

# Summary of Board Direction

## Comfort Lake-Forest Lake Watershed District

2018						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
16	5/22/18	**	Provide summary and written protocol of permitting enforcement actions granted to the District in the rules.	Staff met with with District Engineer to review and summarize District enforcement authority and create a protocol for staff to follow. Staff will also discuss with legal counsel.	CLFLWD Staff/EOR/Smith Partners	In Progress
36	8/14/18	**	EOR provide the Board with a tiered breakdown of the Bone Lake Assessment project locations	In progress in conjunction with overall project tier system. Developing proposed structure for District wide ag cost-share framework to include these sites. Planning to meet with SWCDs to discuss details of proposed program.	EOR, District Administrator	In Progress
55	9/27/18	**	Send letter to MnDOT and contractor commending them on their good work on the Highway 8 project.	The project is still underway with several major components yet to be completed. Staff recommends that any letters of commendation be sent after the project is finished. It should also be noted that erosion and sediment control compliance would not be as acute if not for staff's regular inspections and enforcement.	CLFLWD Staff	

\*Reference numbers for past items will remain the same moving forward, even as items are addressed and subsequently hidden from view.

\*\*No due date set

# Summary of Board Direction

## Comfort Lake-Forest Lake Watershed District

2019						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
10	1/24/19	**	EOR look further into the matter of the official designation of the Sunrise River headwaters	Mike K. has experience with name designation of water bodies and will assist EOR.	EOR	In Progress
14	3/28/19	**	Make clear to all of the District's consultants that work out on our lakes the importance of utilizing AIS prevention best practices.	District staff will send out an email reminder to all District consultants and contractor who work on our lakes reminding them of AIS prevention best management practices. Additional materials will be mailed to popular lake service providers in the area with a summary of AIS laws and tips on reducing the spread of AIS.	CLFLWD Staff	Completed
18	4/18/19	**	Prepare and submit comments on the City of Forest Lake's Municipal Separate Storm Sewer System (MS4) annual report.	Staff will coordinate with Forest Lake Lake Association and other neighboring watershed districts on this.	CLFLWD Staff	Completed
19	5/9/19	**	Further investigate benefits options and work with accountants to determine financial forecasting		District Administrator	In Progress
21	5/9/2019	5/21/2019	Mike send out Mgr Schmaltz email to all & put said email on the website as a meeting handout		District Administrator	In Progress
22	5/23/2019		Begin working on the watershed based funding update	To be discussed at the Summer Tour	District Administrator	In Progress
23	5/23/2019		Start developing a policy on managing recreational nuisance conditions. Have ready in time for the major Watershed Management Plan update.	This will be incorporated into the WMP update draft language. Staff will begin drafting the language after agency and public priority issues are discussed at the Initial Planning Meeting, as recommended by BWSR process outline.	CLFLWD Staff	In Progress
24	5/23/2019		Begin looking into the technical components pertaining to Manager Moe's MAWD resolution idea.		CLFLWD Staff	In Progress
27	6/20/2019	7/25/2019	Add third column to AIS Update containing 2010-2013 average water quality data to lake summary sheets	Incorporated into AIS Update which will be included in 7/25/19 board packet	CLFLWD Staff	Completed
28	6/20/2019	**	Add a note about disposal methods to the information that staff shares with the public about the Forest Lake Harvester		CLFLWD Staff	In Progress
29	6/20/2019	7/11/2019	Incorporate managers' requested edits to budget line items, track changes using an addendum, add another addendum to expand on staff and consultant costs.	Incorporated into latest version of budget included in 7/11/19 board packet	CLFLWD Staff	Completed
30	6/20/2019	**	Keep an eye on Liberty Ponds drainage patterns and report back if there is a problem.	Staff are keeping an eye on the current conditions and drainage patterns	CLFLWD Staff	Completed

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