

**MEMORANDUM**  
**Comfort Lake-Forest Lake Watershed District**

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**To:** Board of Managers

**Date:** March 16, 2018

**From:** Mike Kinney

**Subject:** District Staff Benefits Policy Clarification

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**Background/Discussion**

Due to the growing number of staff at the District it has become apparent that some further guidance is needed from the board in terms of the staff benefit policy. Particularly in relationship to the coverage provided to dependents. I have reached out to several other administrators in hopes of gathering examples of policies provided by other watershed districts and currently have a meeting set for Monday, March 19<sup>th</sup> with Gravie, a health insurance marketplace. It is my intention to distribute further information on this topic follow Monday's meeting along with a potential option that the Board may consider adopting.

**Attached:** Personnel Policy Manual