



**MEMORANDUM**  
Comfort Lake-Forest Lake Watershed District

Date: December 14, 2023  
To: CLFLWD Board of Managers  
From: Mike Kinney, District Administrator  
Subject: 2024 Budget and Levy



**Background/Discussion**

On September 12<sup>th</sup> the Board adopted the 2024 expense budget (\$3,606,893) and levy (\$1,719,850) by a majority vote. The levy was certified with Washington County and Chisago County as draft. The purpose of this agenda item is to consider adopting the budget and levy as final. The Board may revise the expense budget up or down as it sees fit, but the levy can only remain the same or be reduced.

Treasurer Anderson met with Administrator Kinney, Emily Heinz, and Beth Carreño in September to discuss grant seeking. The group discussed several options for grant sources, including several grants necessitating partnerships due to eligibility constraints. There are many grant programs on our radar, and staff actively works to connect the District's work to these programs within their eligibility requirements and timing constraints. Additionally, staff has begun working with Access Philanthropy, a nonprofit organization that helps other nonprofits and government entities with grant seeking and fund development. We hope to report more on this effort in early 2024.

There are multiple grant applications currently in the works. Enclosed is an updated summary of recent grant seeking.

**Recommended Action**

Unless the board would like to make any changes to the budget, it may make the following motion to affirm its previous action to adopt the budget and levy.

Manager \_\_\_\_\_ moves to make no change to the 2024 budget or certified levy at this time. Seconded by Manager \_\_\_\_\_.

Attached: Grant Seeking Summary

## Grant Seeking Summary

Account	Grant	Grant Request	Potential Total Grant Award	Estimated/Potential FY2024				Comment
				FY24 Grant Revenue	FY24 Grant Expenditures	FY24 Unearned Revenue	FY24 EARNED Revenue	
3-004	America the Beautiful Partnership Grant - Shoreline Restorations, Outreach	\$1 million shared w/ multiple partners	Not awarded	Not awarded	Not awarded	Not awarded	Not awarded	Joint grant that will likely be administered by DNR acting as fiscal agent. CLFLWD may not see these dollars on our books, but the funding would be going toward our shorelines. FY24 app not awarded, but can reapply next year
5-229-F	CWF Comfort Lake Shoreline Restoration	\$100,000	Not awarded	Not awarded	Not awarded	Not awarded	Not awarded	Applied in August '23, not awarded. Still will reach out to BWSR to learn more about why
5-228-G	ECP Forest Lake North Shore Circle City Park Shoreline Resto	\$40,000	Not awarded	Not awarded	Not awarded	Not awarded	Not awarded	Applied in September '23, not awarded due to high cost and small project footprint; staff is revising budget and scope in order to reapply to next round of funding, pending City of Forest Lake agreement
5-224-A	CWF July Ave Feedlot	\$90,000	\$90,000	\$45,000	\$45,000	\$0	\$45,000	Applied in August '23; recommended for award to be approved by BWSR Board on 12/14; 50% payment in Q1 '24
3-012-A	Lessard-Sams Outdoor Heritage Fund Bone Lake South Acquisition	\$4,500,000	\$1,942,000	\$1,942,000	\$1,942,000	\$0	\$1,942,000	Grant is awarded. Revenue is dependent on property closing and expenditure of funds.
3-012-A	CPL Bone Lake South Additional Acquisition Costs*	\$500,000	\$500,000	\$500,000	\$500,000	\$0	\$500,000	Applied in September '23; notice of award at end of December '23; potential to close and receive full reimbursement in '24, pending landowner agreement
3-012-A	CPL Heath Avenue WQ Project Land Acquisition	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$100,000	Applied in September '23; notice of award at end of December '23; potential to close and receive full reimbursement in '24, pending landowner agreement
3-004	MN Glacial Lakes Partnership Grant - Shoreline Restorations, Inventories, Outreach	\$60,000	\$60,000	\$20,000	\$20,000	\$0	\$20,000	1:1 match requirement. If awarded \$60K grant, must provide \$60K match. We've been informed that the MGLP Steering Committee ranked our project highly. Awards announced late '23 or early '24.
3-012-A	MDA Noxious Invasive Species Grant - buckthorn removal on District-owned properties and DNR boat launches	\$10,000	\$10,000	TBD	TBD	TBD	TBD	Applied in 2023; award pending
3-004	LCCMR Environment & Natural Resources Trust Fund - Shoreline Restorations & Outreach	TBD - work with partnership	TBD	TBD - FY25	TBD - FY25	TBD - FY25	TBD - FY25	Work with MN Lakes & Rivers and other LSC partners to prepare a grant application to submit in spring '24; funds would be available in July '25 if awarded
3-011	LCCMR Environment & Natural Resources Trust Fund - AIS Prevention & Outreach	TBD - work with partnership	TBD	TBD - FY25	TBD - FY25	TBD - FY25	TBD - FY25	Work with MN Lakes & Rivers and other LSC partners to prepare a grant application to submit in spring '24; funds would be available in July '25 if awarded
5-225-C	CWF Heath Avenue Iron Enhanced Sand Filter	TBD – project feasibility in 2024	TBD	TBD - FY25	TBD - FY25	TBD - FY25	TBD - FY25	Complete project feasibility in early 2024 and prepare grant application in fall; potential revenue in FY25 if awarded
	<b>GRANT APPLICATIONS IN PROGRESS OR UNDER REVIEW</b>	<b>\$5,400,000</b>	<b>\$2,702,000</b>	<b>\$2,607,000</b>	<b>\$2,607,000</b>	<b>\$0</b>	<b>\$2,607,000</b>	