

**MEETING NOTES OF THE
COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT
CITIZEN ADVISORY COMMITTEE
Tuesday, December 3rd, 2019**

Present: Jerry Grundtner, Randy Schumacher, Curt Sparks, Tom Furey, Jack MacKenzie

Others: Jessica Lindemyer (CLFLWD Staff), Angie Hong (East Metro Water Resource Education program)

1. Watershed Activities Update

a) Administrator's Report

The November 21st Administrator's report was handed out to the Citizen Advisory Committee (CAC) members present. Watershed Assistant, Jessica Lindemyer, highlighted several items from the report providing the Committee with an overview of various activities.

Ms. Lindemyer reminded the CAC of upcoming meeting dates including the special board meeting scheduled for December 12th and the regular board meeting scheduled for December 19th. She made note of the two upcoming Watershed Management Plan (WMP) listening sessions in January (January 25th and 30th).

b) Other

Ms. Lindemyer informed the Committee that Manager Wayne Moe has officially left the Board of Managers, filling his spot is Manager Jim Dibble.

2. 2020 CAC Meeting Schedule

The Committee was presented with the draft 2020 meeting schedule. There was discussion about the date of the 2020 election and holidays. A consensus was reached to push the November meeting back one week to November 10th.

3. MAWD Annual Meeting – CAC Panel Input

At the November Committee meeting Ms. Lindemyer informed the Committee of the opportunity to attend the annual meeting of the Minnesota Association of Watershed Districts. Committee Member Curt Sparks shared his intention to attend the meeting and participate on a panel discussing citizen advisory committees. Mr. Sparks shared with the group the questions he was given to prepare for the panel, asking the Committee for their input. There was general discussion about the role of the Committee, what causes individuals to get involved in the Committee, and how the Watershed District supports the Committee. Mr. Sparks indicated he would report back at the next meeting on the information gleaned from the panel discussion.

4. East Metro Water Resources Education program

Angie Hong of the East Metro Water Resources Education Program (EMWREP) passed around several handouts detailing the activities, workshops, and events held in 2019. Providing a brief overview of those held in and around the CLFLWD.

There was general discussion about the Municipal Separate Storm Sewer System (MS4) toolkit and the outreach associated with the Forest Lake Subwatershed Analysis (SWA). Ms. Hong noted that she has regularly reached out to the City of Forest Lake offering to hold MS4 trainings or provide brief presentations at their staff meetings and has received little interest. Committee Member Jerry Grundtner asked that the MS4 survey and toolkit be shared with the Watershed District and lake associations so that they can help apply pressure to the local government units to utilize the materials and take part in the trainings.

Mr. Grundtner expressed their interest in seeing more outreach done in the city utility mailers due to the high level of exposure and relatively low cost. He also suggested that more events and workshops should be held in northern Washington County throughout the year.

Mr. Sparks provided an update on the partnership with the Jeffers foundation and the potential funding for outdoor classrooms in the area. He encouraged both EMWREP and the District to support native pollinator programs and to promote them to area residents. Ms. Hong indicated that one of the 2020 EMWREP initiatives will be promoting the new Lawns to Legumes program. Mr. Sparks asked the Committee to share any contacts they may have for obtaining free or low cost environmentally focused books for the local hospitals book program.

Committee Member Tom Furey suggested hosting a block party to promote the Adopt-a-Drain program in a pilot neighborhood.

5. 2020 Goals and Initiatives

Ms. Lindemyer brought the Committee's attention to the information and worksheet on S.M.A.R.T. goals that was provided and discussed at the November Committee meeting. She recapped the initiatives discussed: improved Arts in the Park presence, coordinating a neighborhood educational signage effort, Adopt-A-Drain promotion focusing on area youth and commercial properties. The Committee also discussed the potential for initiatives relating to the Jeffers Foundation and the Enviro DIY monitoring programs, acknowledging that both items are still in their early planning stages and may not be ready for CAC involvement for some time.

Per the Committee's direction, Ms. Lindemyer asked the Board at the November 21st regular meeting what specific items they would like to see the CAC focus on in 2020. Ms. Lindemyer reported that while the Board did not have any specific requests, they did express their desire to see the Committee continue its work in the area of education and outreach.

There was continued discussion regarding aforementioned items, no new initiatives were added.

6. Election of Chairperson

Over the past several meetings the CAC has chosen to defer the election of a Chairperson until such time that a member is interested in the position. The item will be brought forward again at the January meeting.

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2020 Citizen Advisory Committee Meetings

CAC meetings will be held at 5:00 p.m. at the District offices on the first Tuesday of the month, except in January and July when the meetings are scheduled for the second Tuesday of the month to accommodate for New Year's Day and Independence Day. The actual dates scheduled for the 2020 CAC meetings are as follows:

Date	Time	Location
January 7, 2020	5:00 pm	CLFLWD Office
February 4, 2020	5:00 pm	CLFLWD Office
March 3, 2020	5:00 pm	CLFLWD Office
April 7, 2020	5:00 pm	CLFLWD Office
May 5, 2020	5:00 pm	CLFLWD Office
June 2, 2020	5:00 pm	CLFLWD Office
July 14, 2020	5:00 pm	CLFLWD Office
August 4, 2020	5:00 pm	CLFLWD Office
September 1, 2020	5:00 pm	CLFLWD Office
October 6, 2020	5:00 pm	CLFLWD Office
November 10, 2020	5:00 pm	CLFLWD Office
December 1, 2020	5:00 pm	CLFLWD Office

Board of Managers

Jon Spence—President Jackie Anderson—Vice President
Jen Oknich—Secretary Steven Schmaltz—Treasurer Jim Dibble—Manager