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TO: Comfort Lake-Forest Lake Watershed District (CLFLWD) Board of Managers
DATE: August 18, 2022
RE: District Administrator's Report for the August 25, 2022, Regular Board Meeting

Administration (1000 series)

- 1001 – Board Administration
 - The Board held a special meeting on Thursday, August 18th to discuss the draft 2023 budget and provide new managers with more background information on the multiple budget line items.
 - A quorum of Managers are expected to attend the Monday, August 22nd Forest Lake Council meeting to jointly accept the City of Excellence Award from the League of Minnesota Cities for the Enhanced Street Sweeping Program.

- 1003 – General Administration

- Lake Area Bank is currently undergoing an acquisition that includes the White Bear Lake, Stillwater, Hugo, Lindstrom, and Forest Lake branches. The White Bear Lake, Stillwater, and Hugo branches will undergo a restructuring process scheduled for August 26. These Branches will become Royal Credit Union.

The Lindstrom and Forest Lake branches were not included in the transaction with Royal Credit Union. On July 25th, 2022, Office Manager Bobbie Law received a notice from Lake Area Bank CEO Marc Campbell stating that these branches recently entered into an agreement to sell to First Resource Bank. The sale of the Lindstrom and the Forest Lake branches is subject to regulatory approval. The closing for these two branches is scheduled tentatively for October of 2022.

For additional updates about the acquisition, please refer to the Acquisition tab of the Lake Area Bank website or visit lakeareabank.com/acquisition

First Resource Bank Press Release: <https://www.lakeareabank.com/wp-content/uploads/2022/07/LAB-and-FRB-Press-Release.docx.pdf>

- The District's biennial professional services request for proposals will be published on August 19th with a submittal deadline of September 30th. This item will be brought to the October 27th regular board meeting.

Programs (3000 series)

- 3002 – Permitting
 - See Permitting Update attachment for updates.

- 3003 – Monitoring and Data Assessment
 - Continued lake, stream, DIY and CAT monitoring. Stream, DIY, and CAT monitoring has been somewhat limited due to a lack of larger precipitation events.
- 3004 – Non-Point Source Pollution Abatement (Cost-Share)
 - The District’s GreenCorps member will start in September. This temporary full-time employee will focus mainly on shoreline restorations and work closely under the supervision of Land Management Specialist Aidan Read.
 - Aidan Read conducted two site visits to discuss the District’s Plant Grant program, one of which has resulted in a new application which is being reviewed.
- 3005 – Education and Outreach
 - The nomination period for the 2022 [Watershed Champion Award](#) closed on Sunday, August 14th. A total of three nominations were received. These nominations will be scored by the Review Committee at the end of August. One board member is needed to complete the Review Committee which consists of one staff member, one board member, and three citizen advisory committee members.
 - Events
 - District Tour: Saturday, Aug. 27th (8:00am -12:00pm)

The District traditionally holds a public watershed tour every couple of years with the purpose of providing managers, local government representatives, and the public with in-person exposure to the various program and project sites throughout the District.

The 2022 District Tour will depart from Lakeside Memorial Park at 8:00am sharp. The tour will visit several recently completed project sites, upcoming project sites, and include several program demonstrations. A light breakfast and refreshments will be provided.

The number of spaces available on the bus are limited, however tour participants may choose to drive separately, following the same route, and meet up with the larger group at the various stops. It is for this reason that RSVP is strongly encouraged. A detailed itinerary, tour materials, and the ability to tune into audio on the bus, will be provided to all participants who choose to drive separately.

RSVP: <https://forms.gle/eKeZynevEkfzWurd9>
 - State of the Watershed Public Meeting: Tuesday, Sept. 27th (6:00-8:00pm)

The District will host its second State of the Watershed Public Meeting at Eko Backen, 22570 Manning Trail N, Scandia, MN. The purpose of this meeting is to celebrate the District’s 23rd anniversary of establishment, highlight the progress being made toward water quality goals, and recognize individuals whose contributions to water stewardship have helped the CLFLWD achieve its mission through the bestowment of the [Watershed Champion Awards](#).

Light refreshments and appetizers will be provided.

RSVP: <https://forms.gle/vka12zuVuFXmk24Q9>

- Publications
 - *Mysterious creatures of the St. Croix River* by Angie Hong. Published online, August 4th 2022.
<https://eastmetrowater.org/2022/08/04/mysterious-creatures-of-the-st-croix-river/>
 - *Forest Lake's enhanced street sweeping model inspires nearby communities to follow suit* by Angie Hong. Published in print and online, August 12th 2022.
https://www.hometownsource.com/forest_lake_times/opinion/forest-lake-s-enhanced-street-sweeping-model-inspires-nearby-communities-to-follow-suit/article_ccd36562-1903-11ed-b4ee-bff0ac40ac2b.html
- 3006 – Technical Resource Sharing and Interagency Communication
 - 3006A Quarterly Meeting with City of Wyoming
 - Staff held a quarterly meeting with city staff and engineers from the City of Wyoming on Wednesday, August 3rd. Staff led a discussion on permits and the regulatory program then provided updates on the Sunrise River Highway 61 Wetland Restoration, aquatic invasive species, and the Wyoming Enhanced Street Sweeping Plan. The City was encouraged to share updates and look for opportunities to collaborate with the District in the future.
 - Lower St. Croix One Watershed One Plan: Sometime in September, EOR will host a training session with Lower St. Croix partners to teach staff members how to implement the enhanced street sweeping protocols that were recently developed by EOR. After this training session, CLFLWD staff will coordinate with EOR and/or other LSC partners to conduct a street sweeping study for the City of Wyoming. Additionally, Emily has been working with the Board of Water and Soil Resources staff and other LSC partners on grant work plan development and draft amendments.
- 3009 – Grant Research & Preparation
 - FY23 Clean Water Fund: Staff will submit one application to this year's CWF Projects & Practices grant program – Forest Lake Alum Treatment. After reviewing the available data and discussing with engineers, staff will not submit an application for projects in the School Lake subwatershed along July Avenue. Staff and engineers will continue data gathering and landowner communications necessary to better identify specific projects and submit for a future CWF round or other grant programs as appropriate.
 - FY20 Clean Water Fund: The grants have been extended for one year (12/31/23) for the Sunrise River Hwy 61 Wetland Restoration and CR50 Iron Enhanced Sand Filter projects. The District just signed the grant amendment and sent to the Board of Water and Soil Resources for execution. Both of these projects are slated for construction within the next year (see monthly project updates).

- 3010 – Operations and Maintenance
 - Staff has been conducting O&M site visits on past projects and completing needed maintenance tasks. Recent maintenance includes woody species removal at the Shields Stormwater Reuse Project pond buffer and Moody Lake Aerator repair.
- 3011 – Aquatic Invasive Species Prevention and Management
 - The District has been receiving emails from Forest Lake lake residents notifying staff of flowering rush growing along their shorelines. Staff has been visiting these locations to clip seed heads and document the locations for future treatments. In total, more than 1,800 seed heads have been removed from Forest Lake so far this season.
 - A purple loosestrife delineation was performed on July 14th on Forest Lake. A map is currently being worked on. Treatment is anticipated to occur by the end of August.
 - On July 29th, staff conducted a purple loosestrife delineation of Lake Keewahtin. A treatment map was created, submitted to the DNR, and mailed to all lake residents notifying them of a future treatment. PLM Lake and Land Management Corp. is anticipated to perform a treatment by the end of August.
 - On August 4th, District staff performed an AIS early-detection survey on Little Comfort Lake. A map is currently being worked on and will be available soon.

Projects (5000 series)

- 5200 Lakes
 - Moody Lake:
 - Moody Capstone: EOR survey work and landowner outreach underway.
 - Bone Lake:
 - NE Bone Lake Wetland: Wetland buffer installed late July. Project close to close out – a few punch list items remain.
 - Little Comfort Lake:
 - East Wetland: Project development underway. EOR looking into the cost benefit of using the adjacent gravel pit as an infiltration basin. Appraisal of the gravel pit parcel to be completed by Sept 17.
 - BBSLC Channel Restoration: Awaiting Interfluve restoration concepts.
 - Shields Lake:
 - Shields Park Shoreline Restoration: Project had been on hold to allow the City to complete their pier replacement. The pier replacement has stalled and the DNR grant for the shoreline work is set to expire in June of 2023. As such, the District to move forward with this project this fall and into next spring in order to complete the project before the funds expire. No grant extensions are allowed with these funds. WCD is currently working on the shoreline restoration design.

- Lake Keewahtin:
- Forest Lake:
 - CR50 Iron Enhanced Sand Filter: Staff and engineers are working with Dresel Contracting to complete insurance and contract documents. Project on track for implementation this fall. Public open house scheduled for Sept 13th from 6-8 pm. Invitations for the open house to be set out the week of the 22nd. Western Tributary Wetland: EOR survey work and landowner outreach underway.
- Comfort Lake:
 - Sunrise River Hwy 61 Wetland: Continued coordination with the MN DOT. +90% design completed. Project permitting in process. Solicitation for Bid to be brought to the 8-25-22 board meeting. Project on track for implementation during winter 2022/23.
- 5400 Wetlands
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- 5500 Upland Resources
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19-005			
Name: Menards Warehouse Addition			LMD: Comfort Lake
Applicable Rules: 2.0, 3.0, 9.0, 10.0		New Impervious: 1.3 acres	
Project Summary:			
Applied:	Approved:	Active: 2019-07-28	Closed Out: 2022-08-10
19-036-P6-T			
Name: Hunter Hill B2 L5			LMD: Comfort Lake
Applicable Rules:		New Impervious: 0 acres	
Project Summary:			
Applied: 2022-08-08	Approved:	Active:	Closed Out:
19-036-P7-T			
Name: Hunter Hill Lot 2 Block 1 Transfer			LMD: Comfort Lake
Applicable Rules:		New Impervious: 0 acres	
Project Summary:			
Applied: 2022-08-08	Approved:	Active:	Closed Out:
19-040			
Name: MNDOT SP 8212-31 TH 97			LMD: Comfort Lake
Applicable Rules: 2.0, 3.0		New Impervious: 0.52 acres	
Project Summary:			
Applied:	Approved:	Active: 2020-02-04	Closed Out: 2022-07-22
20-002			
Name: Applewood Nursery Relocation			LMD: Comfort Lake
Applicable Rules: 2.0, 3.0, 9.0		New Impervious: 8.6 acres	
Project Summary:			
Applied:	Approved:	Active: 2021-05-17	Closed Out: 2022-08-10
20-016			
Name: Lot 1, Block 1 Shoreview Two			LMD: Comfort Lake
Applicable Rules: 3.0, 9.0		New Impervious: 0 acres	
Project Summary:			
Applied:	Approved:	Active: 2020-07-28	Closed Out: 2022-07-21
21-011-P1			
Name: L1,B1 Aadland West Transfer			LMD: Comfort Lake
Applicable Rules:		New Impervious: 0 acres	
Project Summary:			
Applied: 2021-10-19	Approved:	Active: 2021-12-16	Closed Out: 2022-08-05
21-014			
Name: Steffen SFH			LMD: Bone Lake
Applicable Rules: 3.0, 9.0		New Impervious: 0.22 acres	
Project Summary:			
Applied:	Approved:	Active: 2021-06-08	Closed Out: 2022-08-12
21-019			
Name: Coastal Productions SFH			LMD: Forest Lake
Applicable Rules: 3.0, 9.0		New Impervious: 0.09 acres	
Project Summary:			
Applied: 2021-06-24	Approved:	Active: 2021-07-13	Closed Out: 2022-07-22

22-018			
Name: Markgraf Pole Barn			LMD: Little Comfort Lake
Applicable Rules: 3.0, 9.0		New Impervious: 0.04 acres	
Project Summary:			
Applied: 2022-06-29	Approved: 2022-07-25	Active: 2022-07-25	Closed Out:
22-020			
Name: McGregor Home			LMD: Forest Lake
Applicable Rules:		New Impervious: 0.22 acres	
Project Summary:			
Applied: 2022-07-12	Approved: 2022-07-28	Active: 2022-07-28	Closed Out:
22-021			
Name: Drews Addition			LMD: Comfort Lake
Applicable Rules:		New Impervious: 0.1 acres	
Project Summary:			
Applied: 2022-07-26	Approved:	Active:	Closed Out:
22-022			
Name: Raich Garage			LMD: Forest Lake
Applicable Rules:		New Impervious: 0.03 acres	
Project Summary:			
Applied: 2022-07-26	Approved:	Active:	Closed Out:
22-023			
Name: Larson Garage			LMD: Forest Lake
Applicable Rules:		New Impervious: 0.02 acres	
Project Summary:			
Applied: 2022-07-26	Approved:	Active:	Closed Out:
22-024			
Name: Stahley Grading			LMD: Forest Lake
Applicable Rules:		New Impervious: 0.1 acres	
Project Summary: Grading			
Applied: 2022-07-26	Approved:	Active:	Closed Out:
22-026			
Name: Micallef Addition			LMD:
Applicable Rules:		New Impervious: 0.01 acres	
Project Summary:			
Applied: 2022-08-08	Approved:	Active:	Closed Out:
22-027			
Name: Gateway Greens Cluster Cottages P1			LMD:
Applicable Rules:		New Impervious: 0.17 acres	
Project Summary: Residential Townhomes			
Applied: 2022-08-08	Approved:	Active:	Closed Out:
22-028			
Name: Gateway Greens Cluster Cottages P2			LMD:
Applicable Rules:		New Impervious: 0.09 acres	
Project Summary: Residential Townhomes			
Applied: 2022-08-08	Approved:	Active:	Closed Out:

	Comfort	Little Comfort	Forest	Bone	Total ³
<i>Current Residential²</i>	19	5	15	5	44
<i>Current Developments⁴</i>	2	1	3	0	6
<i>Current Commercial</i>	5	0	0	0	5
<i>Current Governmental</i>	2	0	2	1	5
<i>Total Current Sites¹</i>	28	6	20	6	60
<i>Total Inspections in 2022*</i>	229	21	182	39	471
<i>Average Inspections per Site in 2022*</i>	8.2	3.5	9.1	6.5	7.9
<i>Total Non-Compliant Inspection Items in 2022*</i>	158	13	143	16	330
<i>Average Percentage of Non-Compliant Items per Inspection in 2022</i>	7%	6%	8%	4%	7%

Permitting Program Metrics¹
YEAR TO DATE METRICS

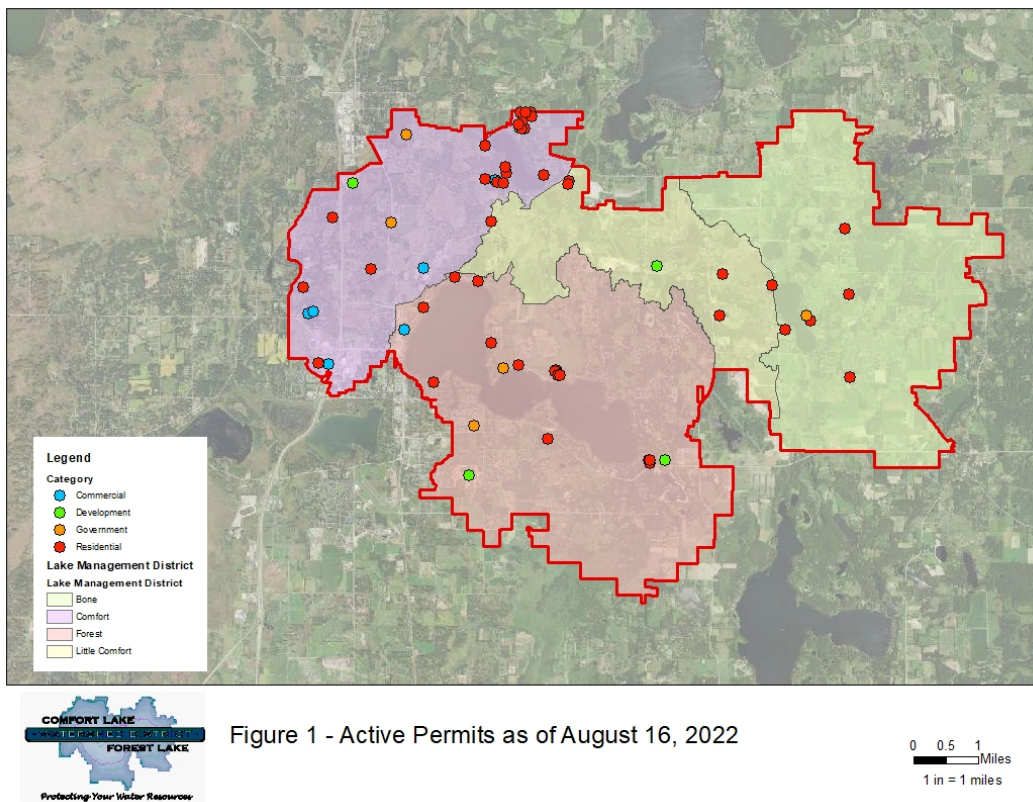


Figure 1 - Active Permits as of August 16, 2022

Notes:

1. As of 07/16/20 residential numbers include any homes within residential developments/subdivisions if a permit transfer took place. This gives a more accurate representation of the number of permits staff are processing.
2. Totals may not equal the sum of each Lake Management District's numbers. Some projects are in more than one LMD and are counted for each applicable LMD.
3. The inspection numbers for Little Comfort LMD seem disproportionate to the number of sites because one inspection is counted for each Liberty Ponds home, but the development of Liberty Ponds is counted as one site for the purpose of maintaining consistency with the other developments.

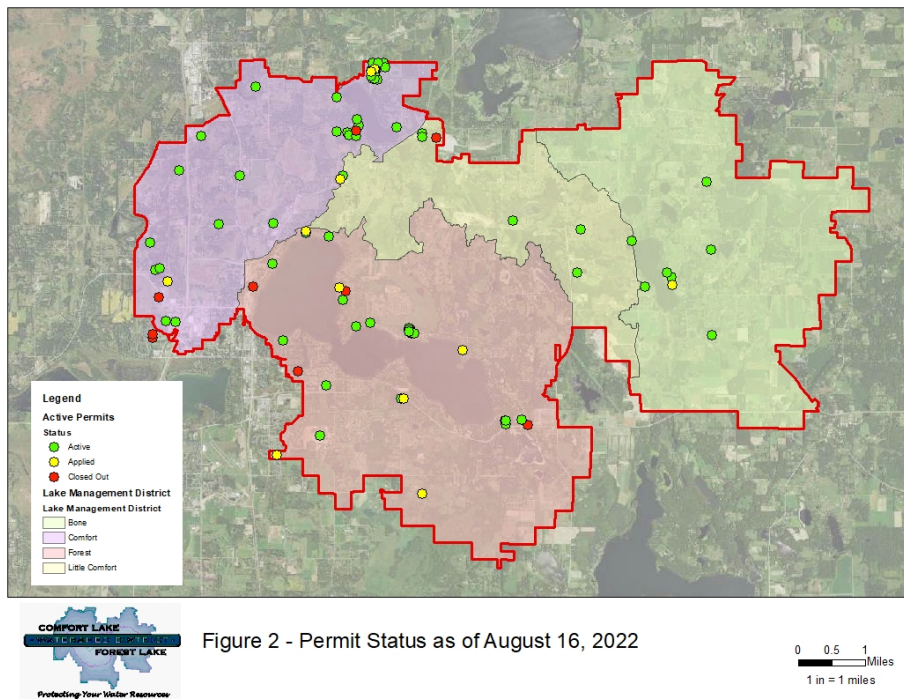


Figure 2 - Permit Status as of August 16, 2022

1. Only permits closed out in the last month are shown in Figure 2

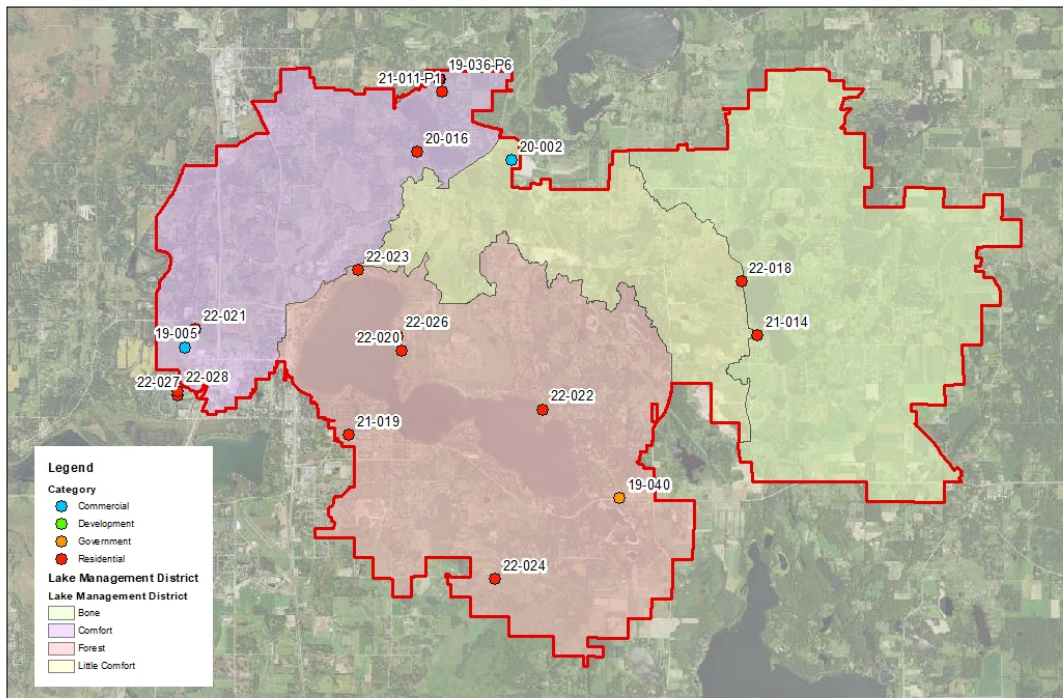


Figure 2 - Permit Status as of August 16, 2022

0 0.5 1 Miles
1 in = 1 miles