

**MEMORANDUM**  
**Comfort Lake-Forest Lake Watershed District**

---

**To:** Board of Managers  
**From:** Mike Kinney  
**Subject:** 2020 Budget and Levy

**Date:** August 15, 2019

---

**Background/Discussion**

The final draft budget and associated resolution are enclosed for the Board's consideration. The budget is consistent with the last discussion that was had at the August 8<sup>th</sup> regular board meeting.

Washington County has indicated that their tax impact calculator will be released early next week. Staff intends to bring the calculated 2020 tax impact to the Board meeting.

**Recommended Action**

Proposed Motion: Manager \_\_\_\_\_ moves to adopt resolution 19-08-01 adopting the 2020 budget and levy. Seconded by Manager \_\_\_\_\_. [Roll call vote.]

**Attached:** Draft 2020 Budget, Resolution 19-08-01



# Draft 2020 Budget

Comfort Lake-Forest Lake Watershed District

8/15/2019



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

# Budget Overview

Account Code	Budget Item	2018 Audited Yearend Expense	Revised 2019 Total Expense Budget	2019 YTD Expense (July)	2019 Est. Yearend Expense	2020 WMP	2020 Est. Grant Spend	2020 Est. Other Inc. Spend	2020 Ongoing Expenses	2020 New Expenses	Draft 2020 Total Expense Budget
	<i>Staff/Consultant Summaries (pulled out from budget below)</i>										
	District Staff Wages/Benefits (Rolled in to each subcategory below)	\$439,939	\$370,563	\$232,733	\$398,971	N/A	\$0	\$60,309	\$439,691	\$0	\$500,000
	Engineering Costs (Rolled in to subcategories below)	\$533,720	\$494,000	\$218,477	\$448,930	N/A	\$60,000	\$65,000	\$421,988	\$0	\$542,500
	Legal Costs (Rolled in to subcategories below)	\$84,944	\$86,000	\$44,116	\$80,593	N/A	\$5,000	\$5,000	\$91,810	\$0	\$87,000
<b>1-000</b>	<b>ADMINISTRATION</b>	<b>\$238,155</b>	<b>\$214,410</b>	<b>\$131,458</b>	<b>\$227,157</b>	<b>\$143,545</b>	<b>\$0</b>	<b>\$0</b>	<b>\$314,140</b>	<b>\$5,600</b>	<b>\$319,740</b>
1-001	BOARD ADMINISTRATION	31,466	39,265	26,425	39,383	30,532			66,942	0	66,942
1-002	GENERAL OFFICE EXPENSES	75,411	80,612	45,681	85,026	28,013			90,900	5,600	96,500
1-003	GENERAL ADMINISTRATIVE	52,936	53,533	13,687	23,463	60,000			73,798	0	73,798
1-004	PROFESSIONAL SERVICES	78,342	41,000	45,666	79,284	25,000			82,500	0	82,500
<b>3-000</b>	<b>PROGRAMS</b>	<b>\$654,196</b>	<b>\$1,101,899</b>	<b>\$442,969</b>	<b>\$1,173,772</b>	<b>\$954,205</b>	<b>\$16,500</b>	<b>\$139,309</b>	<b>\$1,214,010</b>	<b>\$25,000</b>	<b>\$1,394,818</b>
3-000	GENERAL PROGRAM DEVELOPMENT	14,990	30,614	17,636	30,234	10,438	0	0	38,417	0	38,417
3-001	DISTRICT RULES AND RULEMAKING	12,354	581	514	881	7,829	0	0	801	0	801
3-002	PERMITTING	128,273	166,032	65,058	127,563	102,610	0	57,309	133,720	20,000	211,029
3-003	MONITORING & DATA ASSESSMENT	137,018	247,794	62,562	251,140	109,966	0	0	217,688	0	217,688
3-004	NON-POINT SOURCE POLLUTION ABATEMENT	34,076	84,180	27,979	97,393	157,225	0	0	90,156	0	90,156
3-005	EDUCATION AND OUTREACH	72,553	93,638	56,449	112,454	73,610	0	0	111,983	0	111,983
3-006	TECH. RESOURCE SHARING/INTERAGENCY COMMUN.	26,924	123,138	40,745	158,292	81,549	0	33,000	158,865	5,000	196,865
3-007	RESEARCH	7,033	9,166	12,368	35,383	32,619	0	0	135,544	0	135,544
3-008	MEASUREMENT OF PROGRESS	3,862	7,045	2,795	5,791	6,524	0	0	8,077	0	8,077
3-009	GRANT RESEARCH & PREPARATION	27,800	20,731	8,680	17,643	26,095	0	0	24,793	0	24,793
3-010	OPERATIONS & MAINTENANCE	28,296	64,786	19,577	67,063	26,095	0	0	67,164	0	67,164
3-011	AQUATIC INVASIVE SPECIES (AIS) PREVENTION & MANAGEMENT	161,017	254,194	128,607	269,936	319,645	16,500	49,000	226,802	0	292,302
<b>5-000</b>	<b>PROJECTS</b>	<b>\$1,028,618</b>	<b>\$897,432</b>	<b>\$233,272</b>	<b>\$822,729</b>	<b>\$1,867,503</b>	<b>\$173,600</b>	<b>\$0</b>	<b>\$235,795</b>	<b>\$519,500</b>	<b>\$928,895</b>
5-000	GENERAL PROJECT DEVELOPMENT	126,792	47,097	29,662	50,849	43,058	0	0	49,784	0	49,784
5-100	FLOODPLAIN	0	0	0	0	0	0	0	0	0	0
5-200	LAKES	738,152	738,755	159,521	694,218	1,010,379	144,600	0	148,479	474,500	767,579
5-300	STREAMS	3,451	5,291	304	5,520	1,044	0	0	5,401	0	5,401
5-400	WETLANDS	127,818	77,732	37,908	51,148	653,431	29,000	0	15,713	30,000	74,713
5-500	UPLAND RESOURCES	0	0	0	0	0	0	0	0	0	0
5-600	GROUNDWATER	3,617	10,291	229	392	6,305	0	0	5,401	5,000	10,401
5-700	PUBLIC EDUCATION	1,478	10,872	599	11,027	78,286	0	0	1,202	10,000	11,202
5-800	INTERAGENCY COMMUNICATION	8,538	6,814	4,118	7,837	0	0	0	9,014	0	9,014
5-900	LAND ACQUISITION AND MANAGEMENT	18,772	581	932	1,738	75,000	0	0	801	0	801
<b>000-2900</b>	<b>RESERVE FUND</b>		<b>\$379,851</b>								
<b>TOTAL BUDGET</b>		<b>\$1,920,969</b>	<b>\$2,593,593</b>	<b>\$807,699</b>	<b>\$2,223,658</b>	<b>\$2,965,253</b>	<b>\$190,100</b>	<b>\$139,309</b>	<b>\$1,763,945</b>	<b>\$550,100</b>	<b>\$2,643,454</b>



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

## 1000 - Administrative Budget

Account Number	Budget Item	2018 Audited Yearend Expense	Revised 2019 Total Expense Budget	2019 YTD Expense (July)	2019 Est. Yearend Expense	2020 WMP	2020 Ongoing Expenses	2020 New Expenses	Draft 2020 Total Expense Budget
<b>Board Administration</b>		<b>\$31,466</b>	<b>\$39,265</b>	<b>\$26,425</b>	<b>\$39,383</b>	<b>\$30,532</b>	<b>\$66,942</b>	<b>\$0</b>	<b>\$66,942</b>
1-001-4800	Advisory Committee	54	500	0	100		100		100
1-001-4330	Annual Audit	7,600	7,828	5,825	5,825		8,050		8,050
1-001-4245	MAWD Dues	4,194	4,194	4,383	4,383		4,964		4,964
1-002-4245	LMC Dues	1,878	1,775	0	1,878		1,878		1,878
1-001-4270	Insurance (LMCIT and workers comp)	8,144	6,718	8,947	8,947		8,200		8,200
1-001-4000	Managers Per Diem & Payroll Tax	8,400	15,750	5,475	15,750		41,250		41,250
1-001-4010	Manager Expenses	796	1,000	1,010	1,000		1,000		1,000
1-001-4265	Managers Training/Conferences	400	1,500	785	1,500		1,500		1,500
<b>General Office Expenses</b>		<b>\$75,411</b>	<b>\$80,612</b>	<b>\$45,681</b>	<b>\$85,026</b>	<b>\$28,013</b>	<b>\$90,900</b>	<b>\$5,600</b>	<b>\$96,500</b>
1-002-4240	Cell Phone/office phone/internet/Web Hosting	6,071	6,000	3,270	5,606		6,000		6,000
1-002-4203	Computer Supplies/Software/IT Support	12,179	11,000	6,752	12,000		12,000	5,600	17,600
1-002-4635	Copier (lease)	4,733	5,000	3,632	5,000		5,000		5,000
1-002-4200	General Office/Meeting Supplies	2,715	3,800	1,155	1,980		3,800		3,800
1-002-4245	Dues/Fees/subscriptions	1,059	800	165	283		1,100		1,100
1-002-4265	Conferences & Workshops/Staff Training & Education	6,035	10,000	3,520	10,000		10,000		10,000
1-002-4320	Staff Expenses/Travel (Mileage)	6,902	6,000	2,647	6,000		7,000		7,000
1-002-4280	Postage	611	500	520	892		600		600
1-002-4208	Printing	248	100	78	100		250		250
1-002-4290	Notices	747	700	0	700		750		750
1-002-4210	Office Space (Rent)	29,547	27,912	18,381	31,510		35,600		35,600
1-002-4220	Office Improvements/Furniture & Fixtures	533	2,500	2,075	5,000		2,500		2,500
1-002-4300	Utilities/Office Upkeep	3,779	6,200	3,416	5,855		6,200		6,200
1-002-4295	Bank Fees	250	100	70	100		100		100
<b>General Administration</b>		<b>\$52,936</b>	<b>\$53,533</b>	<b>\$13,687</b>	<b>\$23,463</b>	<b>\$60,000</b>	<b>\$73,798</b>	<b>\$0</b>	<b>\$73,798</b>
1-003-4100	Salary/Benefits General Admin - District Administrator	18,835	8,696	2,308	3,957		11,988		11,988
1-003-4335	Salary/Benefits General Admin - Other Staff	34,101	44,837	11,379	19,506		61,810		61,810
<b>Professional Services</b>		<b>\$78,342</b>	<b>\$41,000</b>	<b>\$45,666</b>	<b>\$79,284</b>	<b>\$25,000</b>	<b>\$82,500</b>	<b>\$0</b>	<b>\$82,500</b>
1-004-4330	CPA/bookkeeping	20,393	25,000	13,255	22,723		25,000		25,000
1-004-4337	Consultant/Professional Services	5,196	1,000	0	1,000		3,000		3,000
1-004-4500	Consulting engineer	6,418	5,000	3,816	6,542		7,500		7,500
1-004-4410	Legal	46,335	10,000	28,595	49,019		47,000		47,000
<b>TOTAL ADMINISTRATION</b>		<b>\$238,155</b>	<b>\$214,410</b>	<b>\$131,458</b>	<b>\$227,157</b>	<b>\$143,545</b>	<b>\$314,140</b>	<b>\$5,600</b>	<b>\$319,740</b>

Comments
Used for meeting supplies/expenses, could be used for CAC member travel expense reimbursement (workshop/event attendance)
AEM 2019 proposal: \$7,825. 2020 proposal = \$8,050
Received dues memo from MAWD on 7/29/19
Based on 2018 dues
Liability & workers comp. Based on 2018 YE
Based on 42 meetings (board mtgs or liaison mtgs), 5 managers, \$125 per diem. Plus prep days for 24 meetings
Travel & accommodations for MAWD Annual Meeting etc.
Registration fees (\$185 ea. MAWD Annual Meeting, additional \$\$ for other training). Same as 2019
Midcontinent, Bufflehead web hosting charge, AiTech, include employee reimbursement for personal cell phone usage
Bufflehead support, computer equipment purchase (laptops, monitors), Adobe, Microsoft, Smartsheet, new accounting software
Incl. monthly lease & ink costs (not paper)
Consumables (pens, paper, refreshments)
Newspaper/magazine subscriptions: local papers, No Till Mag, NALMS Mag
Registration fees (same as 2019)
Increase to reflect increase in permit inspections, also cover other field work and some admin meetings and conferences
Administrative postage (monthly checks, admin mailers etc); add postage costs for annual newsletter under 3005
Professional printing services for admin items (e.g. business cards)
Legal notices for board/admin related items (i.e. budget hearings)
New: New office space and buildout? Dependent on board action
Ongoing updates as needed
Electric, rug service, City of FL utility bill, professional cleaning service semi-regularly, general office upkeep. Other in new space?
No paper statement fee for Lakes Area Bank, budget \$100 for unexpected issues
District Administrator salary for Administrative work only (includes PERA, Payroll Taxes & Benefits)
Other District staff salaries for Administrative work only (includes PERA, Payroll Taxes & Benefits)
Same as 2019
HR Support (e.g. from Career Enhancement Solutions).
Meeting attendance only, general prog/proj development items in 3000/5000
General prog/proj development items in 3000/5000. Unlike Engineering, much of Legal is purely administrative





**Draft 2020 Budget**  
Comfort Lake-Forest Lake Watershed District

3000 - Programs Budget

Account Number	Budget Item	2018 Audited Yearend Expense	Revised 2019 Total Expense Budget	2019 YTD Expense (July)	2019 Est. Yearend Expense	2020 WMP	2020 Est. Grant Spend	2020 Est. Other Inc. Spend	2020 Ongoing Expenses	2020 New Expenses	Draft 2020 Total Expense Budget	Comments
<b>3-008</b>	<b>Measurement of Progress</b>	<b>\$3,862</b>	<b>\$7,045</b>	<b>\$2,795</b>	<b>\$5,791</b>	<b>\$6,524</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,077</b>	<b>\$0</b>	<b>\$8,077</b>	
3-008-4100	Staff Management/Coord.	3,862	4,045	2,795	4,791				5,577		5,577	Continue staff time to keep up on annual progress report and add to metrics
3-008-A	Ongoing Initiatives	0	3,000		1,000	6,524			2,500		2,500	Engineering assistance with project p-reduction analysis & adaptive management summary presentation
<b>3-009</b>	<b>Grant Research and Preparation</b>	<b>\$27,800</b>	<b>\$20,731</b>	<b>\$8,680</b>	<b>\$17,643</b>	<b>\$26,095</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,793</b>	<b>\$0</b>	<b>\$24,793</b>	
3-009-4100	Staff Management/Coord.	23,170	10,731	7,375	12,643				14,793		14,793	
3-009-A	Ongoing Initiatives	4,630	10,000	1,305	5,000	26,095			10,000		10,000	Consultant time to prepare grants, work plan revisions. (No expected increase as 1W1P may limit ability to obtain large CWF grants)
<b>3-010</b>	<b>Operation &amp; Maintenance - District Wide</b>	<b>\$28,296</b>	<b>\$64,786</b>	<b>\$19,577</b>	<b>\$67,063</b>	<b>\$26,095</b>	<b>\$0</b>	<b>\$0</b>	<b>\$67,164</b>	<b>\$0</b>	<b>\$67,164</b>	
3-010-4100	Staff Management/Coord.	15,447	12,451	8,591	14,728				17,164		17,164	
3-010-A	Ongoing Initiatives	12,849	52,335	10,986	52,335	26,095			50,000		50,000	Capital project maintenance, ciBioBase subscription (\$800/yr), equipment, Moody/Shields aerator, beaver trapping, fish barriers, vehicle/watercraft, beaver baffler
<b>3-011</b>	<b>Aquatic Invasive Species (AIS) Prevention &amp; Management</b>	<b>\$161,017</b>	<b>\$254,194</b>	<b>\$128,607</b>	<b>\$269,936</b>	<b>\$319,645</b>	<b>\$16,500</b>	<b>\$49,000</b>	<b>\$226,802</b>	<b>\$0</b>	<b>\$292,302</b>	
3-011-4100	Staff Management/Coord.	45,479	41,494	28,499	48,856				57,202		57,202	
3-011-20-I	(District-Wide) General Program Management (NEW)	740	1,000	5,096	6,000				5,000		5,000	Time for Smith Partners to review contract docs, consultant time from EOR
3-011-20-A	(District-Wide) Comprehensive Plan and Policy Development	0	5,000		2,500				5,000		5,000	Push to 2019 b/c staff turnover in 2018. --> Formal effort to create comprehensive plan, per WMP amendment. Include consultant time for BWS/EOR
3-011-20-B	(District-Wide) Watercraft Inspections	56,959	75,000	4,801	75,000	16,500	35,500		30,000		82,000	Agreement with Chisago Co has historically been for \$75K. Includes portable restroom for inspectors. Includes partner contrib and expected wash co grants
3-011-20-C	(District-Wide) AIS Prevention at Boat Launch Sites	1,276	1,000	323	1,200				1,200		1,200	Garbage/compost upkeep (~\$180/mo for 5 months), signage upkeep on bins (\$100)
3-011-20-D	(District-Wide) AIS Early Detection and Rapid Response	460	0	10,614	10,614				0		0	Fund Rapid Response from reserve if necessary. Code to this line item
3-011-20-E	(District-Wide) Invasive Species Control Pilot Projects	0	0						0		0	Fund from reserve if necessary.
3-011-21-F	(Moody) Point-Intercept Macrophyte Survey	0	0						2,600		2,600	Last point-intercept survey in 2015; every five years = next survey in 2020
3-011-21-G	(Moody) AIS Management	0	4,000	2,956	5,101				4,000		4,000	BWS+herbicide costs. CLP treatment to reduce internal loading.
3-011-21-H	(Moody) Rough Fish Management	0	0						0		0	Last fish survey in 2015; every five years = next survey in 2020
3-011-22-F	(Bone) Point-Intercept Macrophyte Survey	2,700	0						0		0	Last point-intercept survey in 2018; every five years = survey in 2023
3-011-22-G	(Bone) AIS Management	4,540	5,000	1,590	5,409				5,000		5,000	CLP: survey+herbicide costs. EWM: survey cost only
3-011-22-H	(Bone) Rough Fish Management	0	0						0		0	Continued monitoring of carp population by staff, fund harvest from reserve if necessary
3-011-25-F	(Little Comfort) Point-Intercept Macrophyte Survey	0	0						2,600		2,600	Last point-intercept survey in 2015; every five years = next survey in 2020
3-011-25-G	(Little Comfort) AIS Management	0	0						0		0	Staff perform check-up survey, same as 2017/2018
3-011-25-H	(Little Comfort) Rough Fish Management	0	0						0		0	2016 carp survey: carp pop low, impacts to WQ are moderate-low, bluegill population helps to control carp. No action rec. Next survey in 2021
3-011-26-F	(Shields) Point-Intercept Macrophyte Survey	0	0						2,600		2,600	Last point-intercept survey in 2015; every five years = next survey in 2020
3-011-26-G	(Shields) AIS Management	0	4,000	1,373	2,908				4,000		4,000	BWS survey costs&hericide, CLP treatment to reduce internal loading.
3-011-26-H	(Shields) Rough Fish Management	7,100	0	283	15,914				0		0	CLFLWD to coordinate carp survey in 2018. DNR to perform general fish pop survey in 2018 as well
3-011-27-F	(Keewahatin) Point-Intercept Macrophyte Survey	0	0						2,600		2,600	Last point-intercept survey in 2015; every five years = next survey in 2020
3-011-27-G	(Keewahatin) AIS Management	1,050	0						0		0	Largely staff-coordinated. Additional costs may be funded from reserve if necessary
3-011-28-F	(Forest) Point-Intercept Macrophyte Survey	3,000	0						0		0	Last point-intercept survey in 2018; every five years = survey in 2023
3-011-28-G	(Forest) AIS Management	30,573	110,000	73,070	90,634		13,500		100,000		113,500	CLP & FR: survey+herbicide costs. EWM: survey cost only.
3-011-29-F	(Comfort) Point-Intercept Macrophyte Survey	0	2,700		2,600				0		0	Last point-intercept survey in 2014; every five years = next survey in 2019
3-011-29-G	(Comfort) AIS Management	7,140	5,000		3,200				5,000		5,000	CLP: survey+herbicide costs. EWM: survey cost only.
<b>TOTAL PROGRAMS</b>		<b>\$654,196</b>	<b>\$1,101,899</b>	<b>\$442,969</b>	<b>\$1,173,772</b>	<b>\$954,205</b>	<b>\$16,500</b>	<b>\$139,309</b>	<b>\$1,214,010</b>	<b>\$25,000</b>	<b>\$1,394,818</b>	









# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

## Revenue-Expenditures Recap

	Budget Item	2018 Actual Yearend	Revised 2019 Total Expense Budget	2019 Est. Yearend	Draft 2020 Expense Budget
<b>ADMINISTRATION</b>					
<b>REVENUE</b>	TAX LEVY	\$188,573	\$190,000	\$188,573	\$258,200
	OTHER (INTEREST)	\$5,058	\$2,000	\$5,058	\$5,000
	<b>TOTAL REVENUE:</b>	<b>\$193,631</b>	<b>\$192,000</b>	<b>\$193,631</b>	<b>\$263,200</b>
<b>EXPENSES:</b>	ADMINISTRATION	\$238,155	\$214,410	\$227,157	\$319,740
	<b>TOTAL EXPENDITURES:</b>	<b>\$238,155</b>	<b>\$214,410</b>	<b>\$227,157</b>	<b>\$319,740</b>
	<b>REVENUE OVER/(UNDER) EXPENDITURES:</b>	<b>(\$44,524)</b>	<b>(\$22,410)</b>	<b>(\$33,526)</b>	<b>(\$56,540)</b>

(Administration levy: \$250,000; Insurance premium levy: \$8,200)

<b>PROJECTS/PROGRAMS</b>					
<b>REVENUE</b>	TAX LEVY	\$1,002,413	\$1,110,000	\$1,002,413	\$1,141,800
	GRANT REVENUE		\$585,035	\$585,035	\$353,029
	OTHER (SEE GRANTS & OTHER INCOME SUMMARY)	\$652,480	\$114,000	\$123,000	\$157,000
	LOAN (repayment begins 12/15/21)		\$900,000	\$900,000	\$600,000
	<b>TOTAL REVENUE:</b>	<b>\$1,654,893</b>	<b>\$2,709,035</b>	<b>\$2,610,448</b>	<b>\$2,251,829</b>
<b>EXPENSES:</b>	PROGRAMS	\$654,196	\$1,101,899	\$1,173,772	\$1,394,818
	PROJECTS	\$1,028,618	\$897,432	\$822,729	\$928,895
	<b>TOTAL EXPENDITURES:</b>	<b>\$1,682,814</b>	<b>\$1,999,332</b>	<b>\$1,996,502</b>	<b>\$2,323,714</b>
	<b>REVENUE OVER/(UNDER) EXPENDITURES:</b>	<b>(\$27,921)</b>	<b>\$709,703</b>	<b>\$613,947</b>	<b>(\$71,885)</b>

(Implementation levy: \$1.4M minus admin and insurance)

<b>TOTAL - COMFORT LAKE-FOREST LAKE</b>					
<b>REVENUE</b>	TAX LEVY	\$1,190,986	\$1,300,000	\$1,190,986	\$1,400,000
	GRANT REVENUE	\$652,480	\$585,035	\$585,035	\$353,029
	OTHER (PERMIT FEES & OTHER INCOME)	\$5,058	\$116,000	\$123,000	\$157,000
	LOAN (repayment begins 12/15/21)	\$0	\$900,000	\$900,000	\$600,000
	<b>TOTAL REVENUE:</b>	<b>\$1,848,524</b>	<b>\$2,901,035</b>	<b>\$2,799,021</b>	<b>\$2,510,029</b>
<b>EXPENSES</b>	ADMINISTRATION	\$238,155	\$214,410	\$227,157	\$319,740
	PROGRAMS	\$654,196	\$1,101,899	\$1,173,772	\$1,394,818
	PROJECTS	\$1,028,618	\$897,432	\$822,729	\$928,895
	RESERVE CONTRIBUTION		\$379,851	\$0	\$0
	<b>TOTAL EXPENDITURES:</b>	<b>\$1,920,969</b>	<b>\$2,593,593</b>	<b>\$2,223,658</b>	<b>\$2,643,454</b>
	<b>REVENUE OVER/(UNDER) EXPENDITURES:</b>	<b>(\$72,445)</b>	<b>\$307,442</b>	<b>\$575,363</b>	<b>(\$133,425)</b>

Prior Yearend/Beginning of Year Fund Balance (Reserve)	\$980,621	\$908,176	\$908,176	\$1,483,539
Est Current Yearend Balance	\$908,176	\$1,215,619	\$1,483,539	\$1,350,114
First 6 months min operating estimate		\$600,000	\$600,000	\$600,000
Beginning of year reserve over/(under) First 6 months min operating estimate		\$308,176	\$308,176	\$883,539
Actual reserve percentage of budget		35.02%	40.84%	56.12%



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

## Grant & Other Income Summary

2020 ESTIMATED Grants												
Account Code	Agency	Program	Description	Lake	Est. Request	Est. Match Amount	Est. Total Grant Award	Estimated 2019 Income	Timeframe Income Expected	Percent of Certainty of Award	Est. P Reduction (lbs/yr)	Est. Cost/P Reduction (over 25 yr lifespan)
	BWSR	CWF - Projects & Practices	TBD	TBD	TBD	TBD	TBD	\$100,000	TBD	TBD	TBD	TBD
TBD	PCA	319 Small Watersheds Focus	TBD (if awarded, will be ~\$250K over 4 years)	TBD	TBD	TBD	TBD	\$50,000	TBD	TBD	TBD	TBD
3-006-D	ESRI	Conservation GIS Grant	One-year ArcGIS Advanced license with all extensions	District-Wide	N/A	\$1,200	(Est. approx. \$10K discount)		N/A	99%	N/A	N/A
3-011-B	Wash. Co.	AIS Prevention Aid Grant	Watercraft Inspections	Forest & Bone	\$32,500	\$0	\$16,500	\$12,375	Q4	75%	N/A	N/A
3-011-28-G	Wash. Co.	AIS Prevention Aid Grant	Flowering Rush	Forest Lake	\$15,248	\$0	\$9,000	\$6,750	Q4	75%	N/A	N/A
3-007-B	LCCMR	Env. Nat. Resource Trust Fund (ENRTF)	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Various	Mortensen	Sustaining Environmental Systems	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
1-001	BWSR	PRAP Assistance Program	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
TBD	Jeffers Fd.	General Grant Program	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
TBD	McKnight Fd.	Mississippi River Program	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
5-228-B3	BWSR	Watershed Based Funding	Castlewood Subwatershed BMP Implementation	Forest Lake	(FY2019)	(FY2019)	(FY2019)	\$15,752	Q1	[awarded]	TBD	TBD
5-228-B4	BWSR	Watershed Based Funding	Hayward Avenue BMP Implementation	Forest Lake	(FY2019)	(FY2019)	(FY2019)	\$15,752	Q1	[awarded]	N/A	N/A
5-222-F	BWSR	CWF - Projects & Practices	Bone Lake Diagnostic Study/SWA BMP Implementation	Bone Lake	(FY2019)	(FY2019)	(FY2019)	\$57,600	Q1	[awarded]	N/A	N/A
5-221-C	BWSR	CWF - Projects & Practices	Moody Lake Alum Treatment	Moody Lake	(FY2018)	(FY2018)	(FY2018)	\$0	N/A	[awarded]	324	\$73
5-226-A	BWSR	CWF - Projects & Practices	Shields Lake SW Harvest, Irrigation Reuse & Alum Treat.	Shields Lake	(FY2017)	(FY2017)	(FY2017)	\$82,400	Q1	[awarded]	1,000	\$76
5-422-F	BWSR	CWF - Projects & Practices	Bone Lake Partially Drained Wetland Restorations	Bone Lake	(FY2017)	(FY2017)	(FY2017)	\$8,800	Q1	[awarded]	50	\$88
5-228-B2	BWSR	CWF - Projects & Practices	Forest Lake Enhanced Street Sweeping Study	Forest Lake	(FY2017)	(FY2017)	(FY2017)	\$3,600	Q1	[awarded]	N/A	N/A
3-010-A	DNR	Conservation Partners Legacy (CPL)	Shields Lake fish barrier retrofits	Shields Lake	(FY2017)	(FY2017)	(FY2017)	\$0	N/A	[awarded]	N/A	N/A
5-421-A	EPA, PCA	CWA Section 319	Moody Lake Wetland Rehabilitation	Moody Lake	(FY2016)	(FY2016)	(FY2016)	TBD		[awarded]	445	\$61
<b>2020 Grant Total</b>					<b>\$47,748</b>	<b>\$1,200</b>	<b>\$25,500</b>	<b>\$353,029</b>				

Grant awards uncertain (application under review/not yet submitted)

Grants already awarded (grants listed in italics were awarded in previous year)

BWSR grant pay schedule is 50% immediately after agmt exec., 40% after first 50% is spent, 10% at closeout

PCA grant pay schedule is 25% immediately after agmt exec., reimbursement thereafter

Note that grant income is not always the same as grant expenditures for any given year. Grant funds may be received in lump sum one year, then spent the following.

Est. Total Grant Award reflects the amount of certainty staff has in receiving the grant.

2020 ESTIMATED Other Income (Partner Contributions, Permit Revenue, Loans etc.)									
Account Code	Agency	Program	Description	Lake	Est. Request		Est. Total Contribution	Estimated 2019 Income	Timeframe Income Expected
3-011-28-G	City of FL	AIS Mgmt on Forest Lake	Flowering rush, curlyleaf pondweed	Forest Lake	\$11,000		\$11,000	\$11,000	Q4
3-011-B	City of FL	Watercraft Inspections	Boat launch inspections for Forest Lake	Forest Lake	\$19,000		\$19,000	\$19,000	Q4
3-011-28-G	FLLA	AIS Mgmt on Forest Lake	Flowering rush & Curlyleaf pondweed	Forest Lake	\$2,000		\$2,000	\$2,000	Q4
3-011-B	FLLA	Watercraft Inspections	Boat launch inspections for Forest Lake	Forest Lake	\$2,500		\$2,500	\$2,500	Q4
3-011-B	CLA	Watercraft Inspections	Boat launch inspections for Comfort Lake	Comfort Lake	\$500		\$500	\$500	Q4
3-011-B	Chisago Co.	AIS Prevention Aid: Watercraft Inspections	Boat launch inspections for Comfort Lake	Comfort Lake	\$5,000		\$5,000	\$5,000	Q4
3-011-B	BLA	Watercraft Inspections	Boat launch inspections for Bone Lake	Bone Lake	\$2,500		\$2,500	\$2,500	Q4
3-011-B	City Scandia	Watercraft Inspections	Boat launch inspections for Bone Lake	Bone Lake	\$1,000		\$1,000	\$1,000	Q4
3-011-B	Lions Club	Watercraft Inspections	Boat launch inspections for Bone Lake	Bone Lake	\$500		\$500	\$500	Q4
3-002-A	Permittees	Permitting	Permit Deposits	District-Wide			\$80,000	\$80,000	Q1-Q4
3-006-4100	CMSCWD	Staff sharing program	Permit inspections, outreach, plan update	District-Wide			\$33,000	\$33,000	Q1-Q4
Various	PCA	Clean Water Partnership Loan	CLFLWD Adaptive Management Project Implementation	District-Wide	(FY2017)		(FY2017)	\$600,000	Q4
<b>2020 Other Income Total</b>					<b>\$44,000</b>	<b>\$0</b>	<b>\$157,000</b>	<b>\$757,000</b>	

<b>2020 Combined Totals (CLFLWD Only)</b>					<b>\$91,748</b>	<b>\$1,200</b>	<b>\$182,500</b>	<b>\$1,110,029</b>	
---	--	--	--	--	-----------------	----------------	------------------	--------------------	--



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

# Grant & Other Income Summary

2019 ESTIMATED Grants												
Account Code	Agency	Program	Description	Lake	Est. Request	Est. Match Amount	Est. Total Grant Award	Estimated 2019 Income	Timeframe Income Expected	Percent of Certainty of Award	Est. P Reduction (lbs/yr)	Est. Cost/P Reduction (over 25 yr lifespan)
5-222-F	BWSR	CWF - Projects & Practices	Bone Lake Diagnostic Study/SWA BMP Implementation	Bone Lake	\$144,000	\$36,000	\$144,000	\$72,000	Q1	[awarded]	TBD	TBD
3-006-D	ESRI	Conservation GIS Grant	One-year ArcGIS Advanced license with all extensions	District-Wide		\$1,200	(Est. approx. \$10K discount)		N/A	[awarded]	N/A	N/A
3-011-B	Wash. Co.	AIS Prevention Aid Grant	Watercraft Inspections	Forest & Bone	\$32,500	\$0	\$16,500	\$16,500	Q4	[awarded]	N/A	N/A
3-011-28-G	Wash. Co.	AIS Prevention Aid Grant	Flowering Rush	Forest Lake	\$15,248	\$0	\$9,000	\$9,000	Q4	[awarded]	N/A	N/A
1-001	BWSR	PRAP Assistance Program	Performance review assistance grant program	District-Wide	\$10,000	\$5,000	TBD	TBD	TBD	TBD	N/A	N/A
TBD	PCA	319 Small Watersheds Focus	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
TBD	Jeffers Fd.	General Grant Program	TBD - Education	TBD	TBD	TBD	TBD	TBD	TBD	TBD	N/A	N/A
TBD	McKnight Fd.	Mississippi River Program	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Various	Mortensen	Sustaining Environmental Systems	Unrestricted funding for multiple projects and programs	District-Wide	\$20,000	\$0	N/A	N/A	N/A	[not awarded]	N/A	N/A
3-007-B	LCCMR	Env. Nat. Resource Trust Fund (ENRTF)	Claros Pilot Projects (2020 work)	District-Wide	\$150,000	\$15,000	N/A	N/A	N/A	[not awarded]	N/A	N/A
3-007-B	SCRA	Lake St. Croix Watershed Improvement	Claros Pilot Projects (2019 work)	District-Wide	\$40,000	N/A	N/A	N/A	N/A	[not awarded]	N/A	N/A
3-005-A	MDH	Contaminants of Emerging Concern Initiative	Citizen Action Network Program	District-Wide	\$8,000	N/A	N/A	N/A	N/A	[not awarded]	N/A	N/A
3-011-26-H	DNR	Conservation Partners Legacy	Shields Lake Carp Removal	Shields Lake	\$22,500	N/A	N/A	N/A	N/A	[not awarded]	N/A	N/A
5-229-A	BWSR	CWF - Accelerated Implementation Grant	Comfort Lk Diagnostic & H&H Model Update	Comfort Lake	\$124,000	N/A	N/A	N/A	N/A	[not awarded]	N/A	N/A
5-228-B3	Wash. Co.	Watershed Based Funding	Castlewood Subwatershed BMP Implementation	Forest Lake	\$39,380	\$3,938	\$39,380	\$0	N/A	[awarded]	20	TBD
5-228-B4	Wash. Co.	Watershed Based Funding	Hayward Avenue BMP Implementation	Forest Lake	\$39,380	\$3,938	\$39,380	\$0	N/A	[awarded]	128	TBD
5-221-C	BWSR	CWF - Projects & Practices	Moody Lake Alum Treatment	Moody Lake	(FY2018)	(FY2018)	(FY2018)	\$13,500	Q2	[awarded]	324	\$73
5-226-A	BWSR	CWF - Projects & Practices	Shields Lake SW Harvest, Irrigation Reuse & Alum Treat.	Shields Lake	(FY2017)	(FY2017)	(FY2017)	\$329,600	Q1	[awarded]	1,000	\$76
5-422-F	BWSR	CWF - Projects & Practices	Bone Lake Partially Drained Wetland Restorations	Bone Lake	(FY2017)	(FY2017)	(FY2017)	\$35,200	Q1	[awarded]	50	\$88
3-010-A	DNR	Conservation Partners Legacy (CPL)	Shields Lake fish barrier retrofits	Shields Lake	(FY2017)	(FY2017)	(FY2017)	\$30,600	Q4	[awarded]	N/A	N/A
5-228-B	BWSR	Clean Water Fund (CWF)	Forest Lake Wetland Treatment Basin Implementation	Forest Lake	(FY2016)	(FY2016)	(FY2016)	\$16,200	Q1	[awarded]	56	\$145
5-421-A	BWSR	Clean Water Fund (CWF)	Moody Lake Wetland Rehabilitation	Moody Lake	(FY2016)	(FY2016)	(FY2016)	\$42,928	Q1	[awarded]	445	\$61
5-421-A	EPA, PCA	CWA Section 319	Moody Lake Wetland Rehabilitation	Moody Lake	(FY2016)	(FY2016)	(FY2016)	\$19,507	Q1	[awarded]	445	\$61
<b>2019 Grant Total</b>					<b>\$645,008</b>	<b>\$65,076</b>	<b>\$248,260</b>	<b>\$585,035</b>				

Alum lifespan = 10 years  
Alum lifespan = 10 years

Grant awards uncertain (application under review/not yet submitted)

Grants already awarded (grants listed in italics were awarded in previous year)

BWSR grant pay schedule is 50% immediately after agmt exec., 40% after first 50% is spent, 10% at closeout

PCA grant pay schedule is 25% immediately after agmt exec., reimbursement thereafter

Note that grant income is not always the same as grant expenditures for any given year. Grant funds may be received in lump sum one year, then spent the following.

Est. Total Grant Award reflects the amount of certainty staff has in receiving the grant.

2019 ESTIMATED Other Income (Partner Contributions, Permit Revenue, Loans etc.)									
Account Code	Agency	Program	Description	Lake	Est. Request		Est. Total Contribution	Estimated 2019 Income	Timeframe Income Expected
3-011-28-G	City of FL	AIS Mgmt on Forest Lake	Flowering rush, curlyleaf pondweed	Forest Lake	\$11,000		\$11,000	\$11,000	Q4
3-011-B	City of FL	Watercraft Inspections	Boat launch inspections for Forest Lake	Forest Lake	\$19,000		\$23,500	\$19,000	Q4
3-011-28-G	FLLA	AIS Mgmt on Forest Lake	Flowering rush & Curlyleaf pondweed	Forest Lake	\$2,000		\$2,000	\$2,000	Q4
3-011-B	FLLA	Watercraft Inspections	Boat launch inspections for Forest Lake	Forest Lake	\$2,500		\$2,500	\$2,500	Q4
3-011-B	CLA	Watercraft Inspections	Boat launch inspections for Comfort Lake	Comfort Lake	\$500		\$500	\$500	Q4
3-011-B	Chisago Co.	AIS Prevention Aid: Watercraft Inspections	Boat launch inspections for Comfort Lake	Comfort Lake	\$5,000		\$5,000	\$5,000	Q4
3-011-B	BLA	Watercraft Inspections	Boat launch inspections for Bone Lake	Bone Lake	\$2,500		\$2,500	\$2,500	Q4
3-011-B	City Scandia	Watercraft Inspections	Boat launch inspections for Bone Lake	Bone Lake	\$1,000		\$1,000	\$1,000	Q4
3-011-B	Lions Club	Watercraft Inspections	Boat launch inspections for Bone Lake	Bone Lake	\$500		\$500	\$500	Q4
3-002-A	Permittees	Permitting	Permit Deposits	District-Wide			\$70,000	\$70,000	Q1-Q4
3-006-4100	CMSCWD	Staff sharing program	Permit inspections, outreach, plan update	District-Wide				\$2,000	Q1-Q4
5-800-4100	1W1P	One Watershed, One Plan	Plan writing and outreach support	District-Wide			\$7,000	\$7,000	Q1-Q4
Various	PCA	Clean Water Partnership Loan	CLFLWD Adaptive Management Project Implementation	District-Wide	(FY2017)	(FY2017)	(FY2017)	\$900,000	Q4
<b>2019 Other Income Total</b>					<b>\$44,000</b>		<b>\$125,500</b>	<b>\$1,023,000</b>	

<b>2019 Combined Totals (CLFLWD Only)</b>					<b>\$689,008</b>	<b>\$65,076</b>	<b>\$373,760</b>	<b>\$1,608,035</b>	
---	--	--	--	--	------------------	-----------------	------------------	--------------------	--



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

## Grant & Other Income Summary

2018 Grants								
Account Code	Agency	Program	Description	Lake	Est. Request	Est. Match Amount	Est. Total Grant Award	Actual 2018 Income
5-228-B	BWSR	Watershed Based Funding	FL Diagnostic Implementation - Castlewood/Hayward	Forest Lake	\$78,760	\$7,876	\$78,760	\$39,380
5-221-C	BWSR	CWF - Projects & Practices	Moody Lake Alum Treatment	Moody Lake	\$135,000	\$100,000	\$135,000	\$67,500
3-004-C	BWSR	CWF - Projects & Practices	Bone Lake SWA Implementation (Ag. BMPs)	Bone Lake	\$240,000	\$60,000	\$0	\$0
5-229-D & E	BWSR	CWF - Projects & Practices	Sunrise River Tax Forfeit Project	Comfort Lake	\$390,000	\$97,500	\$0	\$0
3-011-B	Wash. Co.	AIS Prevention Aid Grant	Watercraft Inspections	Forest & Bone	\$32,500	\$31,000	\$16,500	\$16,500
3-011-28-G	Wash. Co.	AIS Prevention Aid Grant	Flowering Rush	Forest Lake	\$10,850	\$8,950	\$8,000	\$8,000
3-011-28-G	DNR**	AIS Control Projects	CLP, EWM, FR Treatment	Forest Lake	N/A	N/A	N/A	N/A
3-011-22-G	DNR**	AIS Control Projects	CLP, EWM Treatment	Bone Lake	N/A	N/A	N/A	N/A
3-011-29-G	DNR**	AIS Control Projects	CLP, EWM Treatment	Comfort Lake	N/A	N/A	N/A	N/A
3-005-A	SCMWS	St. Croix Master Watershed Steward	Lakes Area Television educational special	District-Wide	\$5,000	\$0	\$0	\$0
3-005-A	SCMWS	St. Croix Master Watershed Steward	Standard project signage initiative	District-Wide	\$5,000	\$0	\$0	\$0
3-006-D	ESRI	Conservation GIS Grant	One-year license of ArcGIS Advanced with all extensions	District-Wide		\$1,200	(Est. approx. \$10,000 discount)	
Various	PCA	Environmental Assistance	Forest Lake Feasibility Studies and Story Map	Forest Lake	\$30,000	\$5,400	\$0	\$0
5-340	LCCMR	Env. Nat. Resource Trust Fund (ENRTF)	Sunrise River Restoration	Comfort Lake	\$575,000	\$100,000	\$0	\$0
3-010-A	DNR	Conservation Partners Legacy (CPL)	Shields Lake fish barrier retrofits	Shields Lake	(FY2017)	(FY2017)	(FY2017)	\$0
5-226-A	BWSR	CWF - Projects & Practices	Shields Lake SW Harvest, Irrigation Reuse & Alum Treat.	Shields Lake	(FY2017)	(FY2017)	(FY2017)	\$0
5-422-F	BWSR	CWF - Projects & Practices	Bone Lake Partially Drained Wetland Restorations	Bone Lake	(FY2017)	(FY2017)	(FY2017)	\$0
5228B	BWSR	CWF - Accelerated Implementation	Forest Lake Enhanced Street Sweeping Plan	Forest Lake	(FY2017)	(FY2017)	(FY2017)	\$14,400
5-421-A	BWSR	Clean Water Fund (CWF)	Moody Lake Wetland Rehabilitation	Moody Lake	(FY2016)	(FY2016)	(FY2016)	\$0
5-421-A	EPA, PCA	CWA Section 319	Moody Lake Wetland Rehabilitation	Moody Lake	(FY2016)	(FY2016)	(FY2016)	\$0
5228B	BWSR	Clean Water Fund (CWF)	Forest Lake Wetland Treatment Basin Implementation	Forest Lake	(FY2016)	(FY2016)	(FY2016)	\$0
5-228-A	PCA	Clean Water Partnership (CWP)	Forest Lake Diagnostic Study	Forest Lake	(FY2015)	(FY2015)	(FY2015)	\$5,984
<b>2018 Grant Total</b>					<b>\$1,502,110</b>	<b>\$411,926</b>	<b>\$238,260</b>	<b>\$151,764</b>

\*Grants listed in italics were awarded in previous year

\*\*DNR AIS Grant Program will not be offered in 2018

2018 ESTIMATED Other Income (Partner Contributions, Permit Revenue, Loans etc.)								
3-011-28-G	City of FL	AIS Mgmt on Forest Lake	Flowering rush, curlyleaf pondweed	Forest Lake	\$16,000		\$16,000	\$19,380
3-011-B	City of FL	Watercraft Inspections	Boat launch inspections for Forest Lake	Forest Lake	\$14,000		\$14,000	\$23,500
3-011-28-G	FLLA	AIS Mgmt on Forest Lake	Flowering rush	Forest Lake	\$2,500		\$2,500	\$2,500
3-011-B	FLLA	Watercraft Inspections	Boat launch inspections for Forest Lake	Forest Lake	\$2,500		\$2,500	\$2,500
3-011-B	CLA	Watercraft Inspections	Boat launch inspections for Comfort Lake	Comfort Lake	\$2,000		\$2,000	\$500
3-011-B	Chisago Co.	AIS Prevention Aid: Watercraft Inspections	Boat launch inspections for Comfort Lake	Comfort Lake	\$5,000		\$5,000	\$5,000
3-011-B	BLA	Watercraft Inspections	Boat launch inspections for Bone Lake	Bone Lake	\$2,000		\$2,000	\$2,000
3-011-B	City Scandia	Watercraft Inspections	Boat launch inspections for Bone Lake	Bone Lake	\$1,000		\$1,000	\$1,000
3-011-B	Lions Club	Watercraft Inspections	Boat launch inspections for Bone Lake	Bone Lake	\$500		\$500	\$500
3-002-A	Permittees	Permitting	Permit Deposits	District-Wide			\$70,000	\$70,000
Various	PCA	Clean Water Partnership Loan	CLFLWD Adaptive Management Project Implementation	District-Wide	\$1,500,000	\$1,000,000	\$1,500,000	\$0
<b>2018 Other Income Total</b>					<b>\$1,545,500</b>	<b>\$1,000,000</b>	<b>\$1,615,500</b>	<b>\$126,880</b>

2018 ESTIMATED Other Agency Grants (District would support, but not manage funds directly)								
Applying Organization	Agency	Program	Description	Lake	Est. Request	Est. CLFLWD Match Contribution	Actual Award	Est. Actual Income
City of Forest Lake	BWSR	Clean Water Fund	Street Sweeper Purchase	Forest Lake	\$220,000	\$19,415	\$220,000	\$0
LSC 1W1P LGUs	BWSR	Clean Water Fund	Lower St. Croix One Watershed-One Plan Planning	District-Wide	\$185,000	(in-kind)	\$185,000	\$0
<b>2018 Supported Grants Total</b>								

<b>2018 Combined Totals (CLFLWD Only)</b>					<b>\$3,047,610</b>	<b>\$1,431,341</b>	<b>\$1,853,760</b>	<b>\$278,644</b>
---	--	--	--	--	--------------------	--------------------	--------------------	------------------

CLFLWD match contributions for grants and loans may be partially funded by other grants or loans.



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

2017 Grants								
WMP Code	Agency	Program	Description	Lake	Est. Request	Match Amount	Total Grant Award	Est. Actual 2017 Income
5226A	BWSR	CWF - Projects & Practices	Shields Lake SW Harvest, Irrigation Reuse & Alum Treat.	Shields Lake	\$824,000	\$206,000	\$824,000	\$412,000
5228D	BWSR	CWF - Projects & Practices	Forest Lake South BMPs (SEH projects)	Forest Lake	\$105,949	\$26,487	\$0	\$0
5422F	BWSR	CWF - Projects & Practices	Bone Lake Partially Drained Wetland Restorations	Bone Lake	\$88,000	\$22,000	\$88,000	\$44,000
5228B	BWSR	CWF - Accelerated Implementation	Forest Lake Priority Subcatchment Implement. Planning	Forest Lake	\$132,000	\$36,000	\$0	
3-011-20B	Wash. Co.	AIS Prevention RFP	Watercraft Inspections	Forest Lake	\$30,500	\$36,000	\$17,000	\$17,000
5228G (AIS)	Wash. Co.	AIS Prevention RFP	Flowering Rush	Forest Lake	\$10,850	\$10,300	\$9,000	\$9,000
	Wash. Co.	AIS Prevention RFP	Clean, Drain, Dry, Dispose (CD3) Station	Forest Lake	\$9,500		\$0	\$0
	Wash. Co.	AIS Prevention RFP	AIS Identification Workshop	District-Wide	\$1,050	\$0	\$0	\$0
3010A	DNR	Conservation Partners Legacy (CPL)	Shields Lake fish barrier retrofits	Shields Lake	\$30,600	\$8,000	\$30,600	\$0
3011-28B	DNR	AIS Control Projects	Curly-leaf pondweed treatment	Forest Lake	\$4,999		\$4,999	\$4,999
3011-28B	DNR	AIS Control Projects	Eurasian watermilfoil treatment	Forest Lake	\$500		\$900	\$900
3011-28B	DNR	AIS Control Projects	Flowering rush treatment	Forest Lake	\$800		\$1,200	\$1,200
3011-22B	DNR	AIS Control Projects	Curly-leaf pondweed treatment	Bone Lake	\$250		\$200	\$200
3011-22B	DNR	AIS Control Projects	Eurasian watermilfoil treatment	Bone Lake	\$250		\$50	\$0
3011-29B	DNR	AIS Control Projects	Curly-leaf pondweed treatment	Comfort Lake	\$400		\$50	\$0
3011-29B	DNR	AIS Control Projects	Eurasian watermilfoil treatment	Comfort Lake	\$400		\$375	\$375
5228B	BWSR	Clean Water Fund (CWF)	Forest Lake Wetland Treatment Basin Implementation	Forest Lake	(FY2016)	(FY2016)	(FY2016)	\$64,800
5421A	BWSR	Clean Water Fund (CWF)	Moody Lake Wetland Rehabilitation	Moody Lake	(FY2016)	(FY2016)	(FY2016)	\$171,714
5421A	EPA, PCA	CWA Section 319	Moody Lake Wetland Rehabilitation	Moody Lake	(FY2016)	(FY2016)	(FY2016)	\$16,617
5-228-A	PCA	Clean Water Partnership (CWP)	Forest Lake Diagnostic Study	Forest Lake	(FY2015)	(FY2015)	(FY2015)	\$27,161
5229G	BWSR	Clean Water Fund	Bixby Park WQ Improvement Project	Comfort Lake	(FY2013)	(FY2013)	(FY2013)	\$180,375
<b>2017 Grant Total</b>					<b>\$1,276,048</b>	<b>\$353,787</b>	<b>\$1,012,374</b>	<b>\$968,341</b>

\*Grants listed in italics were awarded in previous year

2017 ESTIMATED Other Income (Partner Contributions, Permit Revenue etc.)								
WMP Code	Agency	Program	Description	Lake	Est. Request	Est. Match Amount	Est. Total Contribution	Est. Actual Income
5228G (AIS)	City of FL	AIS Mgmt on Forest Lake	Flowering rush, curlyleaf pondweed, Eurasian watermilfoil	Forest Lake	\$35,000		\$35,000	\$35,366
3005B (AIS)	City of FL	Watercraft Inspections	Boat launch inspections for Forest Lake	Forest Lake	\$16,000		\$16,000	\$16,000
3005B (AIS)	FLLA	Watercraft Inspections	Boat launch inspections for Forest Lake	Forest Lake	\$4,000		\$4,000	\$4,000
	CLA	Watercraft Inspections	Boat launch inspections for Comfort Lake	Comfort Lake	\$2,000		\$2,000	\$2,000
3005B (AIS)	Chisago Co.	Watercraft Inspections	Boat launch inspections for Comfort Lake	Comfort Lake	\$5,000		\$5,000	\$5,000
3002A	Permittees	Permitting	Permit Deposits	District-Wide			\$55,000	\$60,000
3002A	Permittees	Permitting	Stormwater Impact Fund	District-Wide				\$95,376
<b>2017 Other Income Total</b>					<b>\$67,500</b>	<b>\$0</b>	<b>\$122,500</b>	<b>\$223,242</b>

<b>2017 Combined Totals</b>					<b>\$1,343,548</b>	<b>\$353,787</b>	<b>\$1,134,874</b>	<b>\$1,191,583</b>
-----------------------------	--	--	--	--	--------------------	------------------	--------------------	--------------------

BWSR grant pay schedule is 50% immediately, 40% after, 10% closeout

PCA grant pay schedule is 25% immediately, reimbursement thereafter

**RESOLUTION 19-08-01**

**COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT  
BOARD OF MANAGERS**

**RESOLUTION TO ADOPT 2020 BUDGET and TAX LEVIES**

Manager \_\_\_\_\_ offered the following resolution and moved its adoption, seconded by Manager \_\_\_\_\_:

**WHEREAS** Minnesota Statutes Sections 103D.911 and 103D.915 require that on or before September 15 of each year, the Board of Managers adopt a budget for the next year; decide on the total amount necessary to be raised from ad valorem tax levies to meet the watershed district's budget; and certify to the auditor of each county within the watershed district the county's share of the tax;

**WHEREAS** pursuant to Minnesota Statutes Section 103D.911, the Comfort Lake-Forest Lake Watershed District Board of Managers held a public hearing, duly noticed, on August 22, 2019, for the purpose of receiving public comment on the proposed budget and levy, and the Board has given due consideration to comment provided;

**THEREFORE BE IT RESOLVED** that a 2020 budget of \$2,643,454 is adopted, to be funded by carryover, reserves, loans, grants and interest of \$1,243,454 and a watershed-wide ad valorem levy of \$1,400,000.

**BE IT FURTHER RESOLVED** that a watershed-wide ad valorem levy in the total amount of \$1,400,000 is certified for the year 2020 and encompasses the following, each to be allocated between Chisago and Washington Counties in proportion to the net tax capacity of that part of the watershed lying within each county:

- A levy of \$250,000, constituting not more than 0.048 percent of estimated market value, for the purpose of paying the General Fund expenses of the District as provided by Minnesota Statutes Section 103D.905, subdivision 3;
- A levy of \$1,141,800, as authorized by the Metropolitan Surface Water Management Act, Minnesota Statutes Section 103B.241, for the purpose of paying the increased costs of preparing a watershed management plan and implementing the projects in that plan;
- A levy of \$8,200, for the purpose of paying the premium costs of liability insurance as provided by Minnesota Statutes § 466.06.

**BE IT FINALLY RESOLVED** that the District Administrator is directed to certify to the auditors of Chisago and Washington Counties each County's share of the District's ad valorem tax levy, by September 15 and otherwise in accordance with Minnesota Statutes section 103D.915.

The question was on the adoption of the above resolution and there were \_\_\_\_ ayes and \_\_\_\_ nays as follows:

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
Jon W. Spence			
Jackie A. Anderson			
Wayne S. Moe			
Stephen Schmaltz			
Jen Oknich			

The President declared the resolution adopted.

Dated: August 22, 2019

\_\_\_\_\_  
 Jen Oknich, Secretary

\* \* \* \* \*

I, Jen Oknich, Secretary of the Comfort Lake-Forest Lake Watershed District Board of Managers, do hereby certify that the above resolution is a true and correct transcription of an action of the Board taken on the date above indicated.

**IN TESTIMONY WHEREOF**, I hereunto set my hand this 22<sup>nd</sup> day of August 2019.

\_\_\_\_\_  
 Jen Oknich, Secretary