



MEMORANDUM

Comfort Lake-Forest Lake Watershed District

Date: April 4, 2024
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: 2023 Year-In-Review, Annual Report, Progress Report



District Wide

Background/Discussion

This topic was last discussed at the March 28th regular meeting where these 2023 yearend reports were distributed to the Board for review. Staff will give a presentation on the main highlights during the April 11th meeting. Staff will bring a recommended motion to approve the Year-In-Review, Annual Report and Progress Report at the April 25th regular meeting.

Year-In-Review

At the March 28th regular meeting, President Schmaltz requested that the Year-In-Review infographic be expanded to elaborate on why these accomplishments matter to taxpayers. This document was developed to be distributed electronically with limited printed copies.

Staff recommends that the infographic be kept to one page to improve readability in its electronic format and adhere to best practices. To integrate the requested information, staff removed the images and some blank space from the infographic; this created room for more text to detail the "so what?" element of each accomplishment. The proposed revised Year-In-Review is enclosed.

Annual Report

Since the March 28th meeting, President Schmaltz sent a list of comments and requested revisions to the Annual Report. Staff is in the process of addressing these comments.

Progress Report

No comments on the Progress Report have been received.

Attached: Revised Year-In-Review