

**MEMORANDUM**  
**Comfort Lake-Forest Lake Watershed District**

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**To:** Board of Managers

**Date:** January 3, 2020

**From:** Mike Kinney

**Subject:** Salary Survey

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**Background/Discussion**

At the September 26, 2019 regular meeting the Board authorized the administrator, on advice of counsel, to enter into an agreement with AJ Gallagher in accordance with the September 19, 2019 Classification and Compensation Study proposal, and in an amount not to exceed \$13,200. This NTE amount did not include funding for the optional additional task of interviewing District staff members. Staff recommends that the Board amend its original motion to include the additional \$1,100 for up to 8 employee interviews (@ \$137.50 ea., potentially including the new Permitting Coordinator hire).

**Recommended Action**

Proposed Motion: Manager Anderson moves to amend her motion to authorize the administrator, on advice of counsel, to enter into an agreement with AJ Gallagher in accordance with the September 19, 2019 Classification and Compensation Study proposal, and in an amount not to exceed \$14,300. Seconded by Manager \_\_\_\_\_.