



MEETING AGENDA FOR THE CITIZEN ADVISORY COMMITTEE OF THE COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT

Wednesday, February 13th, 2019

5:00 – 6:30 p.m.

Comfort Lake-Forest Lake Watershed District

44 Lake Street South, Suite A, Forest Lake, Minnesota 55025

1. Watershed Champion Award [*District Staff*]
2. Election of new Chairperson [*Committee*]
3. Review of Material Presented at February 5th CAC meeting [*District Staff – if time allows*]



Watershed Champion Award

Program Details - 2019

The purpose of the Watershed Champion Award is to acknowledge and honor those whose contributions to water stewardship have helped the Comfort Lake-Forest Lake Watershed District (CLFLWD) achieve its mission of protecting and improving local water resources. The Watershed Champion Award and Junior Watershed Champion Award (ages 18 and younger) will be presented annually by the CLFLWD to an individual, business, organization, or community for having demonstrated exceptional stewardship of the water resources within the boundaries of the CLFLWD. Nomination forms are available on the program web-page www.clflwd.org/watershed-champion.php. Award recipients will be named at the annual CLFLWD State of the Watershed event in April, more information on this event can be found on the District's web-page www.clflwd.org.

Nominations

To nominate an individual, business, organization or community for the Award please provide all the information requested on the nomination form. In order to be considered for the awards presented at the District's State of the Watershed gathering in April 2019, all nominations must be received by the deadline of March 1st, 2019. Nominations can be submitted in-person, via e-mail to info@clflwd.org, or mailed to the District office at 44 Lake St. South, Suite A, Forest Lake, MN 55025. Attachments that support the nomination are strongly encouraged.

Award Criteria

Contributions to be recognized must:

- Promote stewardship of water resources within the Comfort Lake-Forest Lake Watershed District
- Demonstrate observable or measurable results toward the District's water quality goals.
- Have been implemented after January 1st, 2015

Examples of contributions include, but are not limited to: raised public awareness of a specific issue (such as responsible road salt use, groundwater conservation, invasive species, etc.), creation of water resource-friendly public policy, protection of a resource via a land trust or wetland restoration, voluntary completion of a rain garden or shoreline restoration project, or economic development that is consistent with good water resource stewardship.

Nomination Scoring & Award Selection

Nomination Scoring:

All nominations received by the deadline of March 1st will be scored for consideration by the Selection Committee. Nominations will be scored on a 5-point scale for each of the following criteria: Promotion of stewardship, demonstration of observable or measurable results, and overall impact.

Selection Committee:

A five person committee consisting of one board member, one staff member, and three Citizen Advisory Committee members will review nominations and select the award recipients. Committee members will score each nomination as described above and aggregate scores will be used to help inform the Committee's decision. More than one award may be given each year. An award does not have to be given each year if no nominee meets the criteria. An award may be given to a previous winner if subsequent contributions justify doing so.

Form of Recognition:

A plaque inscribed with the individual's name, contribution, and date of the award will be presented at the District's yearly State of the Watershed gathering in April and will thereafter be displayed permanently and prominently at the District office. The recipient's contribution will be shared with the large community through publication in the local newspapers and Districts annual newsletter. Award recipients will also receive a token of appreciation from the District related to their water resource stewardship contribution.



Comfort Lake-Forest Lake Watershed District

Watershed Champion Award

Nomination Form - 2019

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Nominee Information

Name of individual, business, organization or community

Contact information (phone, e-mail, or mailing address acceptable)

Nominator Information (if different from nominee)

Name

Phone

E-mail

Award & Contribution Details

Award Category (choose one)

Watershed Champion Award (ages 18+)

Junior Watershed Champion Award

Description of contribution

Describe what the nominee has done to benefit the water resources within the CLFLWD. Please include when the contribution occurred and what waterbody was impacted.

Questions? Contact us at (651) 395-5850 or info@clflwd.org

103D.331 ADVISORY COMMITTEE.

Subdivision 1. **Purpose.** The managers must annually appoint an advisory committee to advise and assist the managers on all matters affecting the interests of the watershed district and make recommendations to the managers on all contemplated projects and improvements in the watershed district.

Subd. 1a. **Duties.** For purposes of carrying out its duties under this section the advisory committee shall:

- (1) elect a chair from its membership;
- (2) elect a recorder from its membership;
- (3) establish a meeting schedule, which at a minimum meets annually;
- (4) consider issues pertinent to the functions and purposes of the watershed district;
- (5) review and comment on reports, minutes, activities, and proposed projects of the managers; and
- (6) report to the managers the general content of advisory committee meetings and resulting recommendations.

Subd. 2. **Members.** (a) The advisory committee consists of at least five members. If practicable, the advisory committee members selected should include a representative from each soil and water conservation district, a representative of each county, a member of a sporting organization, and a member of a farm organization. Other advisory committee members may be appointed at the discretion of the managers. The members must be residents of the watershed district, except representatives from soil and water conservation districts and counties, and serve at the pleasure of the managers.

(b) In addition, the managers may appoint other interested and technical persons who may or may not reside within the watershed district to serve at the pleasure of the managers.

Subd. 3. **Expense reimbursement.** The managers may reimburse members of the advisory committee for actual traveling and other necessary expenses incurred in the performance of duties in the amount as provided for state employees.

History: 1990 c 391 art 4 s 24; 1995 c 199 s 15