

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2018							
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	
16	5/22/18	**	Provide summary and written protocol of permitting enforcement actions granted to the District in the rules.	Staff met with with District Engineer to review and summarize District enforcement authority and create a protocol for staff to follow. Staff will also discuss with legal counsel.	CLFLWD Staff/EOR/Smith Partners	In Progress	
36	8/14/18	**	EOR provide the Board with a tiered breakdown of the Bone Lake Assessment project locations	In progress in conjunction with overall project tier system. Developing proposed structure for District wide ag cost-share framework to include these sites. Planning to meet with SWCDs to discuss details of proposed program.	EOR, District Administrator	In Progress	
55	9/27/18	**	Send letter to MnDOT and contractor commending them on their good work on the Highway 8 project.	The project is still underway with several major components yet to be completed. Staff recommends that any letters of commendation be sent after the project is finished. It should also be noted that erosion and sediment control compliance would not be as acute if not for staff's regular inspections and enforcement.	CLFLWD Staff		

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**No due date set

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2019							
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	
10	1/24/19	**	EOR look further into the matter of the official designation of the Sunrise River headwaters	Mike K. has experience with name designation of water bodies and will assist EOR. Several agency staff have recently been involved in reviewing this matter.	EOR	In Progress	
19	5/9/19	**	Further investigate benefits options and work with accountants to determine financial forecasting	Evaluating additional options.	District Administrator	In Progress	
21	5/9/2019	5/21/2019	Mike send out Mgr Schmaltz email to all & put said email on the website as a meeting handout		District Administrator	In Progress	
22	5/23/2019		Begin working on the watershed based funding update	BWSR still working on framework.	District Administrator	In Progress	
34	7/11/2019	**	Staff talk with the District Accountant with regard to managers using form 1099 vs W2 and reference to number of hours worked indicated on pay stubs.	An inquiry has been made with the District's payroll accountant.	CLFLWD Staff	In Progress	
40	8/8/2019	ASAP	Bone Lake storm fallout mailer - send out a mailer to Bone Lake shoreline owners with information on the District's plant grant program and technical assistance for erosion and sediment control.	Mailed to all lakeshore owners and emailed to Bone Lake Association president.	CLFLWD Staff	Yes	
41	8/8/2019	**	Research other severe weather rapid response plans in preparation for drafting one for the District.	Staff has begun researching other existing plans, such as those from state agencies like MPCA. Research into climate change element of this task may dovetail into WMP updates to Vol II.	CLFLWD Staff	In Progress	
43	8/8/2019	9/6/2019	Publish newspaper notice and send special invitation to Citizen Advisory Committee for District Tour.	Will be completed a couple weeks in advance of the tour.	CLFLWD Staff	In Progress	
44	8/22/2019	9/12/2019	Look into feasibility of treating flowering rush on shorelines above ordinary high water line.	Patrick from PLM confirmed that his crew is permitted to treat flowering rush that is growing above the ordinary high water line.	CLFLWD Staff	Completed	
45	8/22/2019	9/12/2019	Identify plant near Comfort Lake that looks similar to purple loosestrife and perform general assessment of purple loosestrife presence on Comfort Lake.	Identification guidance was sent to the Comfort Lake Association for distribution to its members. Additionally, a survey map of purple loosestrife was sent to the District's board of managers.	CLFLWD Staff	Completed	
46	8/22/2019	9/12/2019	Send purple loosestrife informational memo and DNR Score Your Shore information to all three lake associations.	Separate emails were sent to each of the lake association presidents with information and guidance regarding these topics.	CLFLWD Staff	Completed	
47	8/22/2019	9/12/2019	Bring update on Comfort Lake zebra mussel monitoring to next meeting.	There are currently two sampler plates on Comfort Lake. It is recommended that they remain undisturbed until the end of the season when they will be checked and reported on.	CLFLWD Staff	Completed	
48	8/22/2019		Revise District Tour and Anniversary materials: combine Bone/Moody stops and advertise anniversary events in tour flyer.	A detailed list of anniversary events has been created and was provided to managers at the 9/5/19 special meeting	CLFLWD Staff	completed	
49	8/22/2019		Report on updates regarding MnDOT Highway 8 culvert collapse and reconstruction.	Staff have been coordinating with MnDOT on this issue. The culvert isn't collapsing but rather erosion is occurring the contractor is aware of the situation and is actively working to resolve the issue.	CLFLWD Staff	Completed	
50	8/22/2019		Report on potential pollutant discharge from koi ponds near Bone Lake.	EOR is in discussion with DNR regarding the permit for this site.	EOR	In Progress	
51	8/22/2019	8/26/2019	Provide an updated map of the Comfort Lake management district for the joint board workshop.		EOR	In Progress	

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52	8/22/2019	Provide the managers with the Forest Lake MS4 and revenue status memos.	CLFLWD Staff	In Progress
53	8/22/2019	Further explore the notion of giving a report to the Chisago County board and reach out to Wyoming and Scandia for joint board meetings	CLFLWD Staff	In Progress
54	8/22/2019	Work with MAWD regarding the topic of the proposed ag nutrient management plans resolution	CLFLWD Staff	In Progress

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