

**MEMORANDUM**  
**Comfort Lake-Forest Lake Watershed District**

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**To:** Board of Managers  
**From:** Mike Kinney  
**Subject:** GreenCorps Host Site Application

**Date:** February 9, 2022

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**Background/Discussion**

The purpose of this agenda item is to consider adopting Resolution 22-02-02 authorizing submittal of an application to the Minnesota GreenCorps Host Site Program.

Minnesota GreenCorps is now accepting applications from organizations interested in hosting an AmeriCorps member for the 2022-2023 program year. Applications are due March 22<sup>nd</sup>. The MPCA plans to place up to 46 full-time members with host sites across the state. Members serve approximately 40 hours a week for 11 months from September 2022 through August 2023.

According to MPCA's program webpage, host site organizations can harness a member's energy and enthusiasm to move its environmental projects forward. The MPCA manages the recruitment, application, and selection process for Minnesota GreenCorps members. Host sites don't pay a fee to participate in the program but are expected to provide supervision, office space, internet and phone service, training (contribute up to \$300 cash match funding to be put toward training/professional development), and any resources necessary for members to accomplish their projects. If the District were to hire this type of seasonal employee on its own, it would likely cost \$30,000+.

Staff have discussed how a potential GreenCorps member could fit into the team for the September-August time period and recommend a work plan that is mainly focused on assisting with the expansion of the District's cost-share program. The GreenCorps member would work closely with other staff members and have an emphasis on shoreline restoration projects and shoreland protection. Landowner outreach, cost-share program implementation, and shoreland regulatory oversight assistance would be three main activities for the member. Program implementation will be overseen by permanent District staff, but the extra FTE will be helpful in getting more done/reaching a wider audience.

**Recommended Action**

Proposed Motion: Manager \_\_\_\_\_ moves to adopt resolution 22-02-02. Seconded by Manager \_\_\_\_\_.

**Attached:** Resolution 22-02-02

**COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT  
BOARD OF MANAGERS**

**RESOLUTION 22-02-02**

**AUTHORIZING MINNESOTA GREENCORPS HOST SITE APPLICATION**

Manager \_\_\_\_\_ offered the following resolution and moved its adoption, seconded by Manager \_\_\_\_\_:

WHEREAS, Comfort Lake-Forest Lake Watershed District (CLFLWD) has applied to host an AmeriCorps member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2022-2023 program year; and

WHEREAS, if the MPCA selects CLFLWD, the organization is committed to implementing the proposed project as described in the host site application, and in accordance with pre- scoped position description; and

WHEREAS, the MPCA requires that CLFLWD enter into a host site agreement with the MPCA that identifies the terms, conditions, roles and responsibilities;

BE IT RESOLVED THAT CLFLWD hereby agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement and authorizes and directs Mike Kinney, District Administrator to sign the grant agreement on its behalf.

The question was on the adoption of the above resolution and there were \_\_\_\_ ayes and \_\_\_\_ nays as follows:

<b>Manager</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
Stephen Schmaltz				
Christopher Loth				
Dave Bakke				
Jackie Anderson				
Doug Toavs				

The President declared the resolution adopted.

Dated: February 24, 2022

\_\_\_\_\_  
Dave Bakke, Secretary

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I, Dave Bakke, Secretary of the Comfort Lake-Forest Lake Watershed District Board of Managers, do hereby certify that the above resolution is a true and correct transcription of an action of the Board taken on the date above indicated.

IN TESTIMONY WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of February 2022.

\_\_\_\_\_  
Dave Bakke, Secretary