

**MEMORANDUM**  
**Comfort Lake-Forest Lake Watershed District**

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**To:** Board of Managers

**Date:** June 22, 2018

**From:** Mike Kinney

**Subject:** Resolution to Submit Environmental Assistance Grant Application

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**Background/Discussion**

The MPCA offers grants for various water-related projects through its Environmental Assistance Grant Program. This program emphasizes projects that serve environmental justice areas of concern as shown in the image on page 2 of this memo. Staff has identified two projects that fit within the grant program guidelines. The grant requests would equal the max allowable request for each category.

1. Forest Lake Subwatershed Feasibility Studies: This grant would help defray the costs of the ongoing Castlewood and Hayward Avenue subwatershed feasibility studies. Grant request: \$30,000. Minimum match (25%): 7,500. This project is included in the 2018 budget under accounts 5-228-B3 and 5-228-B4 and in the Watershed Management Plan under 5228B Forest Lake Diagnostic Study Implementation.

2. Forest Lake Educational Story Map: This project would expand on the District's current Story Map, which only includes the Moody Lake subwatershed, to create one for the Forest Lake subwatershed. The Story Map initiative is one that was of interest to the District, but did not progress any further largely due to cost constraints. This grant would allow the District to continue this project and utilize this new technology for outreach in the Forest Lake area. Grant request: \$15,000. Minimum match (25%): \$3,750. This project aligns with the WMP program 3005 Education and Outreach. Expenses incurred in 2018 could be funded from the District's reserve, and if awarded, the District could budget for this project in its 2019 budget.

A required component of the grant application is a board-approved resolution. Attached to this memo is the proposed resolution which was modeled after the MPCA's template. Note that absent unexpected terms of the grant or grant agreement, by adopting this resolution the Board is substantially committing to undertake the funded project(s).

**Recommended Action**

Manager \_\_\_\_\_ moves to adopt resolution 18-06-02. Seconded by Manager \_\_\_\_\_. [Roll call vote]

**Attached:** Resolution 18-06-02

# MEMORANDUM

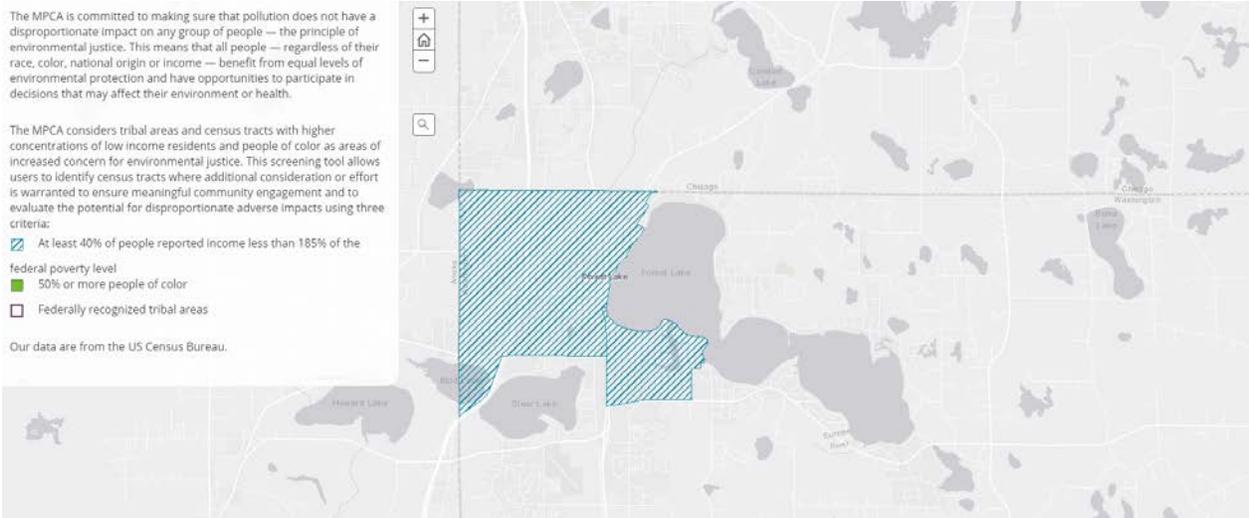
## Comfort Lake-Forest Lake Watershed District

The MPCA is committed to making sure that pollution does not have a disproportionate impact on any group of people — the principle of environmental justice. This means that all people — regardless of their race, color, national origin or income — benefit from equal levels of environmental protection and have opportunities to participate in decisions that may affect their environment or health.

The MPCA considers tribal areas and census tracts with higher concentrations of low income residents and people of color as areas of increased concern for environmental justice. This screening tool allows users to identify census tracts where additional consideration or effort is warranted to ensure meaningful community engagement and to evaluate the potential for disproportionate adverse impacts using three criteria:

- At least 40% of people reported income less than 185% of the federal poverty level
- 50% or more people of color
- Federally recognized tribal areas

Our data are from the US Census Bureau.



MN Pollution Control Agency's map of environmental justice areas of concern

**RESOLUTION 18-06-02**

**COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT BOARD of MANAGERS**

**MINNESOTA POLLUTION CONTROL AGENCY  
FISCAL YEAR 2018 -2019 GRANT PROGRAM  
AUTHORIZATION RESOLUTION**

Manager \_\_\_\_\_ offered the following resolution and moved its adoption, seconded by Manager \_\_\_\_\_:

**WHEREAS** Comfort Lake-Forest Lake Watershed District (hereafter “District”) has applied for a grant from the Minnesota Pollution Control Agency (hereafter “MPCA”) under its FY18-19 Environmental Assistance Grant Program; and

**WHEREAS** if MPCA funding is received, the District is committed to implementing the proposed project or projects as described in the grant application; and

**WHEREAS** MPCA requires that the District enter into a grant agreement with the MPCA that identifies the terms and conditions of the funding award;

**BE IT RESOLVED THAT** the District hereby agrees to enter into and sign a grant agreement with the MPCA to carry out the project or projects specified therein and to comply with all the terms, conditions, and matching provisions of the grant agreement and authorizes and directs the District Administrator, Mike Kinney to sign the grant agreement on its behalf.

The question was on the adoption of the above resolution and there were \_\_\_\_ ayes and \_\_\_\_ nays as follows:

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
Jackie A. Anderson			
Jon W. Spence			
Wayne S. Moe			
Stephen Schmaltz			
Jackie M. McNamara			

The President declared the resolution adopted.

Dated: June 25, 2018

\_\_\_\_\_  
Print Name, Secretary Pro-Tem

\_\_\_\_\_  
Signature, Secretary Pro-Tem

\* \* \* \* \*

I, \_\_\_\_\_, Secretary Pro-Tem of the Comfort Lake-Forest Lake Watershed District Board of Managers for the period of June 25, 2018 through June 27, 2018, do hereby certify that I have compared the above resolution with the original thereof as the same appears on record and on file in the District's offices and find the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 25<sup>th</sup> day of June, 2018.

\_\_\_\_\_  
Signature, Secretary Pro-Tem