

## Summary of Board Direction Comfort Lake-Forest Lake Watershed District

Updated: 6-1-18

Date Given	Due Date	Requesting Party	Direction Given	Notes	Assigned to	Completed/ Resolved? (Y/N)
4/19/2018	*	Mgr. Anderson	Annual Report reference Bixby Park as "Phase 1" of the Sunrise River Project	Proposed addition to text accepted	CLFLWD Staff	Y
4/19/2018	*	Mgr. Anderson	Annual Report properly reference the loan discussion	Proposed addition to text accepted	CLFLWD Staff	Y
4/19/2018	*	Mgr. Anderson	Consider how the 103F.48 buffer law could be coordinated with the District's cost-share program	Staff requests further direction from the Board on this.	CLFLWD Staff	N
4/19/2018	*	Mgr. Anderson	Work on incorporating or shifting the emphasis of the cost-share plant grant to emergent plants rather than native terrestrial plants.	Staff requests consensus of Board before moving forward.	CLFLWD Staff	N
4/19/2018	*	Mgr. Anderson	Send to managers Phil Belfiori's PowerPoint presentation from the Metro MAWD mtg	Sent to Board 5/29/18	CLFLWD Staff	Y
4/19/2018	*	Mgr. Anderson	Keep the public updated as the barrier project goes forward	Staff requests further direction from the Board on this.	CLFLWD Staff	N
4/19/2018	*	Mgr. Anderson	Board submit NEMO ideas to staff for communication to Angie Hong (EMWREP)	On 5-22-18 agenda for discussion	CLFLWD Staff	Y
4/19/2018	*	Mgr. Anderson	Make sure all header text is white in monthly progress chart	Completed	EOR Staff	Y
4/19/2018	*	Mgr. Anderson	Add phosphorus reductions to project line items in monthly progress chart	Completed	EOR Staff	Y
4/19/2018	*	Mgr. Anderson	Include nature and causes of all observed trends in the monitoring report	This direction has been incorporated by WCD staff to the best of their ability	WCD Staff	Y
5/9/2018	*	Mgr. Schmaltz	Provide an estimate for growth of staff over next four years to help determine the type and size of space needed for the District.	In progress.	CLFLWD Staff	In Progress
5/9/2018	*	Mgr. Schmaltz	Send Mgr. Schmaltz EMWREP suggestions to Mgr. Anderson and Mgr. Moe	Sent to requested managers 5/11/18	CLFLWD Staff	Y
5/22/2018	*	Mgr. Anderson	Provide the Board with copies of the restoration update mailed to the residents of the Forest Lake Wetland Treatment Basin Project (3rd Lake Pond)	Sent to Board 5/29/18	CLFLWD Staff	Y
5/22/2018	6/7/2018		CAC discuss and prioritize the Board recommendations for 2018 EMWREP activities.	To be discussed at 6/5/18 CAC meeting and brought back to the Board for final approval at 6/7/18 mtg. It is staff recommendation that this be brought to the 6/28/18 mtg so that managers have a chance to review the CAC prioritization prior to the meeting.	Citizen Advisory Committee (CAC)	In Progress
5/22/2018	*	Mgr. Anderson	Change title and/or include logo on "On the Water" column in Forest Lake Times	Staff will communicate this direction to Angie Hong of EMWREP.	EMWREP	N
5/22/2018	*	Mgr. Anderson	Review of GASB Statement No. 75 for unused PTO.	MK clarified that the use of a Postemployment Health Care Savings Plan could be an option to save both the District and departing staff from paying payroll taxes.	CLFLWD Staff	Y
5/22/2018	*	Mgr. Anderson	Add additional condition for approval of Permit 18-009 stipulating that EOR needs to 'verify' the compost mix	This direction was provided in the motion which conditionally approved the permit. Conditional approval has been sent to the permittee and they verified that they understood the stipulation by modifying some of their documents.	CLFLWD Staff/EOR	Y
5/22/2018	*	Mgr. Anderson	Provide summary and written protocol of permitting enforcement actions granted to the District in the rules.	Staff to work with District Engineer and Attorney to review the enforcement authority granted to the District through our rules and state statute. Summarize this authority and create a protocol for staff to follow.	CLFLWD Staff/EOR/Smith Partners	In Progress