

**MEMORANDUM**  
**Comfort Lake-Forest Lake Watershed District**

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**To:** Board of Managers

**Date:** November 8, 2018

**From:** Mike Kinney

**Subject:** Administrator Evaluation

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**Background/Discussion**

Prior to Manager McNamara's resignation from the Board, she served with Manager Anderson to lead the annual performance review process for the District Administrator. The purpose of this agenda item is to consider assigning her replacement for this purpose.