

**MINUTES OF THE EMERGENCY MEETING  
OF THE  
COMFORT LAKE–FOREST LAKE  
WATERSHED DISTRICT**

**Wednesday, October 14, 2020**

**1. Call to Order**

President Spence called the October 14, 2020 emergency board meeting to order at 4:32 p.m. via online video conference. President Spence described the reason for the emergency meeting as the immediate need to provide direction to the District Administrator regarding active land acquisition proceedings.

Manager Anderson moved to affirm that the circumstances described by President Spence require immediate consideration. Seconded by Manager Oknich. Upon a roll call vote, the motion carried 4-0.

<b>Manager</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Jon Spence	X		
Jackie Anderson	X		
Stephen Schmaltz	X		
Jen Oknich	X		
Jim Dibble			X

President Spence noted Manager Dibble was contacted regarding the emergency meeting and gave his consent for the meeting to be held without his presence and without the 24-hour notice specified in the District Bylaws.

Present: President Jon Spence, Vice President Jackie Anderson, Treasurer Steve Schmaltz, Secretary Jen Oknich.

Absent: Assistant Treasurer Jim Dibble.

Others: Mike Kinney, Jessica Lindemyer (CLFLWD staff); Greg Graske (Emmons & Olivier Resources); Chuck Holtman (Smith Partners).

**2. Land Acquisition**

Manager Anderson moved to convene in closed session in order to discuss consideration of an offer related to the parcel identified by the parcel ID number 21.10729.00 with address 24495 Heath Avenue North, Forest Lake, MN 55025. [Note: The PID and address stated at the meeting was incorrect; the correct PID is 21.10729.10 and the property has no street address] Seconded by Manager Oknich. Upon a roll call vote, the motion carried 3-0.

<b>Manager</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>

Jon Spence	X		
Jackie Anderson	X		
Stephen Schmaltz			X
Jen Oknich	X		
Jim Dibble			X

[Mr. Schmaltz stepped away during the vote.] The Board convened in closed session.

The Board reconvened in open session.

Manager Anderson moved to authorize the Administrator to engage a realtor to provide assistance with the property acquisition. Seconded by Manager Schmaltz. Upon a roll call vote, the motion carried 4-0.

<b>Manager</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Jon Spence	X		
Jackie Anderson	X		
Stephen Schmaltz	X		
Jen Oknich	X		
Jim Dibble			X

### 3. Adjourn

#### a) Next regular board meeting – October 22, 2020

Manager Schmaltz moved to adjourn the meeting. Seconded by Manager Oknich. Upon a roll call vote, the motion carried 4-0, and the meeting was adjourned at 5:35 p.m.

Jen Oknich, Secretary \_\_\_\_\_