

# Summary of Board Direction

## Comfort Lake-Forest Lake Watershed District

2019									
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost		
66	10/24/2019	**	Obtain information about life insurance benefits and return to the Board	Working with agent. Quote recently received.	CLFLWD Staff	In Progress			
2020									
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost		
7	2/13/2020	**	Share Highway 8 construction project details with Board of Managers and Comfort Lakes Association	Abigail, Trey, and Greg Graske (EOR) attended a virtual meeting on 3/17/20 to discuss the project. They are in the very early stages of planning, construction will not start for 2-3 years. They will share more information with us when available. Trey touched base with Joe Triplett on 2/13/22. They are finalizing the preliminary layout with MNDOT and hope to begin construction in 2024.	CLFLWD Staff	On Hold			
77	11/19/2020	**	Set a January workshop agenda to discuss office space needs and direction forward as a consequence of the Houston work.	To be set as directed by the Board upon reviewing consultant materials.	CLFLWD staff	TBD			
2021									
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost		
19	2/25/2021	**	Look into prioritization program discussed in the Midwest Glacial Lakes Partnership Lake Conservation Webinar	Presentation to be reviewed by Administrator Kinney at a future date.	CLFLWD Staff	In Progress			
36	5/13/2021	**	Community Grant Program: Manager Anderson will draft a grant application and outline of the review process to share with staff.	See item #53.	Manager Anderson	In Progress			
53	8/12/2021	**	Administrator and Mgr. Anderson will draft updates to the community grant program.		CLFLWD Staff	In Progress			
81	12/16/2021	**	Vice President Anderson and Mr. Kinney will discuss the Forest Hills Golf Course regarding providing technical assistance and possible grant opportunities.		CLFLWD Staff & Manager Anderson	In Progress			

\*Completed items are shown in one iteration of this document and subsequently hidden from view. Reference numbers for past items will remain the same moving forward, even as items are addressed and subsequently hidden from view.

\*\*No due date set

# Summary of Board Direction

## Comfort Lake-Forest Lake Watershed District

2022									
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost		
7	1/27/2022	**	Staff will ask CAC members what they think about holding the District annual state of the watershed meeting remotely.	The state of the watershed was discussed at the April CAC meeting. It was the CACs recommendation to hold the event at a time when in-person events are feasible.	CLFLWD Staff	Complete			
8	1/27/2022	**	Staff will take photos of the innovative management practices, including the grading of soils for vegetative uptake of water, occurring through the District permit 21-033.	Permitting staff will coordinate this effort with permit site inspector/EOR. Will occur once snow is melted.	CLFLWD Staff	In Progress			
9	1/27/2022	**	Staff will follow up with City of FL public works to discuss the effectiveness of the no dumping campaign in the FL Area.	Currently in communications with City of FL on this topic, specifically regarding removal of materials along Hayward Avenue. Will be easier to assess after snow melt.	CLFLWD Staff	In Progress			
10	1/27/2022	**	Staff will follow up with the City of Forest Lake to gain additional information from them regarding the road and culvert work occurring of North Shore Trail under permit 21-033 ("North Shore Trail Street Improvements").	Mike K. has reached out to Dave Adams at the City of Forest Lake.	CLFLWD Staff	In Progress			
13	1/27/2022	**	Staff will develop manager bios to be included on the District website similar to the recent bios created for staff.	A template and examples have been emailed out to managers with a deadline of 2/28/22 for responses. Bios as well photo release forms have been received from 4 out of 5 managers.	CLFLWD Staff, Managers	In Progress			
16	2/10/2022	**	Staff will coordinate with local lake association presidents to seek out and gain volunteers for the citizens assisted tributary monitoring program.	Trey to prepare materials to be shared with lake association members. Posting was included in annual newsletter and email listserv.	CLFLWD Staff	In Progress			
28	3/10/2022	**	Staff will look into the "Community Facilities Direct Loan & Grant Program" to consider it is possible to utilize this program for acquiring land to build a future District office.	Update provided in the board packet.	CLFLWD Staff	Complete	\$100-\$200		
30	3/10/2022	**	Staff will schedule a special meeting for March of 2022	Tetatively scheduled for May 15th at 9am	CLFLWD Staff	Complete			
32	4/14/2022	**	The Administrator will request a proposal for office space visioning processes from ISG.	ISG contacted. An additional meeting with them will be held on May 9. ISG staff may attend the May 12th meeting to obtain further direction if needed.	CLFLWD Staff	In Progress			
33	4/28/2022	**	Emmons and Olivier Resources staff will investigate how wastewater is handled for permit number 22-006 an ddiscuss this topic with the City of Forest Lake	Greg Graska has reached out to the regulating agency and the City to ensure this topic is covered with the applicant.	EOR Staff	Complete	\$360		
34	4/28/2022	**	Staff will work to plan a state of the watershed event for the summer of 2022. An update regarding this process will be given at a Board meeting.	Update was provided at the May 12th Board meeting.	CLFLWD Staff	Complete			
35	5/12/2022	**	Staff will plan the state of the watershed event to be conducted in a hybrid format for the fall of 2021. Staff will schedule a project tour for late summer as a precursor for the state of the watershed event.	Planning has begun, regular updates will be provided to the Board via the Administrator's report	CLFLWD Staff	Complete			
36	5/12/2022	**	Staff will notify Manager Toavs and Manager Anderson of any project meetings concerning projects in Chisago County.		CLFLWD Staff	In progress			
37	5/12/2022	**	Staff will include public meetings for all agencies in which managers are liaisons for in the weekly update to managers.	Staff will include this informaiton on all updates going forward.	CLFLWD Staff	Complete	\$650 /year		

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