

MEMORANDUM
Comfort Lake-Forest Lake Watershed District

To: Board of Managers

Date: December 9, 2021

From: Mike Kinney

Subject: Election of Officers and Liaison Appointments

Background/Discussion

The purpose of this agenda item is for the Board to elect officers for the year of 2022. The Board may proceed with the election in one of two ways. A slate of candidates may be proposed. If all managers agree with that slate, a motion may be made, seconded, and a vote may finalize the election of that slate. If any single manager requests to proceed with the election office-by-office, then it will be so. In the event that the election proceeds office-by-office, one of the following orders shall be used:

- | | |
|------------------------|------------------------|
| 1. President | 1. President |
| 2. Vice President | 2. Treasurer |
| 3. Treasurer | 3. Secretary |
| 4. Secretary | 4. Vice President |
| 5. Assistant Treasurer | 5. Assistant Treasurer |

The President Pro Tem will request nominations for the offices. A manager may nominate him- or herself or another manager. There is no need for a second on a nomination. If a manager is nominated, he or she may accept or decline the nomination. Once all nominations have been offered for a given office, an open vote will occur.

Manager Liaison Appointments

Additionally, the Board may wish to revisit the manager liaison appointments for the year 2022. The following liaison appointments were made on January 28, 2021. Resigned managers' positions are underlined.

- City of Forest Lake: Manager Schmaltz
- City of Wyoming: Managers Anderson and Spence
- City of Scandia: Manager Oknich
- Chisago City: Managers Anderson and Spence
- Chisago Lake Township: Managers Anderson and Spence
- Washington Conservation District: Manager Schmaltz
- Chisago Soil and Water Conservation District: Managers Anderson and Spence
- Personnel: Managers Anderson and Schmaltz
- Administrator Review Committee: Managers Anderson and Oknich
- Citizen Advisory Committee: All managers rotate on a monthly basis (staff to coordinate rotation schedule).
- Annual State of the Watershed Public Meeting: Managers Anderson and Oknich
- Lower St. Croix One Watershed-One Plan: Manager Schmaltz, with Manager Anderson as alternate.

Additional liaison appointments to consider formalizing:

- East Metro Water Resources Education Program Committee: _____