

# Summary of Board Direction

## Comfort Lake-Forest Lake Watershed District

2019						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
66	10/24/2019	**	Obtain information about life insurance benefits and return to the Board	Working with agent. Quote recently received.	CLFLWD Staff	In Progress
2020						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
7	2/13/2020	**	Share Highway 8 construction project details with Board of Managers and Comfort Lakes Association	Abigail, Trey, and Greg Graska (EOR) attended a virtual meeting on 3/17 to discuss the project. They are in the very early stages of planning, construction will not start for 2-3 years. They will share more information with us when available.	CLFLWD Staff	On Hold
15	3/26/2020	**	Look into research on the relationship between zebra mussel population density and water quality improvements in lakes, specifically as it relates to extrapolating population estimates from zebra mussel sampler plates.	Steve McComas indicated he has created an unpublished method for estimating the water clarity impacts of a lake's zebra mussel population. Once the 2021 zebra mussels plates have been cleaned and counted staff will see if there is enough data to perform this calculation.	CLFLWD Staff	In Progress
58	9/10/2020	**	Staff to examine the political and hydrologic boundary questions pertaining to the area around Ashton Lake.	EOR and staff will present information regarding this boundary area, as well as the larger topic of a District-wide boundary review at a future board meeting.	CLFLWD Staff	In Progress
75	10/22/2020	**	Work with District engineer and legal counsel to put together guidance for residents in the District regarding removing debris from lakes	EOR staff has reviewed a draft and will provide the District with redlines and comments shortly.	CLFLWD Staff	In Progress
76	10/22/2020	**	Provide to MAWD Director a comparison of subwatershed analysis vs diagnostic study process for identifying water quality improvement projects	In progress.	CLFLWD Staff, EOR	In Progress
77	11/19/2020	**	Set a January workshop agenda to discuss office space needs and direction forward as a consequence of the Houston work.	To be set as directed by the Board upon reviewing consultant materials.	CLFLWD staff	TBD

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2021						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
2	1/14/2021	**	Develop a recommendation on office space selections after consulting with land management / architecture specialists to fine-tune the District vision	Material being sent by consulting firm ISG for Board to review as potential firm to assist with this effort.	CLFLWD Administrator	In Progress
6	1/28/2021	**	Continue trying to find a consultant to assist with land acquisition matters.	District has been able to utilize real estate agents to assist with land acquisitions.	CLFLWD Administrator	In Progress
13	2/25/2021	**	Clarify percentage cost basis for contract with ISG		CLFLWD Staff	In Progress
14	2/25/2021	**	Post RFP for building services and start identifying parcels by late March/early April. Manager Anderson will send realtor info to Mike Kinney	In progress.	CLFLWD Staff/EOR/Manager Anderson	In Progress
19	2/25/2021	**	Look into prioritization program discussed in the Midwest Glacial Lakes Partnership Lake Conservation Webinar	Presentation to be reviewed by Administrator Kinney at a future date.	CLFLWD Staff	In Progress
25	3/25/2021	**	Staff will investigate electro-fishing and a potential fishing contest on Shields Lake	Staff has reached out to WSB and other professionals to discuss potential options for another carp removal attempt.	CLFLWD Staff	In Progress
36	5/13/2021	**	Manager Anderson will draft a grant application and outline of the review process to share with staff.		Manager Anderson	In Progress
53	8/12/2021	**	Administrator and Mgr. Anderson will draft updates to the community grant program.		CLFLWD Staff	In Progress
61	9/9/2021	**	Staff will provide a presentation of past projects in a workshop format.	This will begin after all new managers are on boarded	EOR	In Progress
63	9/23/2021	**	Staff along with legal counsel will review the land acquisition criteria in the 10-year management plan.	Reviewed and incorporated into draft land acquisition plan.	CLFLWD Staff	Completed
71	11/18/2021	**	Staff will reach out to the City of Forest Lake to discuss zoning matters and relevant topics related to Willow Point property.	Staff contacted city staff to obtain the current zoning information about the site.	CLFLWD Staff	Completed
75	11/18/2021	10/16/2021	Staff will include a land acquisition discussion and or update on the December 16th regular board meeting agenda.		CLFLWD Staff	Completed
76	11/18/2021	**	Staff will provide a report on the effectiveness of shifting monitoring in-house in terms of speed of getting the data and other considerations.	information has been added to the 1-27-22 Administrators report regarding this topic.	CLFLWD Staff	completed
77	11/18/2021	**	Staff will communicate with partners and assess the value of submitting a joint application vs a single application to the Minnesota Pollution Control Agency's (MPCA's) climate change resiliency grant program.	Worked with Brown's Creek WD, Carnelian-Marine-St. Croix WD, and Middle St. Croix WMO (with technical assistance from EOR) and submitted a collaborative application.	CLFLWD Staff	Completed
78	11/30/2021	**	Staff will schedule a Greenway Corridor focused workshop for January of 2022.		CLFLWD Staff	TBD
79	11/30/2021	**	Staff will compile a list of grant opportunities, including federal grant opportunities, for the Greenway Corridor effort to be brought to the Board in February.		CLFLWD Staff	In Progress

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80	12/16/2021	**	Staff will develop an energetic outreach program regarding the Clean Water Fund grants received and include a detailed list of stakeholders to share this information with.		CLFWD Staff	In Progress
81	12/16/2021	**	Vice President Anderson and Mr. Kinney will discuss the Forest Hills Golf Course regarding providing technical assistance and possible grant opportunities.		CLFLWD Staff & Manager Anderson	
82	12/16/2021	1/6/2022	Staff will include a Minnesota Association of Watershed District's annual conference debriefing item on the January 12th, 2022, regular meeting agenda.		CLFLWD Staff	Completed
83	12/16/2021	**	Staff will provide Vice President Anderson information regarding the public's perception of the December 14th special meeting.	Information sent to Vice President Anderson via email on 12/14/21	CLFLWD Staff	Completed
84	12/16/2021	**	Staff will share appropriate end of year aquatic invasive species and watercraft inspection program information with District Lake Associations.	On December 30th, Garrett Miller sent the lake association presidents links to all the AIS and Watercraft Inspection Program Yearend Materials	CLFLWD Staff	Completed
85	12/16/2021	**	Staff will remind the board managers of the citizen advisory committee meeting rotating attendance schedule as a part of each monthly update.		CLFLWD Staff	Completed

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