

**“Draft”**  
**MINUTES OF THE JULY 12<sup>TH</sup> 2013 WORK PLAN & BUDGET WORKSHOP**  
**OF THE**  
**COMFORT LAKE -FOREST LAKE WATERSHED DISTRICT**

**Thursday, July 12, 2012**  
**6:30 pm**

1) **Call to Order**

The Vice President called the July 12, 2012 CLFLWD 2013 Work Plan & Budget Workshop to order at 6:30 p.m. at the Forest Lake City Offices, 220 North Lake Street, Forest Lake, Minnesota

Present: Vice President Jackie Anderson, Treasurer John Lynch, Secretary Wayne Moe, Manager Jon Spence.

Absent: President Richard Damchik, with prior notice.

Staff: Doug Thomas, Jason Naber (EOR)

2) **Discussion of Draft 2013 Work Plan & Budget**

Administrator Thomas referred to the revised 2013 work plan/budget and fund balance worksheet that was included in the meeting packet. He also handed out a Memo from EOR, dated July 12, 2012, which provided an initial summary of the recommendations that will be in the final CLFLWD Comprehensive Monitoring Plan that they are currently preparing along with an estimated cost for 2013 monitoring based on the preliminary recommendations.

Administrator Thomas reviewed the revised budget/work plan which was based on the input from the Managers June 28<sup>th</sup> Workshop. He then went through where the changes and/or modifications were based on the previous workshop discussion. Regarding the lake and stream section of the budget Manager Anderson commented that if we are going to be out doing plant surveys on Bone Lake and Forest Lake we should consider doing a photographic shoreline inventory similar to what was done on Comfort Lake. Administrator Thomas will get a quote from Blue Water Science and bring it back to the July meeting for consideration by the Board.

He then asked Jason Naber to review the EOR monitoring plan memo. Jason explained where EOR was at in the process of developing the CLFLWD Comprehensive Water Quality Monitoring Plan and that the memo summarizes the 2013 budget recommendations that will be in the final plan. He noted the overall approach/strategy in the plan which is to categorize monitoring into legacy monitoring, specific investigations, effectiveness monitoring, and special studies. Based on those categories EOR analyzed the current and past monitoring efforts within the District and made recommendations related to legacy lake & stream sites, specific investigation monitoring sites, and additional lake monitoring parameters. He then went through a proposed 2013 monitoring budget.

General discussion by the Managers followed Jason’s overview. Based on that discussion it was agreed that 1) the Bone Lake inlet site should be added back into the plan as a legacy site, 2) the

numbers associated with the additional lake monitoring parameters needed clarification to better understand the varied timeframe for each of the parameters identified in the schedule, 3) consideration should be given to dropping the two lake water quality studies in the proposed 2013 work plan, and 4) get an estimate to conduct photographic shoreline inventories for Forest Lake and Bone Lake.

Administrator Thomas went through the remaining project and program items in the budget/work plan.

- After lengthy discussion about the SBL07 project it was agreed to add back in \$20,000 as a place holder for developing a project feasibility/engineering study in 2013 along with a discussion about how to increase the landowner outreach in the project area with the goal of securing some level of landowner support before engaging in the study/engineering report.
- Administrator Thomas explained that with completion of the fish barriers this year and the Moody Lake in-lake treatment, which he expects to be completed in 2012, the project will be completed and no funds are identified in the 2013 budget.
- Sunrise River Project – Administrator Thomas pointed out that this project has two items in it with one being the District’s match to a BWSR Clean Water Fund grant that we have received for doing stormwater retrofit projects in the upper developed portion of the Sunrise River in Forest Lake to include a commercial property and a city street. The second item is a placeholder for work, including possible land acquisition, on one or more of the projects that are in the engineers report. Manager Moe expressed concern about the location of the projects and that it seems to move away from the starting at the top of the watershed approach to implementing projects. Manager Anderson commented on the petition nature of this project and that the urban sub-watershed of the City of Forest Lake is the largest contributor of phosphorous and that these projects will result in major improvements.

### 3) Next Steps

Administrator Thomas commented that the budget will be on the regular July 26<sup>th</sup> meeting agenda for continued discussion. He also pointed out that at that time the Board can decide whether it will need or want to have another workshop, which has been tentatively set for August 9<sup>th</sup>. Final action on the budget and levy will need to happen at the August 23, 2012 meeting, in order to meet the September 15<sup>th</sup> budget and levy certification deadline.

### 4) Adjournment

Motion to adjourn the July 12, 2012 Board Workshop at 8:30 p.m. was made by Manager Spence and seconded by Manager Moe. Discussion. Upon vote, the motion passed.

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Wayne S. Moe, Secretary