

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2019						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
66	10/24/2019	**	Obtain information about life insurance benefits and return to the Board	Working with agent to obtain a quote.	CLFLWD Staff	In Progress
2020						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
7	2/13/2020	**	Share Highway 8 construction project details with Board of Managers and Comfort Lakes Association	Abigail, Trey, and Greg Greske (EOR) attended a virtual meeting on 3/17 to discuss the project. They are in the very early stages of planning, construction will not start for 2-3 years. They will share more information with us when available.	CLFLWD Staff	On Hold
15	3/26/2020	**	Look into research on the relationship between zebra mussel population density and water quality improvements in lakes, specifically as it relates to extrapolating population estimates from zebra mussel sampler plates.	Steve McComas indicated he has created an unpublished method for estimating the water clarity impacts of a lake's zebra mussel population. However, more sampler plates will need to be deployed in 2021 to get an estimate for Forest Lake.	CLFLWD Staff	In Progress
58	9/10/2020	**	Staff to examine the political and hydrologic boundary questions pertaining to the area around Ashton Lake.	EOR and staff will present information regarding this boundary area, as well as the larger topic of a District-wide boundary review at a future board meeting.	CLFLWD Staff	In Progress
75	10/22/2020	**	Work with District engineer and legal counsel to put together guidance for residents in the District regarding removing debris from lakes	EOR staff has reviewed a draft and will provide the District with redlines and comments shortly.	CLFLWD Staff	In Progress
76	10/22/2020	**	Provide to MAWD Director a comparison of subwatershed analysis vs diagnostic study process for identifying water quality improvement projects	In progress.	CLFLWD Staff, EOR	In Progress
77	11/19/2020	**	Set a January workshop agenda to discuss office space needs and direction forward as a consequence of the Houston work.	To be set as directed by the Board upon reviewing consultant materials.	CLFLWD staff	TBD
81	11/19/2020	**	Staff to advise City on creeping utility encroachment along the Sunrise River near Hwy 8.	Blayne contacted both the City of Forest Lake (12-2-2020) and Ryan LaPointe (12-7-2020) regarding the encroachment. As of 12-9-2020, no equipment or vehicles had been removed from the 150 foot buffer area. along the Sunrise River. Blayne spoke with Donovan Hart at the City on 12-21-2020. Donovan said he would stop by LaPointe and speak with the owner. Blayne emailed the City again on 1-8-21 and 1-19-21. No response from City. At the 2-3-21 City of Forest Lake Engineers meeting, Donovan Hart said he was looking into the situation.	CLFLWD staff	In Progress

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**No due date set

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Comfort Lake-Forest Lake Watershed District

2021						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
1	1/14/2021	1/28/2021	Update land management guidance with program benchmarks from other appropriate watershed districts and incorporate funding sources.	Added funding sources to checklist. Have meeting notes from meeting with Minnehaha Creek WD and will incorporate those.	CLFLWD Staff	In Progress
2	1/14/2021	**	Develop a recommendation on office space selections after consulting with land management / architecture specialists to fine-tune the District vision	Material being sent by consulting firm ISG for Board to review as potential firm to assist with this effort.	CLFLWD Administrator	In Progress
6	1/28/2021	**	Continue trying to find a consultant to assist with land acquisition matters.	In progress.	CLFLWD Administrator	In Progress
7	1/28/2021	**	Chuck will consult with colleagues and check back with managers regarding questions about the structure of the 1W1P and how funding will be spent if entities adopt the plan as their own.		Smith Partners	
8	1/28/2021	**	Manager Anderson will provide staff/EOR with written comments on the 2020 water monitoring report		Manager Anderson	
9	2/11/2021	**	Manager Schmaltz requested that staff continue to be involved with the Forest Lake downtown stormwater study	Staff planning to be involved going forward.	CLFLWD Administrator, EOR	In Progress
10	2/11/2021	**	Manager Anderson requested that EOR provide an update on the park visual for the tax forfeit property		EOR	In Progress
11	2/11/2021	2/24/2021	Manager Anderson and Manager Schmaltz requested that District staff work with them to formulate their response to the 1W1P Work Plan	Legal counsel, staff and managers are working on resolutions as discussed at the 2/11 meeting. To be considered by the Board at a special meeting (date TBD).	Legal Counsel, Staff, Managers	In Progress
13	2/25/2021	**	Clarify percentage cost basis for contract with ISG		CLFLWD Staff	In Progress
14	2/25/2021	**	Post RFP for building services and start identifying parcels by late March/early April. Manager Anderson will send realtor info to Mike Kinney	In progress.	CLFLWD Staff/EOR/Manager Anderson	
15	2/25/2021	**	Send Little Comfort Lake water quality project materials to Manager Anderson	Sent to the board on 3/2/21	CLFLWD Staff	Completed
16	2/25/2021	**	Board and staff provide input on eligibility of lake associations utilizing funds from the Districts community grant program for AIS treatments	A memo for discussion is included in the board packet for the 3/11/21 regular meeting.	CLFLWD Managers and Staff	Completed
17	2/25/2021	**	Provide demo of GIS timeline to the Board sometime during the WMP 60-day review period	Demo will likely be provided at either March 11th or March 25th meeting depending on length of agenda	CLFLWD Staff/EOR	In Progress
18	2/25/2021	**	Look into the water quality impact of City of Scandia Sea Lake Variance		CLFLWD Staff/EOR	In Progress
19	2/25/2021	**	Look into prioritization program discussed in the Midwest Glacial Lakes Partnership Lake Conservation Webinar	Presentation to be reviewed by Administrator Kinney at a future date.	CLFLWD Staff	In Progress

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