

**MINUTES OF THE  
WATERSHED MANAGEMENT PLAN UPDATE INITIAL PLANNING MEETING  
OF THE COMFORT LAKE–FOREST LAKE WATERSHED DISTRICT  
Thursday, June 20, 2019**

**1. Call to Order**

President Spence called the June 20, 2019 Watershed Management Plan update initial planning meeting to order at 4:30 p.m. in the Community Room of the Forest Lake City Center, 1408 Lake Street South, Forest Lake.

Present: President Jon Spence, Vice President Jackie Anderson, Secretary Jen Oknich, Treasurer Steve Schmaltz

Absent: Assistant Treasurer Wayne Moe.

Others: Mike Kinney, Jessica Lindemyer, Emily Heinz (CLFLWD staff); Jerry Grundtner (Forest Lake Lake Association); Jordan Thole (Bolton & Menk); Tom Furey, Dave Bakke (Bone Lake Association); Paul Richert (Carnelian-Marine-St. Croix Watershed District); Maureen Hoffman, Alena DeGrado (Washington County); Erik Anderson (Washington Conservation District); Jen Sorensen (MN Department of Natural Resources); Eric Alms (MN Pollution Control Agency)

**2. Planning process, timeline**

Watershed Technician Emily Heinz provided an overview of the update process timeline including four phases: Initiate, Draft Plan, Formal Review and Approval, and Adoption/Distribution. Comfort Lake-Forest Lake Watershed District (CLFLWD) plans to finalize the plan update by May 2021.

**3. Status and outlook of Watershed Management Plan**

Administrator Kinney presented on the District's adaptive management process and implementation of the Prioritized, Targeted, and Measurable (PTM) philosophy. He stressed the importance of this process as it relates to reaching goals in a cost-effective and timely manner. The Moody Lake water quality improvement projects are an example of this methodology in action, as they utilized diagnostic monitoring data to target cost-effective projects which will ensure Moody Lake reaches its long-term water quality goals in a condensed timeframe. Ms. Heinz summarized the PTM approach for other District lakes and described how the District quantifiably measures progress toward water quality goals.

**4. Issues identified during 60-day agency comment period**

Ms. Heinz explained that comments were received from seven organizations as part of the 60-day agency priority issue comment period. The District will summarize these comments in a matrix table to ensure all are addressed through the planning process.

## **5. Public input received and opportunities**

Ms. Heinz summarized public outreach as part of the plan update process which includes a public survey, kickoff event, direct stakeholder group outreach, District tour, and a public hearing and other public meetings. There was discussion about the timeline for outreach and how to keep the plan update fresh in the minds of the public. It was suggested that the public survey be shared directly with stakeholder groups such as lake associations in order to obtain more responses.

## **6. Next steps**

There was discussion about next steps including future technical and citizen advisory committee meetings in September 2019 and March 2020, public outreach efforts, and plan drafting.

## **7. Adjourn**

### **a) Next regular board meeting – June 20, 2019 6:30 pm**

Manager Anderson moved to adjourn the meeting. Seconded by Manager Schmaltz. Upon vote, the motion carried 5-0, and the meeting was adjourned at 5:56 p.m.

Jen Oknich, Secretary \_\_\_\_\_