



TO: (CLFLWD) Board of Managers

DATE: April 18, 2024

RE: Administrator's Report for the April 25, 2024, Regular Board Meeting

Administration (1000 series)

- 1001 – Board Administration
 - The Board is in the process of scheduling a special meeting to discuss Administrator succession planning. An agenda is being drafted and a tentative date is Wednesday, April 24th with the meeting starting at 5:00 pm.
- 1003 – General Administration
 - Two seasonal technicians, Jackie Bussjaeger and Matthew Hendrickson started with the District on April 15th. Both individuals had worked in other professions before returning to school for studies in environmental studies.
 - April 19th is the final day for Beth Carreno at the District. We wish her well in her future endeavors.

Programs (3000 series)

- 3002 – Permitting
 - Between March 15, 2024, and April 15, 2024:
 - 127 site inspections were completed with a 96.85% compliance rate
 - Six permit applications were received, 1 permit became active, 3 permits applications were approved, and 2 permits were closed out
- 3003 – Monitoring & Data Assessment
 - Thin ice signs for the Shields and Moody Lakes aeration systems were retrieved by staff on April 4th.
 - Field monitoring equipment deployed the week of April 8th.
 - Lake, Stream, DIY and CAT Monitoring began the week of April 15th.
- 3004 – Non-Point Source Pollution Abatement (Cost-Share)
 - Seven site visits were conducted to assess resource concerns on agricultural and residential properties and discuss cost-share programs. Staff have conducted 11 site visits so far this year.



- 3005 – Education & Outreach
- 3006 – Interagency Communication
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- 3007 – Research
 - The University of St. Thomas students involved in doing research in the District will present their findings from their work over the semester on May 13th at the St. Paul campus.
- 3008 – Measurement of Progress
 - The 2023 Year-In-Review, Annual Report and Progress Report were distributed to the Board in the March 28th regular meeting packet, staff gave a presentation on April 11th, and staff recommends approval at the April 25th regular meeting.
- 3009 – Grant Research & Preparation
 - Several grant applications were recently submitted or are in progress: BWSR Water Quality & Storage Grant (submitted on April 9), PCA Local Climate Action grant (application deadline April 30).
 - Grant agreement execution in progress: Expedited Conservation Projects – North Shore Circle Park Shoreline Restoration, Conservation Partners Legacy – Bone Lake South Acquisition.
 - Recently executed grant agreement: FY24 Clean Water Fund Projects & Practices July Ave Feedlot (initial 50% grant payment to occur in April – \$45,000)
 - Loan: Clean Water Partnership Loan C – the District submitted the first and only disbursement request under this loan for the full awarded amount of \$750,000. The disbursement was received on April 4th.
- 3010 – Operations & Maintenance
 - Contractor hired for O&M related vegetation buffer maintenance around the 3rd Lake Pond and FHGC stormwater reuse project this summer. Three site visits are expended at each location to remove invasive plant species from the native buffers.
- 3011 – Aquatic Invasive Species Prevention & Management
 - On April 3rd, Garrett Miller attended a DNR hosted AIS Workshop. This workshop was an opportunity to actively share and learn from other organization’s experiences managing AIS.



- On April 5th, Garrett Miller attended a workshop on Macrophyte Revegetation hosted by researchers at the University of Minnesota. The purpose of the workshop was for the researchers to gather information from aquatic plant managers on what research questions are priorities and what resources organizations needed to implement their own native plantings.
- Garrett Miller and Aidan Read conducted a meandering survey for curly-leaf pondweed on Little Comfort Lake. All growth found was light and no treatment is recommended. A survey map is currently being created.
- 3012 – Land Acquisition & Management
 - Continued outreach with the Southern Bone Lake property and Heath Ave N (Little Comfort Lake) property owners.
 - Lessard-Sams Grant application underway for management/restoration of the Southern Bone lake property. Grant would be contingent upon acquiring the property.
 - Staff will be planting native trees and bushes on several of the district properties the week of April 29.
- 3013 – Watershed Planning & Resilience
 - Staff is working on scheduling the first board workshop for the Floodplain Vulnerability Assessment. Other special meetings have taken priority, but we aim to find a date that works for all managers and relevant staff members/engineers in late April/early May.

Projects (5000 series)

- Moody Lake
 - Capstone project: Moody Park raingarden and bank stabilization to begin construction the week of April 22nd if weather allows. Planting of all three projects to begin the week of April 29th.
- Bone Lake
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- Little Comfort Lake



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- Heath Ave Iron Enhanced Sand Filter (IESF): continued outreach with the landowners regarding acquiring the property needed for the project. Finalizing grant for project feasibility with the Lower St. Croix Watershed Partnership.
 - Shields Lake
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 - Lake Keewahtin
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 - Forest Lake
 - WJD6 Tributary Wetland: Planting and final restoration to be completed by the end of May.
 - Comfort Lake
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