

MEMORANDUM
Comfort Lake-Forest Lake Watershed District

To: Board of Managers
From: Mike Kinney
Subject: 2017 Annual Report

Date: April 11, 2018

Background/Discussion

The District is required, per Minnesota Rules Chapter 8410, to complete and submit an annual report to the Board of Water and Soil Resources (BWSR). This report is required to be submitted to BWSR by **April 30th**.

The first draft of the report was handed out at the March 22, 2018 regular board meeting for manager review. The draft was also shared with the Citizen Advisory Committee. Comments and suggested revisions were received from President Anderson and CAC members Jack MacKenzie and Curt Sparks. Most comments consisted of minor corrections and clarifications. Some of the larger revisions since the first draft include:

- Addition of a Master Watershed Stewards section under 3005 Education and Outreach
- Notations in the 2018 Work Plan and Budget section about the District's plan to supplement the 2018 revenue with a loan application, and the method of allocating a portion of District staff time out to Programs and Projects.

A copy of the final draft report can also be found here: <http://www.clflwd.org/documents/Agendaitem7e-2-AnnualReportFINALDRAFT4-12-18.pdf>

Recommendation

Staff recommends that the Managers accept the 2017 CLFLWD Annual Report and directs staff to forward to BWSR as required.

Proposed Motion: Manager _____ moves to accept the 2017 CLFLWD Annual Report and directs staff to forward to BWSR as required.

Attached: Final Draft 2017 Annual Report