

**DRAFT MINUTES OF THE SPECIAL MEETING OF THE
COMFORT LAKE–FOREST LAKE WATERSHED DISTRICT
Thursday, August 18, 2022**

1. Call to Order

President Schmaltz called the August 18, 2022, special board meeting to order at 3:00 p.m. via online video conference.

Present: President Steve Schmaltz, Vice President Christopher Loth, Treasurer Jackie Anderson, Assistant Treasurer Douglas Toavs.

Absent: Secretary Dave Bakke.

Others: Mike Kinney, Administrator; Emily Heinz, Planning Coordinator (CLFLWD Staff).

2. 2023 Budget

President Schmaltz indicated the purpose of this special meeting is not to take any actions on the budget, but to provide the newer managers with a more in-depth explanation of the various expense budget line items. Planning Coordinator Emily Heinz presented information pertaining to the budget. She explained funding vs financing: funding is revenue that doesn't need to be paid back; financing revenue such as loans must be paid back eventually. Earned vs unearned revenues: earned revenue has been received and spent; unearned revenue has been received but not yet spent or "earned", such as lump sum Clean Water Fund grant payments. Ms. Heinz displayed the draft budget and provided a brief summary of each line item within, allowing time for managers to ask questions and add commentary along the way.

3. Adjourn

a) Next regular board meeting – August 25, 2022

Manager Anderson moved to adjourn the meeting. Seconded by Manager Toavs. Upon a roll call vote, the motion carried 4-0, and the meeting was adjourned at 5:15 p.m.

Manager	Aye	Nay	Absent	Abstain
Stephen Schmaltz	X			
Christopher Loth	X			
Dave Bakke			X	
Jackie Anderson	X			
Doug Toavs	X			

Dave Bakke, Secretary _____