites / RSVPS

- **Invites:**
 - Formal Invites mailed out and posted starting August 2nd with RSVP deadline of September 6th
 - Counties, agencies, lake associations, partner organizations, general public
 - Flyers posted throughout the CLFLWD at business and community locations
 - Social media posts
 - Partner promotion and posting

Event Summary

- **Event tabling**
 - CLFLWD informational / display table for each department
 - Partner informational / display tables
 - Forest, Comfort, Bone Lake associations(?)
 - Chisago SWCD, Washington WD, Lower St. Croix WD Partnership
- **Presentation/Programming (DRAFT)**
 - 5:30 – 5:40 President Schmaltz (Welcome)
 - 5:40 – 5:50 Treasurer Anderson (History)
 - 5:50 – 6:00 BWSR John Jaschke (25-year WD accomplishment)
 - 6:00 – 6:30 CLFLWD Staff (Projects, programs, progress)