

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2018						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
16	5/22/18	**	Provide summary and written protocol of permitting enforcement actions granted to the District in the rules.	Staff met with with District Engineer to review and summarize District enforcement authority and create a protocol for staff to follow. Staff will also discuss with legal counsel.	CLFLWD Staff/EOR/Smith Partners	In Progress
36	8/14/18	**	EOR provide the Board with a tiered breakdown of the Bone Lake Assessment project locations	In progress in conjunction with overall project tier system. Developing proposed structure for District wide ag cost-share framework to include these sites. Planning to meet with SWCDs to discuss details of proposed program.	EOR, District Administrator	In Progress
55	9/27/18	**	Send letter to MnDOT and contractor commending them on their good work on the Highway 8 project.	The project is still underway with several major components yet to be completed. Staff recommends that any letters of commendation be sent after the project is finished. It should also be noted that erosion and sediment control compliance would not be as acute if not for staff's regular inspections and enforcement.	CLFLWD Staff	

*Reference numbers for past items will remain the same moving forward, even as items are addressed and subsequently hidden from view.

**No due date set

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2019						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
6	1/10/19	1/24/19	Provide the Board with a summary of the requirements relating to having the District office within the District boundaries	See MN Statute 103D.321 PRINCIPAL PLACE OF BUSINESS	Attorney Holtman	Yes
10	1/24/19	**	EOR look further into the matter of the official designation of the Sunrise River headwaters	Mike K. has experience with name designation of water bodies and will assist EOR.	EOR	In Progress
14	3/28/19	**	Make clear to all of the District's consultants that work out on our lakes the importance of utilizing AIS prevention best practices.	District staff will send out an email reminder to all District consultants and contractor who work on our lakes reminding them of AIS prevention best management practices. Additional materials will be mailed to popular lake service providers in the area with a summary of AIS laws and tips on reducing the spread of AIS.	CLFLWD Staff	In Progress
17	4/18/19	4/23/20	Requested changes to report for 2019: provide more detail about best management practice maintenance (e.g. pond cleanout) in the operations and maintenance section, and expand on progress toward goals in relation to capital improvement projects (i.e. some of the information provided in the progress report).	Made note in 2019 Annual Report folder for next year	CLFLWD Staff	Noted for next year
18	4/18/19	**	Prepare and submit comments on the City of Forest Lake's Municipal Separate Storm Sewer System (MS4) annual report.		CLFLWD Staff	In Progress

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**No due date set