

MEMORANDUM
Comfort Lake-Forest Lake Watershed District

To: Board of Managers

Date: November 29, 2022

From: Mike Kinney

Subject: Bone Lake Northeast Wetland Restoration Project Closeout

Background/Discussion

The purpose of this agenda item is to close out and approve the final contractor payment to Kevitt Excavating for the Bone Lake Northeast Wetland Restoration Project. This item was last discussed at the September 9, 2021, board meeting at which time the contract was awarded. Some board members also attended the pre-construction neighborhood public meeting on September 16, 2021. The main part of construction was completed in early 2022, and revegetation was completed throughout the 2022 growing season.

This project is estimated to remove 15-26 lbs./year of phosphorus for Bone Lake, add 3.4 acre-feet of volume storage to the watershed, and improve wildlife habitat in the wetland. The final project cost is \$190,000 which is under budget by \$24,000 (11%). The Clean Water Fund grant associated with this project is set to expire December 31, 2023. Although the main construction contract work has been completed, there is additional work outside of that contract that may benefit the project. Staff worked with the Board of Water and Soil Resources to process a grant work plan revision so that the District may spend the remaining grant balance on other water quality initiatives in the Bone Lake drainage area – namely, agricultural best management practices.

This agenda item is meant to close out the construction contract with Kevitt Excavating moving that project into the final project phase, Phase 5 – Operations & Maintenance.

Recommended Action

Proposed Motion: Manager _____ moves to accept the engineer’s certificate of completion and authorize final payment to the contractor. Seconded by Manager _____.

Attached: Engineer’s Certificate of Completion

Technical Memo



Project Name	Bone Lake NE Wetland Restoration	Date	November 28, 2022
To / Contact info	CLFLWD Board of Managers Michael Kinney, CLFLWD Administrator		
Cc / Contact info	Blayne Eineichner, CLFLWD Project Coordinator Greg Graska, PE, CLFLWD Engineer		
From / Contact info	Kyle Crawford, PE, Project Engineer		
Regarding	Project Closeout		

The purpose of this memorandum is to recommend final payment and closeout for the Bone Lake NE Wetland Restoration project.

Construction

As the project is complete, the Contractor has submitted this payment application for review, as well as all documents and forms necessary for final payment, and has requested a final inspection for project acceptance and closeout. The final inspection has been completed, and all work items are found to be in accordance with the contract documents.

Budget Update

EOR has reviewed the attached payment application from Kevitt Excavating, LLC for work completed, and is recommending payment for all bid items, including retainage, as submitted on the payment application.

Summary of Payment

Original Contract Amount	\$139,113.88
Change Order 01	\$2,728.91
Final Construction Cost	\$141,842.79

Work Completed to Date, Final Contract Amount	\$141,842.79
Work Completed to Date, Less Retainage to Date	\$134,750.65
Total Amount Previously Certified	\$134,750.65
Payment Request this Application (Retainage)	\$7,092.14

Recommendation of Payment

We are recommending payment of **\$7,092.14** to Kevitt Companies as part of final closeout procedures.