

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2023						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
41	6/22/2023	**	Staff to keep in touch with the lake associations during the heavy recreational use periods of the year.	Staff currently sends out monthly emails to the lake association presidents, attends and presents at all lake association meetings when invited, posts regular updates to the website/social media/email listserv and encourages lake association members to subscribe to those information sources.	CLFLWD Staff	Complete/Ongoing
40	6/22/2023	**	Staff to keep an eye out for the Highway 8 roadway project environmental assessment worksheet (EAW).	EOR and staff are reaching out to inquire about the status of the EAW.	CLFLWD Staff	In Progress
39	6/22/2023	7/13/2023	Staff and Counsel to review Section 6 in the Forest Lake AIS agreement and explain the thinking behind the wording.	Information prepared in July 13th board packet	CLFLWD Staff	Complete
38	6/22/2023	7/13/2023	Staff to provide information on the greenway corridor visioning and natural resources inventory at the next meeting.	Presentation prepared for July 13th budget workshop.	CLFLWD Staff	Complete
37	6/22/2023	**	Staff to keep Manager Bakke updated with the results of the Bone Lake point-intercept survey.	This will be done once the survey is complete, and results are received from Blue Water Science.	CLFLWD Staff	In Progress
36	6/22/2023	**	Staff to look into stationing the Chisago County watercraft decontamination unit at Comfort Lake.	Chisago's decon unit is now operational and will be stationed at Bone Lake on June 26th for the first of several District shifts this season.	CLFLWD Staff	In Progress
35	6/22/2023	**	Staff to look into wake boat presentations for local lake associations.	Staff have reached out to a researcher at the St. Anthony Falls Laboratory to inquire about available videos and presentations to explain their research. Currently waiting for a response.	CLFLWD Staff	In Progress
34	6/8/2023	**	Staff will provide clarity on the differences between the education and outreach plan and future public relations/communications plan(s).	Staff will bring more information on this topic to a future board meeting.	CLFLWD Staff	In Progress
33	6/8/2023	**	Staff will follow up with Legal Counsel Holtman regarding possible revisions to the per diem policies in the governance manual.	Mr. Holtman clarified the item regarding per diems for prep time. The governance manual was recently amended to remove the stipulation on only allowing two prep reimbursements per month. Staff are working to edit the document provided by legal counsel and email to/print for all managers.	CLFLWD Staff	In Progress
32	6/8/2023	**	Administrator Kinney will follow up with the administrator review committee regarding the naming scheme and status of the group.	Working with President Schmaltz to set up a day and time to discuss this and the remaining SMART goals.	CLFLWD Staff	In Progress
22	4/27/2023	**	There was general board consensus that staff will look into signage on major roadways entering the District.	Staff last reached out to the county highway department in 2016, at the time they were not supportive of a signage effort. Staff will initiate new conversations with the road authorities. This initiative is integrated into the 2023 Education & Outreach Implementation Plan that was approved by Board on June 8th.	CLFLWD Staff	In Progress

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**No due date set

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10	2/9/2023	**	Manager Loth requested that staff compile information regarding the history of Eurasian watermilfoil treatments previously conducted by District lake associations and how much responsibility the District would hold with the new management strategy.	Staff is working to compile the information.	CLFLWD Staff	In Progress
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93	12/15/2022	12/31/2022	Staff in coordination with Manager Schmaltz will ensure time is available at a board meeting in January of 2023 to allow for a presentation regarding the City of Forest Lake downtown redevelopment agreement.	An update on the City of Forest Lake downtown redevelopment agreement will be given by EOR staff at a meeting in 2023. District staff and legal counsel are actively in communication with the City on this topic. A meeting was held on April 5th with all staff. A consensus on agreement language has been reached and staff plan to include the information in the April 27th board packet.	CLFLWD Staff	In Progress
39	5/26/2022	**	Staff will work with ISG to provide managers with pictures and or video of other similar local entities office spaces for review.	An overview of other local entities office space and facilities has been compiled. Staff have sent out a survey to all managers regarding an in person tour of other local WD office spaces.	CLFLWD Staff	In Progress
9	1/27/2022	**	Staff will follow up with City of FL public works to discuss the effectiveness of the no dumping campaign in the FL Area.	Currently in communications with City of FL on this topic, specifically regarding removal of materials along Hayward Avenue. Will be easier to assess after snow melt.	CLFLWD Staff	In Progress

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