

Summary of Board Direction Comfort Lake-Forest Lake Watershed District

2018							
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	
16	5/22/18	**	Provide summary and written protocol of permitting enforcement actions granted to the District in the rules.	With staff turnover in the Permitting Coordinator position, policy review has been delayed. This item will be brought to a future board meeting.	CLFLWD Staff/EOR/Smith Partners	In Progress	
2019							
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	
66	10/24/2019	**	Obtain information about life insurance benefits and return to the Board	Working with agent to obtain a quote.	CLFLWD Staff	In Progress	
77	12/19/2019	**	Compare 2019 timesheets to 2019 work plan.	This is completed for the most part and was used in updating the 2020 work plan to reflect 2019 actuals. Staff is waiting on one final piece of information to create a summary to be presented to the Board.	CLFLWD Staff	In Progress	

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**No due date set

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2020							
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	
7	2/13/2020	**	Share Highway 8 construction project details with Board of Managers and Comfort Lakes Association	Abigail, Trey, and Greg Greske (EOR) attended a virtual meeting on 3/17 to discuss the project. They are in the very early stages of planning, construction will not start for 2-3 years. They will share more information with us when available.	CLFLWD Staff	On Hold	
15	3/26/2020	**	Look into research on the relationship between zebra mussel population density and water quality improvements in lakes, specifically as it relates to extrapolating population estimates from zebra mussel sampler plates.	Staff has begun researching this topic again and will hopefully have an update soon.	CLFLWD Staff	In Progress	
47	7/9/2020	**	Compare the percent imperviousness of the Forest Lake surrounding area to Wyoming.	EOR has completed this work. Further board direction is requested to determine how to present the data.	EOR	Requesting Further Board Direction	
52	8/13/2020	**	Provide explanation as to the process leading up to widespread wetland buffer noncompliance in the Chestnut Creek development.		CLFLWD Staff	In Progress	
58	9/10/2020	**	Staff to examine the political and hydrologic boundary questions pertaining to the area around Ashton Lake.	EOR and staff will present information regarding this boundary area, as well as the larger topic of a District-wide boundary review, at the January 28, 2021 meeting.	CLFLWD Staff	In Progress	
72	10/22/2020	**	Work with District engineer and legal counsel to put together guidance for residents in the District regarding removing debris from lakes	The District attorney has reviewed the draft document and posed questions regarding USACE regulations. Staff has reached out to the St. Paul USACE office and is awaiting a response.	CLFLWD Staff	In Progress	
75	10/22/2020	**	Work with District engineer and legal counsel to put together guidance for residents in the District regarding removing debris from lakes	Staff has drafted a guidance document and requested EOR to review and provide comments.	CLFLWD Staff	In Progress	
76	10/22/2020	**	Provide to MAWD Director a comparison of subwatershed analysis vs diagnostic study process for identifying water quality improvement projects	In progress.	CLFLWD Staff, EOR	In Progress	
77	11/19/2020	**	Set a January workshop agenda to discuss office space needs and direction forward as a consequence of the Houston work.		CLFLWD staff	TBD	
78	11/19/2020	**	Staff will engage in public communications in regard to the Forest Lake Outlet maintenance work to include: legal newspaper and Lake Association, and mail an outreach letter to all lake property owners and the managers.	A public notice and an outreach postcard have been drafted. Staff has communicated with the City and FLLA. All outreach will occur as project implementation draws nearer (likely in January of 2021).	CLFLWD staff	Completed	

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79	11/19/2020	**	Advise the Managers as to the types of grants available for Land	https://www.dnr.state.mn.us/grants/habitat/cpl/index.html	CLFLWD staff	Completed
81	11/19/2020	**	Staff to advise City on creeping utility encroachment along the Sunrise River near Hwy 8.	Blayne contacted both the City of Forest Lake (12-2-2020) and Ryan LaPointe (12-7-2020) regarding the encroachment. As of 12-9-2020, no equipment or vehicles had been removed from the 150 foot buffer area. along the Sunrise River. Blayne spoke with Donovan Hart at the City on 12-21-2020. Donovan said he would stop by LaPointe and speak with the owner.	CLFLWD staff	In Progress
82	11/19/2020	**	Prepare a practical guide for document disposal for any documents that managers may possess.	Guidance memo distributed to Board via email 1/4/21.	Legal Counsel	Completed

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